



JOB OPENING

JOB TITLE:	Education Coordinator (Sports)
POSTING DATE:	February 25, 2026
CLOSING DATE:	Open until filled.
DEPARTMENT/DIVISION:	Special Services/HAWK
EMPLOYEE GROUP:	Temporary
EMPLOYMENT STATUS:	Part-Time
START DATE & WORK SCHEDULE:	ASAP 10-20 hrs. per week, primarily Saturday and/or Sunday mornings and early afternoons. Some weekday opportunities will be available. The final schedule will be determined based on the candidates' availability.
PAY RATE:	\$16.00 - \$18.50 per hour
PREVIOUS WORK EXPERIENCE:	Experience working in a sports-related field or supervisory role preferred.
EDUCATION:	High School diploma or equivalent. Some college classes are preferred.
SPECIAL SKILLS & TRAINING:	Superior customer service skills. Upon hire, completion of First Aid and CPR certification is required. Strong situational awareness, self-motivation, leadership, teamwork, organizational and communication skills required.
BASIC RESPONSIBILITIES:	Under the supervision of the Recreation Programmer, oversees the implementation of preschool and youth sports programming, responsibilities include creating lesson plans, supervising part-time sports instructors, and ensuring quality programming. The education coordinator will also be responsible for the setup and tear down of equipment and site, along with recommending equipment purchasing.
HOW TO APPLY:	All candidates must complete an online application . Please create an account and apply online for consideration.

The City of Farmington Hills is an Equal Opportunity Employer.

We work hard to enable all employees to succeed, and, to that end, we welcome diverse talent and cultivate an inclusive environment that encourages collaboration and creativity. We're committed to building a workforce where people thrive by being themselves and are inspired to do their best work every day.