

MEETING MINUTES
BEAUTIFICATION COMMISSION
MARCH 18, 2025 - 6:00 P.M.
FARMINGTON HILLS CITY HALL – COMMUNITY ROOM
31555 ELEVEN MILE ROAD, FARMINGTON HILLS, MI

CALL TO ORDER BY: Secretary Kathie Brown at 6:03 PM. in the City Hall Community Room.

MEMBERS PRESENT: Alex Clar, Kathie Brown, Robert Levine, Kailee Sosnowski Jawahar Babu, JoAnn Rowland (late)

MEMBERS ABSENT: None.

OTHERS PRESENT: Valerie Knol, Council Liaison, Tracey Emmanuel, Staff Liaison

APPROVAL OF AGENDA

Motion by Clar, second by Levine, to approve and amend the agenda as follows: Move order of 7B on agenda to immediately follow approval of Agenda to hear from Council Liaison Knol. Motion carried:

5-0.

OLD BUSINESS ITEM

7.B. BC 2024 Annual Report & 2025 Goals

1. Knol gave tips on making request to Council to increase 2025 budget: itemize current expenditures and future costs and submit Annual Report/Goals to Council, no need to present in person.
2. Emmanuel will prepare the request and provide to commission at their April meeting. Once approved, submit to Council, and email to Knol.
3. Motion by Clar, second by Brown to submit written request to increase the 2025 Beautification Commission budget and 2024 Annual Report & 2025 Goals to City Council with no in-person presentation. Motion carried:5-0.

APPROVAL OF MINUTES

Motion by Brown, second by Clar to approve the minutes of February 18, 2025 as amended. Amendment: Under Spring 2025 Plant Swap, replace “Commission Pool” with “Commissioner Pool.” Motion carried: 5-0.

CORRESPONDENCE AND ANNOUNCEMENTS

1. Received Erika Johnson’s resignation of appointment to the Beautification Commission.
2. Received invitation to KMB/BCSEM Spring Meeting to be held on 04/09/25 in Warren. Brown and Babu will attend meeting. Emmanuel requested receipt of registration payment from commissioners in order to process reimbursement.
3. City Council to hold study session on 03/24/25 at 6PM in Council Chambers to discuss a deer cull. Knol added that the city has been a part of a regional study where city staff in southeastern Michigan are working with DNR to control the deer overpopulation At their 04/28/25 regular meeting, Council will vote to adopt a resolution to manage the deer population.

REVIEW OF CALENDAR

1. Brown asked to remove the KMB Annual meeting scheduled for October since it will be held in April..

OLD BUSINESS ITEM

- A. BCSEM June 12, 2025 Quarterly Meeting Update
 1. Preliminary Event Summary: Brown amended the times of each activity.
 2. Food Service: The commission discussed the menu choices. Motion by Brown, second by Clar to approve the menu as follows: Breakfast Buffet - Continental, Lunch Buffet - Italian Theme, Beverages - Iced Tea & Lemonade, Dessert - two Costco Cakes. Motion carried: 6:0
 3. Raffle Prizes: Brown has secured four prizes; reminded commissioners that at least 20 are needed.
 4. Presenters: The commission discussed the list of presenters. Motion by Levine, second by Clar to confirm Ashlie Smith, Farmington Hills Nature Center Supervisor, and April Heier, Farmington Hills Parks Maintenance Supervisor as presenters. Motion carried: 6-0. Emmanuel will contact both staff members to request confirmation of topic title, credentials and biographies for each presenter for the invite/program. Emmanuel confirmed the Mayor and City Manager have been contacted to provide welcome remarks.
 5. Invitation & Program: Brown will prepare and send to email to copy. The registration fee is \$20 and checks should be made payable to "City of Farmington Hills." Registration and payment should be mailed to "Farmington Hills Beautification Commission c/o Tracey Emmanuel, 31555 W. Eleven Mile Rd. Farmington Hills, MI 48336."
- C. Spring 2025 Plant Swap
 1. Former Commissioner Betti Pool will run the Spring Plant Swap to be held 8:30AM -10:30AM on May 10, 2025 at Heritage Park. The Commission discussed passing out a survey to attendees at this event determine interest in having a speaker onsite for the next Swap.
- D. 2025 BC Awards
 1. Venue Selection: Motion by Clar, second by Levine to hold the 2025 Beautification Awards Ceremony at the Hawk. Motion carried: 5:1 (Brown opposed).
- E. Beautification Commission Officer Nominations
 1. Motion by Clar, second by Levine to nominate and approve Sosnowski as Chair, Rowland as Vice Chair, and Brown as Secretary. Motion carried: 6:0.

NEW BUSINESS ITEMS

- A. 2025 Litter Walk
 1. Babu update: eight groups registered so far; he will call and email non-responders. Notice was posted on city site and social media on 03/01/25 and flyers are available. Registration deadline is 03/28/25. Bring brown paper grocery bags to next meeting for supplies.

PUBLIC COMMENTS: None

COMMISSIONER COMMENTS: None.

NEXT MEETING DATE: April 15, 2025

MEETING ADJOURNED BY: Clar at 7:47 PM

Submitted by Kathie Brown, Secretary