

**CITY OF FARMINGTON HILLS
HOUSING REHABILITATION LOAN BOARD MEETING MINUTES**

September 8, 2022 @ 8:30 A.M.

South Conference Room

Website: www.fhgov.com; Telephone: (248) 871-2543

LOAN BOARD MEMBERS PRESENT: John Goshorn, Samuel Ramsey III, Brande Smith, and Dara Gaucher.

LOAN BOARD MEMBER ABSENT: Tracy Clark

OTHERS PRESENT: Lee Cox, Housing Rehabilitation Specialist.

- 1. CALL MEETING TO ORDER** – The meeting was called to order at 8:29 AM. by Chair John Goshorn.
- 2. APPROVAL OF THE AGENDA** – Motion by John, second by Samuel to approve the agenda as presented. Approved 4-0.
- 3. APPROVAL OF THE MINUTES OF JULY 20, 2022** – Motion by John, second by Samuel to approve the Minutes of July 20, 2022, as submitted. Approved 4-0.
- 4. PUBLIC COMMENT - None**
- 5. REVIEW OF APPLICANTS**
 - A. HRP 902 (Section 36)**
Work Requested: Siding, windows, rear doors, insulation and gutters - Motion by Brande, second by Samuel to qualify owner for a deferred loan. Staff to bid the work requested. Approved 4-0.
 - B. HRP 473 D (Section 35)**
Work Requested: Roof replacement and gutters – Motion by Dara, second by Samuel to qualify owner for a deferred loan. Staff to bid work requested. Approved 4-0.
 - C. HRP 814C (Section 25)**
Work Requested: Siding, trim and gutters – Motion by Brande, second by Samuel to qualify owner for a deferred loan. Staff to bid work requested. Approved 4-0.
- 6. REVIEW OF BIDS**
 - A. HRP 598 C (Section 26)**
Work Included: Furnace - Motion by Brande, second by Samuel to approve low bid at \$4,500. Approved 4-0.
 - B. HRP 817 B (Section 36)**
Work Included: Furnace – Motion by Brande, second by Samuel to approve low bid at \$7,150. Approved 4-0.
 - C. HRP 898 (Section 34)**
Work Included: Septic replacement system – Motion Brande, second by Samuel to

approve low bid at \$46,546. Approved 4-0.

7. OTHER BUSINESS

A. Rebuilding Together Southeast Michigan request for funding – Motion to approve Rebuilding Together Southeast Michigan’s request to fund activities in Farmington Hills not to exceed \$15,000 for materials and supply expenses verified by staff by Dara, second by Samuel. Approved 4-0.

B. HRP – 894 (Section 35) - Request to approve work change order 20% of original contract amount. Motion by Brande, second by Samuel to approve request as grant 4-0.

8. DISCUSSION ITEMS – None

9. Meeting adjourned at 9:02 AM.