

AUGUST 17, 2021 - MEETING MINUTES
BEAUTIFICATION COMMISSION
CITY OF FARMINGTON HILLS

CITY HALL – SOUTH CONFERENCE ROOM
31555 ELEVEN MILE ROAD

CALL TO ORDER BY: Jennifer Chinn at 6:02 PM. in the City Hall South Conference Room.

MEMBERS PRESENT: Kathie Brown, Betti Pool, Jennifer Chinn, Carol Kurth, Sherry Jones (6:08 PM) and Jawahar Babu

MEMBERS ABSENT: Rita Roberts and Katherine Massey

OTHERS PRESENT: Charmaine Kettler-Schmult, Staff Liaison

APPROVAL OF MINUTES OF JULY 20, 2021: Motion by Kathie Brown, second by Betti Pool, to approve the minutes of July 20, 2021 as amended to delete the New Business item text. Motion carried: 5-0.

CORRESPONDENCE AND ANNOUNCEMENTS:

Information on the BCSEM fall meeting of September 16, 2021, at Grosse Pointe Shores was shared with those present.

APPROVAL OF AGENDA: Motion by Kathie Brown, second by Jawahar Babu to approve the agenda as presented. Motion carried: 6-0

REVIEW OF CALENDAR: The Commissioners reviewed the calendar. The BCSEM fall meeting was added to the calendar.

OLD BUSINESS ITEM:

- A. Fall Tree and Shrub Sale – Jen will check with nursery to check on interest in the event.
- B. BC Annual Awards Program-
 - 1. Judging Assignments – Forms and photos were returned to staff and a few members will be finishing in the next week.
 - 2. Cover graphic selection- The graphic was chosen by members present.
 - 3. Guest speaker – The Commissioners discussed options regarding a guest speaker. The Commission determined they would like to feature the new venue. The HAWK, with a video and possibly a staff person from Special Services.
- C. Keep Michigan Beautiful Application for the Litter Walk - The submission was sent after it was emailed to the group for comment. Receipt by the awards committee was confirmed. Judging is scheduled for August 18, 2021. Notification of awards will be distributed after that date.

NEW BUSINESS :

- A. Beautification Commission Awards judging form update – Kathie Brown presented an updated fillable electronic judging form to facilitate judging of the BC

awards locations. The new form will be emailed to staff to distribute to members for their use.

PUBLIC COMMENTS: None

COMMISSIONER COMMENTS: None

Meeting adjourned: Motion to adjourn at 7:04 PM.