

MINUTES
HOUSING REHABILITATION LOAN BOARD MEETING
MARCH 26, 2025 – 8:30AM
CITY HALL – ZONING CONFERENCE ROOM
31555 W. ELEVEN MILE ROAD, FARMINGTON HILLS MI

LOAN BOARD MEMBERS PRESENT:, Tracy Clark, Dara Gaucher, Brande Smith

LOAN BOARD MEMBER ABSENT: John Goshorn, Samuel Ramsey III

OTHERS PRESENT: Tracey Emmanuel, CD Coordinator

1. **CALL MEETING TO ORDER** – Vice Chair Dara Gaucher called meeting to order at 8:36 AM.
2. **APPROVAL OF THE AGENDA** – Motion by Tracy, second by Brande, to approve the agenda as submitted. Motion Carried: 3-0.
3. **APPROVAL OF THE MINUTES** – Motion by Tracy, second by Brande, to approve the Minutes of December 4, 2024 as submitted. Motion Carried: 3-0.
4. **REVIEW OF APPLICANTS**
 - A. **HRP 0672 B (Section 36).**
Work requested: replacement of the roof, sky light, exterior door, door wall, basement windows, and porch step, the addition of gutters and repair of the dryer vent. Motion by Tracy, second by Brande to qualify homeowner for a deferred loan. Staff to bid work needed. Motion Carried: 3-0.
5. **REVIEW OF BIDS**
 - A. None.
6. **OTHER BUSINESS**
 - A. **Housing Rehabilitation Program PY2024-2025 Q2 Report** – Report was reviewed and accepted.
7. **PUBLIC COMMENT** - None.
8. **DISCUSSION ITEMS** - None.
9. **MEETING ADJOURNED BY:** Vice Chair Gaucher at 9:04 AM.

Respectfully Submitted,
Tracey Emmanuel, Community Development Coordinator