



JOB OPENING

JOB TITLE	Assistant Building Official
POSTING DATE	January 29, 2026
CLOSING DATE	Open until filled.
DEPARTMENT/DIVISION	Planning & Community Development
EMPLOYEE GROUP	General
EMPLOYMENT STATUS	Part-Time
START DATE & WORK SCHEDULE	ASAP 25-28 hours per week
PAY RATE	\$44.00 per hour
PREVIOUS WORK EXPERIENCE	Minimum of 5+ years of experience as a Municipal Building Official or Assistant Building Official
EDUCATION:	High School Diploma required, Construction Management Degree preferred.
SPECIAL SKILLS & TRAINING	Registered with the State of Michigan as a Building Official/Building Inspector/Plan Reviewer.
BASIC RESPONSIBILITIES	<p>Direct and assign work to the staff to ensure that thorough and timely inspections and plan reviews are conducted and that proper discretion is used in the enforcement of construction codes.</p> <p>Maintains working relationship with owners/developers during all phases of development and assists citizens with questions or problems that may occur during construction.</p> <p>Performs commercial and residential plan reviews for code compliance.</p> <p>Performs inspections as required.</p> <p>Assumes all responsibilities of Building Official in their absence.</p> <p>Maintains and updates knowledge of building materials, methods and code changes.</p> <p>Assists in the evaluation of staff and recommend disciplinary actions if needed.</p> <p>Other duties as assigned.</p>
HOW TO APPLY	All candidates must complete an online application . Please create an account and apply online for consideration.

The City of Farmington Hills is an Equal Opportunity Employer.

We work hard to enable all employees to succeed and, to that end, we welcome diverse talent and cultivate an inclusive environment that encourages collaboration and creativity. We're committed to building a workforce where people thrive by being themselves and are inspired to do their best work every day.