

AGENDA
CITY COUNCIL STUDY SESSION
APRIL 8, 2024 - 6:00PM
CITY OF FARMINGTON HILLS
CITY HALL – COMMUNITY ROOM
31555 W ELEVEN MILE ROAD
FARMINGTON HILLS, MICHIGAN
Telephone: 248-871-2410 Website: www.fhgov.com

1. Call Study Session to Order
2. Roll Call
3. Discussion on Ballot Language for Charter Amendments:
 - a. [Term of office for Councilmembers and Mayor](#)
 - b. [Public Roads and Street Millage](#)
4. Discussion on [Liquor License Ordinance amendment](#)
5. Discussion on Temporary Connection Agreements – Deferral Policy for Connection Fees
6. Adjourn Study Session

Respectfully submitted,

Carly Lindahl, City Clerk

Reviewed by:

Gary Mekjian, City Manager

NOTE: Anyone planning to attend the meeting who has need of special assistance under the Americans with Disabilities Act (ADA) is asked to contact the City Clerk's Office at 248-871-2410 at least two (2) business days prior to the meeting, wherein necessary arrangements/accommodations will be made. Thank you.

STATE OF MICHIGAN
COUNTY OF OAKLAND
CITY OF FARMINGTON HILLS

**RESOLUTION TO SUBMIT A BALLOT PROPOSAL TO THE VOTERS FOR
THE AMENDMENT OF CITY CHARTER SECTION 2.05 REGARDING TERMS
OF OFFICE OF CITY COUNCIL MEMBERS AND MAYOR**

RESOLUTION NO. _____

At a regular meeting of the City Council of the City of Farmington Hills, County of Oakland, State of Michigan, held in the City Council Chambers on _____, 2024, at 7:30 o'clock p.m., with those present and absent being:

PRESENT: _____

ABSENT: _____

the following preamble and resolution were offered by Councilperson _____ and supported by Councilperson _____:

WHEREAS, Section 2.05 of the City Charter currently states,

“Council members shall be elected at the odd-year general election. At each such election, three (3) council members and the mayor shall be elected. Each of the three (3) candidates for council member receiving the greatest number of votes *shall serve for a four-year term*, and the candidate for mayor receiving the greatest number of votes *shall serve for a two-year term*. No person may hold the office of mayor for more than two (2) successive terms. All council members elected at the odd year general election *shall take office effective at the first regularly scheduled council meeting following certification of the election.*”

WHEREAS, prior to recent amendments to state elections laws, elections of the City Council members and mayor have always been “certified” prior to the first regularly scheduled meeting of the City Council, but the changes to the election laws have resulted in elections of local officials not being certified for up to several weeks or longer after the election date, leaving questions as to whether the terms of the prior City Council members and mayor extend beyond the “four-year” and “two-year” terms stated in Section 2.05 such that City business can continue to be undertaken between the election date and certification of the election results; and

WHEREAS, to address the uncertainty created by the changes to the state election laws, City Council has determined and desires to submit to the electors a proposal to amend Section 2.05 of the City Charter to state that all council

members elected at the odd year general election shall take office effective at the first council meeting held following certification of the election, and shall serve until their successor is duly sworn in following election or until they are duly re-sworn in following re-election; and

WHEREAS, pursuant to Act No. 279 of the Public Acts of Michigan of 1909, the Home Rule Cities Act (HRCA), as amended, and pursuant to City Charter Sections 10.06 and 7.02.A., provisions of the City Charter may be amended for the above purpose by a Charter amendment proposal that has been approved by a majority vote of the electors of the City voting at a regular election or special election called for said purpose; and

WHEREAS, pursuant to the HRCA, a City Charter amendment may be proposed by the City Council on three-fifths (3/5) vote of its seated members.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Farmington Hills as follows:

- 1) The following proposition shall be submitted to the electors of the City at the regular election to be held on November 5, 2024:

**PROPOSAL TO AMEND FARMINGTON HILLS CITY CHARTER
PROVISIONS RELATING TO THE TERMS OF OFFICE
OF THE CITY COUNCIL MEMBERS AND MAYOR**

Shall Section 2.05 of the Farmington Hills City Charter be amended to provide that the City Council members and mayor shall serve until their successor is duly sworn in following election or until they are duly re-sworn in following re-election?

YES

NO

- 2) Upon adoption of the proposed amendment, Section 2.05 “Terms of Office” of the City Charter would be amended to read as follows:

“2.05. Terms of Office.

Council members shall be elected at the odd-year general election. At each such election, three (3) council members and the mayor shall be elected. Each of the three (3) candidates for council member receiving the greatest number of votes shall serve for a four-year term, and the candidate for mayor receiving the greatest number of votes shall serve for a two-year term. No person may hold the office of mayor for more than two (2) successive terms. All council members elected at

the odd year general election shall take office effective at the first ~~regularly scheduled~~ council meeting held following certification of the election, and shall serve until their successor is duly sworn in following election or until they are duly re-sworn in following re-election.”

- 3) The City Clerk is hereby directed to post and publish the proposed City Charter amendment set forth in Section 2 of this Resolution in a newspaper of general circulation in the City in the manner prescribed by law, and to do all other things necessary to provide for the submission of the ballot proposal set forth in Section 1 of this Resolution to the electors on the ballot for the November 5, 2024, regular election.

AYES:
NAYES:
ABSENT:
ABSTENTIONS:

RESOLUTION DECLARED ADOPTED _____, 2024.

STATE OF MICHIGAN)
)ss.
COUNTY OF OAKLAND)

I, the undersigned, the duly qualified and acting City Clerk of the City of Farmington Hills, County of Oakland, State of Michigan, do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the City Council of the City of Farmington Hills at a regular meeting held on _____, 2024, the original of which resolution is on file in my office.

IN WITNESS WHEREOF, I have hereunto set my official signature, this ____ day of _____, 2024.

CARLY LINDAHL, City Clerk
City of Farmington Hills

STATE OF MICHIGAN
COUNTY OF OAKLAND
CITY OF FARMINGTON HILLS

**RESOLUTION REGARDING CHARTER AMENDMENT
FOR CONTINUATION OF THE PUBLIC STREETS AND ROADS MILLAGE**

RESOLUTION NO. _____

At a regular meeting of the City Council of the City of Farmington Hills, County of Oakland, State of Michigan, held in the City Council Chambers on _____, 2024, at 7:30 o'clock p.m., with those present and absent being:

PRESENT: _____

ABSENT: _____

the following preamble and resolution were offered by Councilperson _____ and supported by Councilperson _____:

WHEREAS, pursuant to Act No. 279 of the Public Acts of Michigan of 1909, the Home Rule Cities Act (HRCA), as amended, and pursuant to Section 7.02.A and 10.06 of the City Charter, provisions of the City Charter may be amended for the purposes stated herein by a Charter amendment proposal that has been approved by a majority vote of the electors of the City voting at a regular election or special election called for said purpose; and

WHEREAS, pursuant to City Charter Section 7.02.A, a Charter amendment that includes an increase of the tax rate may be made for a specially designated purpose, providing that the specially designated purpose shall be included in a ballot question stating the nature of such purpose and the amount of ad valorem tax to be raised to fund such purpose; and

WHEREAS, pursuant to the HRCA, a City Charter amendment may be proposed by the Council on a three-fifths vote of its seated members; and

WHEREAS, the voters previously approved a Charter Amendment on November 4, 2014, amending the City Charter Tax Rate Limits to add a special tax rate of 2.0 mills for the special purposes of the improvement, rehabilitation, repair and maintenance of public roads, streets and road drainage within the City, which special tax rate is currently set to expire on June 30, 2025; and

WHEREAS, such Charter Amendment is incorporated as Section 7.02e of the City Charter; and

WHEREAS, considering the City’s current and forecasted fiscal circumstances, and in an effort to continue to provide and enhance the current level of service to the public related to the City’s improvement, rehabilitation, repair and maintenance of public roads, streets and road drainage within the City, the City Council has determined that it is necessary and appropriate to submit a proposal to the voters for a continuation and increase to the original level of this additional tax rate for the special purpose of the improvement, rehabilitation, repair and maintenance of public roads, streets and road drainage within the City, at the regular election to be held on November 5, 2024.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Farmington Hills as follows:

- 1) The following proposition shall be submitted to the electors of the City at the regular election to be held on November 5, 2024:

CITY OF FARMINGTON HILLS
CHARTER AMENDMENT
PUBLIC ROADS AND STREETS MILLAGE

Shall Section 7.02e of the Farmington Hills City Charter be amended to allow a renewal and increase of the previous voter-approved additional special tax rate for purposes of the improvement, rehabilitation, repair and maintenance of public roads, streets and road drainage within the City by authorizing the City to levy a millage in the amount of 2.0 mills (being \$2 per \$1,000 of taxable value) for a period of ten years, starting with the July 2025 levy and resulting in the authorization to collect an estimated \$9,000,000 in the first year if approved and levied? [96 words]

[] YES

[] NO

- 2) Upon adoption of the proposed amendment, Section 7.02e “Special Tax Rate for Public Roads and Streets” of the City Charter would be amended to read as follows:

“7.02e. Special Tax Rate for Public Roads and Streets.

In addition to the Charter Tax Limit stated in Section 7.02 and the Special Tax Rates stated in Sections 7.02a, 7.02c, 7.02d, and 7.02f, starting with the July 2025 levy, the City may levy an annual ad valorem tax not exceeding 0.20% (2.0 mills) of the state equalized value of all real and personal property subject to taxation in the City. The levy shall be used only for purposes of the improvement, rehabilitation, repair and maintenance of public roads, streets and road drainage within the City. This section shall be effective for a period of ten (10) years commencing July 1, 2025, and expiring on June 30, 2035.”

- 3) The City Clerk is hereby directed to post and publish the proposed City Charter amendment set forth in Section 2 of this Resolution in a newspaper of general circulation in the City in the manner prescribed by law, and to do all other things necessary to provide for the submission of the ballot proposal set forth in Section 1 of this Resolution to the electors on the ballot for the November 5, 2024, regular election.

AYES:

NAYES:

ABSENT:

ABSTENTIONS:

RESOLUTION DECLARED ADOPTED _____, 2024.

STATE OF MICHIGAN)

)ss.

COUNTY OF OAKLAND)

I, the undersigned, the duly qualified and acting City Clerk of the City of Farmington Hills, County of Oakland, State of Michigan, do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the City Council of the City of Farmington Hills at a regular meeting held on _____, 2024, the original of which resolution is on file in my office.

IN WITNESS WHEREOF, I have hereunto set my official signature, this ____ day of _____, 2024.

CARLY LINDAHL, City Clerk
City of Farmington Hills

MINUTES
CITY OF FARMINGTON HILLS
FARMINGTON HILLS CITY COUNCIL
CITY HALL – COMMUNITY ROOM
FEBRUARY 12, 2024 – 6:00PM

The study session meeting of the Farmington Hills City Council was called to order by Mayor Rich at 6:03pm

Council Members Present: Aldred, Boleware, Bridges, Bruce, Dwyer, Knol, and Rich

Council Members Absent: None

Others Present: City Manager Mekjian, City Clerk Lindahl, Assistant City Manager Mondora, Finance Director Skrobola, Senior Traffic Engineer Saksewski, City Engineer Cubera, Consultants Tsakoff and Cummings (OHM Advisors), and City Attorney Joppich

The City's 2014 10-year road millage will be up for renewal soon. In order to have a renewal request on the November ballot, the ballot language must be to the Attorney General's office May 15th.

UPDATED PASER REPORT

Per the State website, the Pavement Surface Evaluation and Rating system is a visual survey method for evaluating the condition of roads. Michigan's Transportation Asset Management Council (TAMC) has adopted [2004] the PASER system for measuring statewide pavement conditions in Michigan.

PASER Score 1-4 = poor condition

PASER Score 5-7 = fair condition

PASER Score 8-10 = good condition

Utilizing a PowerPoint presentation *Road Funding and Pavement Condition Analysis*, Senior Traffic Engineer Saksewski led a discussion that highlighted the following:

I. Overview of City Road Assets

II. Road Condition Assessment

In terms of road jurisdiction,

- MDOT has jurisdiction over 49 miles of State Trunkline roads.
- Road Commission for Oakland County has jurisdiction over 30 miles of County roads.
- Farmington Hills has jurisdiction over 59 miles of City major roads
 - 48% good condition
 - 41% fair condition
 - 11% poor condition
- Farmington Hills has jurisdiction over 241 miles of City local roads
 - 17% good condition
 - 40% fair condition
 - 43% poor condition

Maps and bar graphs show the improvements in City major road condition from 2014 to 2023, and road projects completed during that time. Since the road millage passed in 2014,

- City major roads rated poor had significantly decreased.

- Of the poor major roads that are left, several have already been programmed, including 11 Mile Road from Farmington Road to Orchard Lake (out to bid this summer), Farmington Road between 13 and 14 Mile Roads (2026), and completion of Farmington Freeway Industrial Park Phase 3 (2024).
- In 2014 just about 50% of the major road network was in poor condition, with an average PASER score of 5. Now the average score is 7, with about 50% of the major roads rated as good.
- The improvement of City major roads since 2014 is a true success story.

Maps and bar graphs also show the improvements to City local roads from 2014 to 2023. There was still much work to be done to improve local roads.

- The local road millage was passed in 2018, and work on the local roads began in 2019, although the information provided this evening also compares local road improvements to the state of local roads in 2014.
- Significant improvement had been made, with the PASER scores increasing from less than 4 in 2014 to almost 5 in 2023.
- In 2014 65% of the local road network was in poor condition. This was reduced to about 40% of the local network in 2023.

III. Historical & Current Road Funding

In 2014:

- No dedicated road millage
- Funding came from: Act 51 Revenues, Federal Programs, General Fund dollars, and Special Assessment Districts (SADs)
- Local roads could only receive up to 20% funding from the City for improvement projects while the rest came from SADs.
- Analysis resulted in first road millage

In 2018:

- City passed second road millage to replace SADs (the local road millage).
- Local road millage includes \$1M per year to convert gravel roads to paved roads where viable.

Regarding future funding considerations:

- Inflationary pressure related to rising prices for materials, equipment and labor pose a continuing challenge to fund road projects.

Example:

- In 2014, \$550K would pave a lane mile (asphalt reconstruction) on a major road. Today the cost is \$1.75M per lane mile.
- In 2014, \$550K would pave a lane mile (asphalt reconstruction) on a local road. Today the cost is \$1.4M.
- The economic climate is continually changing and can dramatically influence road construction costs.

IV. Model Analysis

- Projections of pavement conditions for City roads were based on various funding levels.
 - Major and Local roads were modeled separately due to different sources of funding.
 - Various funding levels were modeled for a 10-year period based on City's estimated revenues.
 - Model included a mix of pavement treatments.

V. Conclusions

- Current condition of City road network has exceeded previous projections.
- Funding and pavement maintenance strategies have improved overall network condition.
- The City's commitment to a balanced road asset management strategy has proven satisfactory.
- Continuing with this approach along with millage funding will further improve and sustain the system and protect existing assets and previous investments.

Discussion:

- In response to questions, Engineer Saksewski said the City always tried to find the best strategy to cost effectively prolong the life of the roads. For instance, a mill and overlay – when that can be done, depending on the state of the road – can extend the life of a road 10 years or longer. Joint sealing and overbanding are also very effective.
- The City raised about \$9M from the 2014 road millage, which was for 2 mills.
- The City is financially stronger today than in 2014. The 2014 millage was absolutely necessary to repair roads for which there were limited or no funds.
- The 2019 millage replaced special assessment districts for local roads, and the millage lasts into perpetuity. The original rate was 2.75 mills, and funds from that millage are in this year's budget for ~\$11M, and are projected to go up to ~\$12M.
- Under the Headlee rollback, if taxable value goes up, the millage rate generally must be reduced. The 2019 millage started at 2.75 mills, but has been reduced to 2.61 mills. The 2014 millage started at 2 mills and was currently at 1.8635 mills.
- The price of construction varies from project to project, depending upon the bids received.

OPTIONS FOR ROAD MILLAGE

Next steps:

- Authorize City Attorney to prepare ballot language for City Council consideration.
- Submit City Council approved resolution of the ballot language to the Attorney General by May 15, 2024, to meet the deadline for the November election.

Discussion:

- Improved road funding provides better roads, and that relates to improved safety for pedestrians and motorists, reduced wear and tear on vehicles, and keeps the City a desirable location to live, work, and do business.
- The last millage passed by roughly 60%/40% vote.
- The ballot request could ask for a renewal of the current rate (1.8635), or a request to return the millage to the original rate (2 mills). The difference to the average homeowner between the current rate and the 2 mills would be about \$17 per household.
- While the City major roads had experienced significant improvement, many local roads were still in very tough shape. Approximately 100 local roads were still in poor condition. The next 10 years should make a significant difference in the PASER rating of local roads.
- The ballot language did not state the percentage of funds that should go to City major or City local roads, thereby allowing for flexibility of distribution. Council appeared to support dedicating a larger percentage of the millage to local roads.
- City oversight of road construction and reconstruction is critical. Clear communication to residents regarding the road maintenance schedule is also critical.

APPROVED 3/4/24

Consensus of the Council appeared to support asking for a return to the original millage rate of 2 mills, and to ask for a renewal of the 10-year term, and the City Attorney was directed to draft ballot language to that effect.

Council thanked Engineer Saksewski for the great work he had done since 2014 in securing federal funding for road improvement – over \$30M.

After brief discussion of process for various road projects, including gravel road conversions to paved roads, Mayor Rich adjourned the meeting.

ADJOURNMENT

The study session meeting adjourned at 7:04pm.

Respectfully submitted,

Carly Lindahl, City Clerk

ORDINANCE C-____-2024

CITY OF FARMINGTON HILLS
OAKLAND COUNTY, MICHIGAN

AN ORDINANCE TO AMEND THE FARMINGTON HILLS CITY CODE BY AMENDING CHAPTER 4, "ALCOHOLIC LIQUORS," ARTICLE II, "LICENSING," TO REPEAL SECTION 4-43 AND AMEND SECTION 4-46 TO REMOVE THE REQUIREMENT OF A BONA FIDE RESTAURANT OPERATION FOR ON-PREMISES LIQUOR LICENSES.

THE CITY OF FARMINGTON HILLS ORDAINS:

Section 1 of Ordinance. Ordinance Amendment.

The Farmington Hills City Code, Chapter 4, "Alcoholic Liquors," Article II, "Licensing," Section 4-43, "Use of License in Connection with Restaurant Operation," is hereby repealed and reserved as follows:

Sec. 4-43. ~~-- Reserved. Use of license in connection with restaurant operation required.~~

~~The council shall not approve any new application for a license to sell alcoholic liquor and/or beer and/or wine and/or spirits for consumption on the premises unless the use of the license shall be in connection with and incidental to a bona fide restaurant operation. The determination as to whether such operation exists or will exist shall be made by the council and a decision by a majority thereof shall be conclusive.~~

Section 2 of Ordinance. Ordinance Amendment.

The Farmington Hills City Code, Chapter 4, "Alcoholic Liquors," Article II, "Licensing," Section 4-46, "Same—Premises," is hereby amended to read as follows:

Sec. 4-46. - Same—Premises.

No on-premises license shall be issued to operate at a premises:

- (1) Where there exists a violation of the applicable building, electrical, mechanical, plumbing, fire prevention, or property maintenance codes, applicable zoning regulations, or applicable public health regulations.

~~(2) Unless the sale of beer, wine or spirits is shown to be in connection with and incidental to a bona fide restaurant operation (see also Section 4-41).~~

(32) Where it is determined that the premises do not, or will not reasonably soon after commencement of operations, have adequate off-street parking, lighting, refuse disposal facilities, noise or nuisance control, or such new construction or remodeling as proposed would not be completed.

(43) Where council determines that the location proposed for a licensed liquor establishment will have an adverse effect on the health, safety, and welfare of the community, with consideration given to traffic safety conditions, the impact of the establishment on city policing and code enforcement activities, accessibility to major streets or highways, distance from public or private schools, proximity to other similarly situated licensed liquor facilities, impact on adjacent residential districts, zoning classifications and the availability of parking.

(54) Where council determines that the licensed premises will not sufficiently or satisfactorily benefit the community, with consideration given to the effects or impact that the issuance of the license will have upon the economic development of the city or surrounding area, the public need or convenience for the issuance of the liquor license for the business facility at the location proposed, the character and extent of investment in improvements to the building, premises, and general area, and such other considerations as the council may deem proper.

Section 3 of the Ordinance. Repealer.

All ordinances, parts of ordinances, or sections of the City Code in conflict with this Ordinance are repealed only to the extent necessary to give this Ordinance full force and effect and the Farmington Hills Ordinance Code shall remain in full force and effect amended only as specified above.

Section 4 of the Ordinance. Severability.

If any section, clause or provision of this Ordinance shall be declared to be unconstitutional, void, illegal or ineffective by any Court of competent jurisdiction, the validity of the Ordinance as a whole, or in part, shall not be affected other than the part invalidated, and such section, clause or provision declared to be unconstitutional, void or

illegal shall thereby cease to be a part of this Ordinance, but the remainder of this Ordinance shall stand and be in full force and effect.

Section 5 of the Ordinance. Savings.

The amendment of the Farmington Hills Code of Ordinances set forth in this Ordinance does not affect or impair any act done, offense committed, or right accruing, accrued, or acquired or liability, penalty, forfeiture or punishment, pending or incurred prior to the amendment of the Farmington Hills Code of Ordinances set forth in this Ordinance.

Section 6 of the Ordinance. Effective Date.

The provisions of this Ordinance are ordered to take effect twenty-one (21) days after enactment.

Section 7 of the Ordinance. Enactment.

This Ordinance is declared to have been enacted by the City Council of the City of Farmington Hills at a meeting called and held on _____, 2024 and ordered to be given publication in the manner prescribed by law.

Ayes:
Nays:
Abstentions:
Absent:

STATE OF MICHIGAN)
) ss.
COUNTY OF OAKLAND)

I, the undersigned, the qualified and acting City Clerk of the City of Farmington Hills, Oakland County, Michigan, do certify that the foregoing is a true and complete copy of the Ordinance adopted by the City Council of the City of Farmington Hills at a meeting held on the _____, 2024, the original of which is on file in my office.

CARLY LINDAHL, City Clerk
City of Farmington Hills

Chapter 4 ALCOHOLIC LIQUOR¹

ARTICLE I. IN GENERAL

Sec. 4-1. Definitions.

The following words, terms and phrases when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Alcohol means the product of distillation of fermented liquid, whether or not rectified or diluted with water, but does not mean ethyl or industrial alcohol, diluted or not, that has been denatured or otherwise rendered unfit for beverage purposes.

Alcoholic liquor means any spirituous, vinous, malt or fermented liquor, liquids and compounds, whether or not medicated, proprietary, patented and by whatever name called, containing one-half of one percent ($\frac{1}{2}$ of 1%) or more of alcohol by volume which are fit for use for beverage purposes. The commission shall define and classify alcoholic liquor according to alcoholic content as belonging to one of the varieties hereinafter defined.

Beer means any beverage obtained by alcoholic fermentation of an infusion or decoction of barley, malt, hops or other cereal in potable water.

On-premises license means a liquor license to sell alcoholic liquor and/or beer and/or wine and/or spirits at retail for consumption on the licensed premises, including Class C, tavern, resort, club, hotel, brewpub, and micro brewer licenses.

Spirits means any beverage which contains alcohol obtained by distillation, mixed with potable water or other substances, or both, in solution, and includes wine containing an alcoholic content of more than twenty-one (21) percent by volume, except sacramental wine.

Wine means the product made by the normal alcoholic fermentation of the juice of sound, ripe grapes or any other fruit with the usual cellar treatment, and containing not more than twenty-one (21) percent of alcohol by volume, including fermented fruit juices other than grapes.

The definitions contained in the Michigan Liquor Control Code of 1998 Public Act 58 of 1998, as amended (the "Act"), and in the Administrative Rules of the Michigan Liquor Control Commission (the "Rules") are hereby adopted and incorporated by reference to the extent they are not included in the above definitions and, for

¹Editor's note(s)—Section 1 of Ord. No. C-5-90, adopted Feb. 19, 1990, amended Ch. 4, Alcoholic Liquor, to read as herein set out formerly, the substantive provisions of Ch. 4 consisted of §§ 4-1—4-7 and 4-41—4-44, and were derived from Code 1981, §§ 52.010—52.050, 80.310, 80.410—80.430, 80.450, 85.120; and Ord. No. C-13-84, §§ 1, 2, adopted June 18, 1984.

Cross reference(s)—Providing alcoholic liquor to confined persons, § 18-43; unlawful possession of firearms under influence of alcoholic liquor, § 18-314; use of alcoholic liquor at open house parties, § 18-338; alcoholic liquors on school property, § 18-368; alcoholic liquors in parks, § 19-49; operating vehicle under influence of alcoholic liquor, § 30-319; transporting or possessing alcoholic liquor within passenger compartment of vehicle, § 30-328; consumption of alcoholic liquor on highways or on property open to public, § 30-329.

State law reference(s)—Liquor Control Act, MCL 436.1 et seq.; MSA 18.971 et seq.

purposes of article 2 of this chapter, to the extent the definitions in the Act or Rules are different from any of the above definitions, such definitions are adopted, incorporated herein by reference, and replace those stated above.

(Ord. No. C-5-90, § 1, 2-19-90; Ord. No. C-1-2023 , § 1, 1-9-23)

Cross reference(s)—Definitions and rules of construction generally, § 1-2.

State law reference(s)—Similar definitions, MCL 436.2.

Sec. 4-2. Transportation in passenger compartment of vehicle.

A person shall not transport or possess any alcoholic liquor in a container which is open, uncapped or has a broken seal within the passenger compartment of a vehicle in a public place. If the vehicle does not have a trunk or compartment separate from the passenger compartment, a container which is open, uncapped or has a broken seal shall be encased or enclosed. This section shall not apply to any chartered passenger vehicle licensed by the state public service commission.

(Ord. No. C-5-90, § 1, 2-19-90)

Cross reference(s)—Similar provisions, § 30-328.

State law reference(s)—Similar provisions, MCL 436.34a.

Sec. 4-3. Sale or furnishing to persons under twenty-one.

It shall be unlawful for any person to knowingly sell or furnish alcoholic liquor to a person who is less than twenty-one (21) years of age, or to fail to make diligent inquiry as to whether the person is less than twenty one (21) years of age. Proof that the defendant or the defendant's agent or employee demanded and was shown, before furnishing alcoholic liquor to a person under twenty-one (21) years of age, an authentic and valid motor vehicle operator's license or a registration certificate issued by the Federal Selective Service, or other bona fide documentary evidence of the accurate age and identity of that person, shall be a defense in an action for the violation of this section.

(Ord. No. C-5-90, § 1, 2-19-90)

Cross reference(s)—Offenses concerning underaged persons, § 18-336 et seq.

State law reference(s)—Similar provisions, MCL 436.33.

Sec. 4-4. Fraudulent identification; misrepresenting age (sale to minors).

- (a) It shall be unlawful for any person to furnish fraudulent identification to a person less than twenty-one (21) years of age, or for a person less than twenty-one (21) years of age to use fraudulent identification to purchase alcoholic liquor.
- (b) It shall be unlawful for any person to make any false representation as to his/her age to any law enforcement officer or to any person in charge of or employed in any establishment licensed to sell alcoholic liquor for the purpose of obtaining a sale of any alcoholic liquor for himself/herself.
- (c) It shall be unlawful for any person to sell, assist in the procurement of, or provide, give or furnish to any minor person under the age of twenty-one (21) years any alcoholic liquor, except upon authority of and pursuant to prescription of a duly licensed physician.

(Ord. No. C-5-90, § 1, 2-19-90)

Cross reference(s)—Offenses concerning underaged persons, § 18-336 et seq.

State law reference(s)—Similar provisions, MCL 436.336.

Sec. 4-5. Possession or transportation by persons under twenty-one.

It shall be unlawful for any person less than twenty-one (21) years of age to knowingly transport or possess alcoholic liquor in a motor vehicle, unless the person is employed by a licensee under the state Liquor Control Act, the Liquor Control Commission or an agent of the Liquor Control Commission and is transporting or having the alcoholic liquor in a motor vehicle under the person's control during regular working hours and in the course of employment.

(Ord. No. C-5-90, § 1, 2-19-90)

Cross reference(s)—Offenses concerning underaged persons, § 18-336 et seq.

State law reference(s)—Similar provisions, MCL 436.33a.

Sec. 4-6. Purchase, consumption by persons under twenty-one; penalties.

- (a) A person less than twenty-one (21) years of age shall not purchase alcoholic liquor, consume alcoholic liquor in a licensed premises or possess alcoholic liquor. This section shall not be construed to prohibit a person less than twenty-one (21) years of age from possessing alcoholic liquor during regular working hours in the course of employment if employed by a person licensed by the state Liquor Control Act, the Liquor Control Commission, or an agent of the Liquor Control Commission, if the alcoholic liquor is not possessed for his or her personal consumption.
- (b) A person who violates this section shall upon conviction be subject to the following penalties:
 - (1) For the first violation, a fine of not more than twenty-five dollars (\$25.00).
 - (2) For a second violation, a fine of not more than fifty dollars (\$50.00) or participation in substance abuse prevention services, as defined in section 6107 of Act. No. 368 of the Public Acts of Michigan of 1978 (MCL 33.6107), as amended, and designated by the administrator of substance abuse services, or both.
 - (3) For a third or subsequent violation, a fine of not more than one hundred dollars (\$100.00), or participation in substance abuse prevention services, as defined in section 6107 of Act No. 368 of the Public Acts of Michigan of 1978 (MCL 33.6107), as amended, and designated by the administrator of substance abuse services, or both.

(Ord. No. C-5-90, § 1, 2-19-90)

Cross reference(s)—Offenses concerning underaged persons, § 18-336 et seq.

State law reference(s)—Similar provisions, MCL 436.33a.

Sec. 4-7. Conduct on the premises.

No person having the management, ownership or control of any premises in the City of Farmington Hills wherein alcoholic liquors are sold for consumption on said premises shall permit by loud music, loud entertainment, boisterous conduct, or in any other manner the disturbance of the peace and good order of the neighborhood; nor shall any person or persons frequenting such premises wherein alcoholic liquors are sold for consumption on the premises make or assist in making any noise, disturbance or improper diversion by which the peace and good order of the neighborhood are disturbed.

(Ord. No. C-5-90, § 1, 2-19-90)

Sec. 4-8. Consumption in public.

No alcoholic liquor shall be consumed on the public streets, or in public parks, or in any store or establishment doing business with the public in the City of Farmington Hills not licensed to sell such alcoholic liquor for consumption on the premises.

(Ord. No. C-5-90, § 1, 2-19-90)

Sec. 4-9—4-39. Reserved.

ARTICLE II. LICENSING²

Sec. 4-40. Number of licenses permitted.

The city council may establish by resolution the number of establishments within the city in which alcoholic liquor and/or beer and/or wine and/or spirits may be sold for consumption on the premises shall be permitted. The number of such establishments may be less, but in no case greater than the number of such establishments permitted by law of this state.

(Ord. No. C-1-2023 , § 2, 1-9-2023)

Sec. 4-41. State license.

No person shall engage in the business of selling alcoholic liquor, beer, wine or spirits for consumption on the premises of the business in the City of Farmington Hills without first obtaining an on-premises license therefor, as required by this article and the statutes of the State of Michigan.

(Ord. No. C-1-2023 , § 2, 1-9-2023)

Sec. 4-42. Council approval.

No person shall sell alcoholic liquor, beer, wine or spirits for consumption on the premises within the City of Farmington Hills without first having obtained the approval of the city council of the application for the license as required by this article and the statutes of the State of Michigan.

(Ord. No. C-1-2023 , § 2, 1-9-2023)

²Ord. No. C-1-2023 , § 2, adopted Jan. 9, 2023, repealed and readopted Art. II, to read as set out herein. Former Art. II pertained to similar subject matter and derived from Ord. No. C-5-90, § 1, adopted Feb. 19, 1990.

Cross reference(s)—Business licensing generally, Ch. 8.

Sec. 4-43. Use of license in connection with restaurant operation required.

The council shall not approve any new application for a license to sell alcoholic liquor and/or beer and/or wine and/or spirits for consumption on the premises unless the use of the license shall be in connection with and incidental to a bona fide restaurant operation. The determination as to whether such operation exists or will exist shall be made by the council and a decision by a majority thereof shall be conclusive.

(Ord. No. C-1-2023 , § 2, 1-9-2023)

Sec. 4-44. Application for on-premises license.

- (a) In addition to such application(s) as may be required by the Michigan Liquor Control Commission for licensing by the State of Michigan, every applicant for an on-premises license shall submit an application, along with all additional documents required under this article.
- (b) A separate application shall be filed in writing with the city clerk and forwarded to the departments of police, fire, planning and community development, and treasurer/finance; the application shall be signed by the applicant, if an individual, or by a duly authorized agent thereof, if a partnership, corporation, or a limited liability company, verified by oath or affidavit, and shall contain the following sworn statements and information:
 - (1) The name, age and address of the applicant in the case of an individual; or, in the case of a partnership, the name and address of each partner shall be provided, and a copy of any partnership agreement attached; in the case of a privately-held corporation, the articles of incorporation, the objects for which organized, proof of the corporation's active status and good standing with the State of Michigan, the names and addresses of the officers, directors, and stockholders who own ten (10) percent or more of the corporate stock; or in the case of a limited liability company, the names and addresses of all members, managers, and assignees of membership interests shall be provided, and a copy of the articles of organization, and proof of the company's active status and good standing with the State of Michigan.
 - (2) For all individual applicants and for all partners, officers, directors, members and managers of non-individual applicants, the citizenship of the person, his or her place of birth, and, if a naturalized citizen, the time and place of his or her naturalization.
 - (3) The character of business of the applicant, and the length of time the applicant and its partners, members, managers, officers, and directors have been in business of that character and in a business involving the sale of alcoholic liquor and/or beer and/or wine and/or spirits for consumption on or off the premises.
 - (4) The type of license and any permits desired.
 - (5) The address and legal description of the premises or place of business which is to be operated under such license.
 - (6) A statement whether applicant has operated or made application for a similar or another license on any premises other than described in this application, and the disposition of such license or application.
 - (7) A statement as to the applicant's character, experience, and financial ability to meet the obligations and business undertakings for which the license is to be issued, including a statement that the applicant and its officers, directors, managers, members, and partners, if any, have never been convicted for a violation of any laws or ordinances regarding the sale of alcoholic liquor or of a felony and are not disqualified to receive a license by reason of any matter of thing contained in this article or the laws of the State of Michigan.

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- (8) A statement that the applicant will not violate any of the laws of the State of Michigan or of the United States or any ordinances of the City of Farmington Hills or the administrative rules of any regulatory agency in the conduct of its business.
 - (9) An accurate record and history, for the immediate preceding five (5) years, of any liquor license complaint violations by the applicant, by a corporation or entity the applicant has worked for or had a substantial interest in, by a parent or subsidiary corporation of the applicant, or by any officers, directors, managers, members, and partners of the applicant.
 - (10) The application shall be accompanied by building and site plans showing the entire structure and premises, and in particular the specific areas where the license is to be utilized. The plans shall demonstrate adequate off-street parking, lighting, refuse disposal facilities, and where appropriate, adequate plans for sound barriers and noise control.
 - (11) A complete copy of a fully executed deed, lease, or rental agreement, including any amendments, addendums, exhibits and other materials attached thereto, providing the applicant the exclusive right of use, occupancy, and possession of the proposed licensed premises, including use for the on-premises sale and consumption of alcoholic liquor by the applicant.
 - (12) The total cost in dollars to be expended by the licensee for the licensed premises.
 - (13) The menu for the proposed licensed establishment, together with a breakdown of the anticipated revenues from food and nonalcoholic beverages, alcoholic beverages and other revenues.
 - (14) Any other information determined by the city clerk to be pertinent to the applicant and its application for the city's approval of an on-premises license.
- (c) In the event of a change in any of the data or information required or furnished to the city under this section after an on-premises license has been issued, the holder of the on-premises license shall notify the city clerk of each such change within ten (10) days after such change occurs.

(Ord. No. C-1-2023 , § 2, 1-9-2023)

Sec. 4-45. Restrictions on licenses—persons.

No such license shall be issued to:

- (1) A person whose license has been revoked or not renewed for cause under this article or under a comparable city ordinance or state law, whether in Michigan or elsewhere.
- (2) A person who, at the time of application or renewal of any license issued hereunder, would not be eligible for such license upon a first application.
- (3) A co-partnership, unless all of the members of such co-partnership shall qualify to obtain a license.
- (4) A corporation, other than a public corporation, if any officer, manager or director thereof, or a stock owner or stockholders owning in the aggregate more than ten (10) percent of the stock of such corporation, would not be eligible to receive a license hereunder for any reason.
- (5) A limited liability company, if any member, manager or assignee owning a ten (10) percent membership interest or more would not be eligible to receive a license hereunder for any reason.
- (6) A person whose place of business is conducted by a manager or agent, unless such manager or agent possesses qualifications similar to those required of the licensee.
- (7) A person who has been convicted of a crime punishable by imprisonment in excess of one (1) year under the law under which he or she was convicted; a crime involving theft, dishonesty or false statement (including tax evasion) regardless of punishment; or has been convicted of a crime or found

responsible for a violation of any federal or state law or Administration Rules of the Michigan Liquor Control Commission concerning the manufacture, possession or sale of alcoholic liquor, or similar violation of another state or country.

- (8) A person who does not own the premises for which a license is sought or does not have a lease therefor for the full period for which the license is issued.
- (9) Any law enforcement official or any member of the council, or to any such official having interest in any way, either directly or indirectly, in manufacture, sale or distribution of alcoholic liquor.

(Ord. No. C-1-2023 , § 2, 1-9-2023)

Sec. 4-46. Same—premises.

No on-premises license shall be issued to operate at a premises:

- (1) Where there exists a violation of the applicable building, electrical, mechanical, plumbing, fire prevention, or property maintenance codes, applicable zoning regulations, or applicable public health regulations.
- (2) Unless the sale of beer, wine or spirits is shown to be in connection with and incidental to a bona fide restaurant operation (see also section 4-41).
- (3) Where it is determined that the premises do not, or will not reasonably soon after commencement of operations, have adequate off-street parking, lighting, refuse disposal facilities, noise or nuisance control, or such new construction or remodeling as proposed would not be completed.
- (4) Where council determines that the location proposed for a licensed liquor establishment will have an adverse effect on the health, safety, and welfare of the community, with consideration given to traffic safety conditions, the impact of the establishment on city policing and code enforcement activities, accessibility to major streets or highways, distance from public or private schools, proximity to other similarly situated licensed liquor facilities, impact on adjacent residential districts, zoning classifications and the availability of parking.
- (5) Where council determines that the licensed premises will not sufficiently or satisfactorily benefit the community, with consideration given to the effects or impact that the issuance of the license will have upon the economic development of the city or surrounding area, the public need or convenience for the issuance of the liquor license for the business facility at the location proposed, the character and extent of investment in improvements to the building, premises, and general area, and such other considerations as the council may deem proper.

(Ord. No. C-1-2023 , § 2, 1-9-2023)

Sec. 4-47. Term of license.

Approval of a license shall be for a period of one (1) year subject to review by the council upon continued compliance with the regulations of this article. Approval of a license shall be with the understanding that any necessary remodeling or new construction for the use of the license shall be completed within six (6) months of the action of the council or the Michigan Liquor Control Commission approving such license, whichever last occurs. Any unusual delay in the completion of such remodeling or construction may subject the license to revocation.

(Ord. No. C-1-2023 , § 2, 1-9-2023)

Sec. 4-48. Annual license review.

The council may undertake a review of any license at any time for purposes of making recommendations to the Michigan Liquor Control Commission regarding renewal of said licenses. Council shall consider whether a licensed establishment has been operated during the existing license year in a manner consistent with the provisions of this chapter and all other applicable laws and regulations and whether continued operation of the licensed establishment is reasonably likely to affect adversely investment in real property in the neighborhood of the establishment, and this consideration shall include, inter alia, entertainment, events or promotions, and whether impact upon the neighborhood is otherwise contrary to the peace, order and tranquility of the community.

(Ord. No. C-1-2023 , § 2, 1-9-2023)

Sec. 4-49. Revocation of license.

Each establishment within the city for which a liquor license is granted shall be operated and maintained in accordance with all applicable laws and regulations, and in a clean and sanitary manner, meeting the approval of the health department. Upon any violation of this section or any section of this chapter, the council may, after notice and hearing, request the Liquor Control Commission to revoke such license as hereinafter provided.

(Ord. No. C-1-2023 , § 2, 1-9-2023)

Sec. 4-50. Procedure for recommendation of nonrenewal or revocation.

- (a) Before filing any objection to renewal or request for revocation of a license with the Michigan Liquor Control Commission, council shall serve the licensee by first class mail, mailed not less than ten (10) days prior to hearing, with notice of a hearing, which notice shall contain the following:
 - (1) Notice of proposed action.
 - (2) Reasons for the proposed action.
 - (3) Date, time and place of hearing.
 - (4) A statement that the licensee may present evidence, any testimony, and confront adverse witnesses and has the right to be represented by counsel.
- (b) Said hearing shall be open to the public and notice of said public hearing shall be mailed to each residence within three hundred (300) feet of the property of the licensed establishment and shall be published in a newspaper of general circulation in the City of Farmington Hills.
- (c) Following hearing, the council shall submit to the license holder and the commission a written statement of its findings and determination.
- (d) No license shall be recommended for revocation or nonrenewal except by a roll call vote of five (5) members of the council.

(Ord. No. C-1-2023 , § 2, 1-9-2023)

Sec. 4-51. Criteria for nonrenewal or revocation.

The council may recommend nonrenewal or revocation of a license to the Michigan Liquor Control Commission upon a determination by it that, based upon a preponderance of the evidence presented at public hearing, any of the following exists:

- (1) Violation of any of the restrictions on licenses set forth in sections 4-45 and/or 4-46, or any provision of this chapter or any other law or ordinance or statute and the Administrative Rules or provision of the Michigan Liquor Control Code of 1998, as amended.
- (2) Maintenance of a nuisance upon the premises, including, but not limited to, any of the following:
 - a. Existing violations of building, zoning, health, fire prevention, property maintenance, or regulatory codes.
 - b. A pattern of patron conduct in the neighborhood of the licensed establishment which is in violation of the law and/or disturbs the peace, order and tranquility of the neighborhood.
 - c. Failure to maintain the grounds and exterior of the licensed establishment, including litter, debris, refuse blowing or being deposited on adjoining properties.
 - d. Entertainment without a permit and/or entertainment which disturbs the peace, order and tranquility of the neighborhood.
 - e. Any advertising, promotion or activity which by its nature causes, creates or contributes to disorder, disobedience to rules, ordinances or laws, or contributes to the disruption of normal activity of those in the neighborhood of the licensed establishment.
- (3) A material change in those conditions, statements, or representations contained in the written application by the licensee, upon which the city council based its approval of an on-premises license, when that change is found, in the judgment of the city council, to be contrary to the best interest of the city residents or to constitute a basis upon which an on-premises license may be denied under sections 4-45, 4-46, and 4-53 of this article.
- (4) A holder of a license or permit has been convicted of any federal or state law concerning the manufacture, possession or sale of alcoholic liquor or a controlled substance.
- (5) The premises do not or will not reasonably soon have adequate off-street parking, lighting, refuse disposal facilities, screening, noise or nuisance control where a nuisance does or will exist.
- (6) A violation of any section of this chapter or of the rules and regulations of the liquor control commission.

(Ord. No. C-1-2023 , § 2, 1-9-2023)

Sec. 4-52. License approval procedure.

City council may deny an application for an on-premises license on the basis of an applicant's failure to comply with the requirements of this article, for any of the reasons provided under this article, or for any other reason within its lawful discretion. No license under this chapter shall be approved unless approved by a roll call vote of five (5) members of the council.

(Ord. No. C-1-2023 , § 2, 1-9-2023)

Sec. 4-53. Approval of city departments.

Before the approval of the council is given of the issuance, renewal or transfer of a liquor license, the application for such issuance, renewal or transfer shall be referred to the following city departments: Planning and community development, police, fire and treasurer/finance. The written report of all such departments certifying compliance with all applicable laws and regulations shall be received by the city clerk before such application shall be approved by the council.

(Ord. No. C-1-2023 , § 2, 1-9-2023)

Sec. 4-54. Payment of obligations to city.

All personal property taxes and all real property taxes and all other obligations due and payable to the city shall be paid which relate to any premises for which a liquor license is sought to be used before the council shall approve the issuance, transfer or renewal of such license.

(Ord. No. C-1-2023 , § 2, 1-9-2023)

Sec. 4-55. Discretion of council.

Nothing in this chapter shall be construed to require the council to approve any application nor to limit the discretion granted to the council by law or by Section 501 of Public Act 58 of 1998 (MCL 436.1501), as amended.

(Ord. No. C-1-2023 , § 2, 1-9-2023)

Sec. 4-56. Reserved.

MINUTES
CITY OF FARMINGTON HILLS
FARMINGTON HILLS CITY COUNCIL
CITY HALL - COMMUNITY ROOM
MAY 9, 2022 – 6:00PM

The study session meeting of the Farmington Hills City Council was called to order by Mayor Barnett at 6:03pm.

Council Members Present: Barnett, Boleware, Bridges, Bruce, Knol Massey and Newlin

Council Members Absent: None

Others Present: City Manager Mekjian, City Clerk Smith, Assistant City Manager Valentine, and City Attorney Joppich

Mayor Barnett stated that she wanted to add to the agenda discussion on the smoking lounge ordinance that is before City Council this evening. There were no objections.

DISCUSSION ON RENTAL DWELLING UNIT REGISTRATION AND INSPECTIONS

Charmaine Kettler-Schmult, Interim Director of Planning and Community Development, stated that the rental inspection ordinance was approved by Council in 2014 and the program implemented in 2015. She noted that there was an amendment to the ordinance to clarify the inspection process. She explained that the current program is focused on the maintenance and upkeep of single-family dwellings and property and inspections are conducted every 3 years. The department initially contacted non-homestead properties notifying them of the new ordinance requirements and current notifications generally come through code enforcement efforts.

City Manager Mekjian stated that City Council had requested expanding the rental inspection ordinance to multi-family dwelling so he asked staff to explain where the city was to date with the current ordinance and discuss the possibility of expanding the program.

Scott Lenhart, Building Official, stated that he has reviewed ordinances and program from comparable communities and there is a wide range of ordinances and how this is handled in other communities; but he believes that if this is the direction City Council wants to take, the current ordinance could be amended to include a more comprehensive program that would include multi-family dwellings.

Interim Director Kettler-Schmult clarified that the current inspection includes the exterior of the dwelling only and property unless the homeowner requests an inspection of the interior or if there is something visible from the outside such as a broken window or hole in the roof that could deem the dwelling not in compliance with the code.

Building Official Lenhart reported that there are approximately 11,000 dwellings that would be involved if multi-family inspections were included as part of the rental inspection program. He discussed with Council what constitutes a rental and costs to the city for these changes in the program.

Comments and concerns of City Council members included:

- Adequate staffing to add multi-family dwellings to the program and scheduling inspections
- Obtaining permission from owners for access to the interior of dwellings
- Decline of some apartment buildings and the effect on the entire City with regard to health, safety and welfare

Suggestions of Council included:

- Conducting inspections as units become empty and before new tenants move in
- Education and outreach to landlords
- Targeting older apartment complexes first to lessen the burden on city staff

PUBLIC COMMENTS:

Phil Newman, representing the Detroit Metropolitan Apartment Association, shared the following suggestions and concerns with the discussion this evening:

- Suggested that inspections are conducted on a complaint basis, which is feel is an option under State Statute
- Landlords will pass costs of associated with an inspection program onto the tenants so if there are no complaints or issues, why should those tenants be paying additional costs
- Agrees with the privacy issue and commented that tenants cannot be forced to open up their apartments to provide access

Mayor Barnett encouraged Mr. Newman to participate in future discussions on this issue on behalf of the area landlords.

Council requested Attorney Joppich to look into the following issues/suggestions raised:

- Possibility of targeting complexes on a complaint basis or targeting older complexes
- Privacy issue and ability to gain access to interior of dwellings

DISCUSSION ON THE SMOKING LOUNGE ORDINANCE

Mayor Barnett stated that she was concerned the smoking lounge ordinance was potentially excluding the cigar bars because it does not allow for the sale of liquor; however, the current liquor license ordinance does not allow for the sale of liquor on premise unless it is in conjunction with a bona fide restaurant.

Members of Council suggested revisiting the liquor ordinance as they felt it was outdated and that it does exclude cigar bars and clubs. Council was comfortable with moving forward with the introduction of the amendment to the smoking lounge ordinance this evening since there are other ordinances that already prohibit those establishments if they intend to serve alcohol without also being in conjunction with a restaurant operation; but agreed with having a broader discussion on this topic in the future.

Council wished to have this come back sooner than later and Attorney Joppich stated that he would review the liquor ordinance and report back to City Council in approximately one month.

ADJOURNMENT:

The study session meeting adjourned at 7:11pm.

Respectfully submitted,



Pamela B. Smith, City Clerk

MINUTES
CITY OF FARMINGTON HILLS
FARMINGTON HILLS CITY COUNCIL
CITY HALL - COMMUNITY ROOM
JULY 11, 2022 – 6:30PM

The study session meeting of the Farmington Hills City Council was called to order by Mayor Barnett at 6:31pm.

Council Members Present: Barnett, Boleware, Bridges, Bruce, Knol, Massey and Newlin

Council Members Absent: None

Others Present: City Manager Mekjian, City Clerk Smith, Assistant City Manager Valentine, Police Chief King and City Attorney Joppich

LIQUOR LICENSE ORDINANCE AND POLICY REVIEW

Gary Mekjian, City Manager, stated that he wanted to bring this issue back to Council following discussions regarding the smoking lounges and not allowing liquor for those establishments and the fact that the city liquor license ordinance requires a license to be in conjunction with a bona fide restaurant.

Steve Joppich, City Attorney, stated that the city has an ordinance in place regarding liquor licenses as well as a policy, both of which were adopted many years ago. The requirement that the liquor licenses is in conjunction with a bona fide restaurant was mentioned at a previous meeting and it was suggested by Council that they consider eliminating that provision. In reviewing that change, it provided an opportunity to update provisions throughout the ordinance. When staff met to review those changes, more questions came from that meeting and the need for more direction from Council.

Mayor Barnett inquired about the possibility of creating social districts and the financial or legal ramifications of that and who would own the districts.

Attorney Joppich replied that the liquor licensed establishments would have the majority of the liability but the city could also have some liability depending on the incident that were to occur.

Discussion was held on the possibility of creating social districts, allowing for food trucks and temporary event licenses allowing for the sale of alcohol in city parks during summer concerts or at other events.

Police Chief King confirmed that one could apply to the State Liquor Control Commission for various temporary event liquor licenses within the same year on one application.

It was suggested that Council consider creating areas for these types of uses during the master plan discussions and perhaps allowing for these used through the zoning ordinance and special use permits. It was also noted that the special use permits could have certain restrictions to allow for some of the uses discussed such as tasting rooms, social district areas, wine bars, etc., but does not open it up entirely for large night clubs throughout the city. The city needs more direction on areas to target during the master plan discussions, which could be accomplished during the work group meetings that include both members of Council and the Planning Commission.

Council consensus was to move in this direction allowing for a community atmosphere and more social district areas as they feel the city has been too conservative.

It was mentioned that there are two separate issues being discussed and that was the ordinance and eliminating the need for a liquor license to be in conjunction with a bona fide restaurant and community events that would require only a temporary liquor license.

Discussion continued on the type of limitations that could be established such as hours of operation, size of the business, etc., which all led back to allowing for a special use permit through the zoning ordinance and incorporating this during the master plan process.

It was suggested that the city meet with the Michigan Restaurant Association or Food and Beverage Association and with developers to discuss the economics when considering restrictions to get a better idea of the location and size that would be successful.

Clerk Smith also mentioned that there is the city policy to consider for future quota licenses. Mayor Barnett added that the city also has a redevelopment district that was approved for redevelopment liquor licenses that do not come from the city's quota but require financial qualification. She felt that there was development within that district that may qualify.

City Manager Mekjian summarized that the direction from Council was for the following:

- Have the work group subcommittee comprised of 3 members of Council and 3 members of the Planning Commission culminate ideas and discuss areas for social districts with staff during master plan discussions
- Wait until the master plan is complete to modify the ordinance but research through other communities and through the Associations mentioned to gather information to be included in a future ordinance amendment
- Review and pursue options for temporary event liquor licenses

ADJOURNMENT:

The study session meeting adjourned at 7:22pm.

Respectfully submitted,



Pamela B. Smith, City Clerk

MINUTES
CITY OF FARMINGTON HILLS
FARMINGTON HILLS CITY COUNCIL
CITY HALL - COMMUNITY ROOM
NOVEMBER 28, 2022 – 6:00PM

The study session meeting of the Farmington Hills City Council was called to order by Mayor Pro-Tem Bruce at 6:00pm.

Council Members Present: Boleware (arrived at 6:58pm) Bridges, Bruce, Knol, Massey and Newlin

Council Members Absent: Barnett

Others Present: City Manager Mekjian, City Clerk Smith, Assistant City Manager Valentine, Directors Kettler-Schmult, Mondora and Winn and City Attorney Joppich

DISCUSSION ON PENDING LIQUOR LICENSE REQUESTS/MORATORIUM

City Clerk Smith explained that Council had approved a moratorium on the 5 new quota liquor licenses back in September, 2022 for a period of 90 days, which will be expiring on December 12, 2022. She stated that in light of the discussion surrounding the master plan and the expiration of the moratorium coming up, she wanted to update City Council on the status of liquor license requests/inquiries. She noted that the city has received one application for a liquor license from Tomatoes Apizza on Halsted Road and they are aware of the moratorium and city policy to review new applications 3 times a year in January, May and September. The city has also received several inquiries and the applicant and one potential applicant has sent an email or letter to Council expressing their interest.

Staff is seeking direction from City Council at this time as to whether they would like to extend the moratorium, which would come back to Council at their regular meeting on December 12, 2022 and if so, would they want to extend the moratorium to all licenses or only a few or are they inclined to let the moratorium expire at which time the city would bring any applications for a license before Council at a regular meeting in January per the city policy.

Council inquired about the past discussion regarding updating the liquor license ordinance. Attorney Joppich explained that updates were needed to the ordinance as part of bringing it up to date with state standards and that discussion folded into the discussion on the master plan updates and amending the ordinance to allow for cigar bars or jazz bars or similar facilities that would not necessarily be considered a bona fide restaurant that is a requirement under the current ordinance.

Discussion was held by Council and the consensus was to extend the moratorium for 3 of the 5 licenses for a period of 9 months to better coincide with the timeline of the master plan and ordinance updates and to allow the other 2 licenses to be issued per city policy.

Attorney Joppich suggested having the ordinance updates to bring the ordinance into compliance with state standards come before Council at the next meeting so that any new requests could be processed under that updated ordinance. It was confirmed that this would not include removing the requirement for the establishment to be a bona fide restaurant at this time and that amendment would be considered with the master plan ordinance updates.

DEPARTMENT OF PLANNING AND COMMUNITY DEVELOPMENT UPDATE

Charmain Kettler-Schmult, Director of Planning and Community Development, reviewed various projects within the city, many of which had come before City Council for site plan or Planned Unit Development (PUD) approval in the recent past.

City Council inquired about the requirements for redevelopment liquor licenses. City Clerk Smith stated that she had the information regarding the district that was approved and qualifications requirements in her office and could get that information to Council.

City Manager Mekjian suggested holding a study session on redevelopment licenses in early 2023.

City Council inquired about the status of the following projects or property condition to which staff indicated they would review and report back:

- Former Ginopolis site that was to be developed as a senior assisted living facility
- Storage and restoration site – Grand River and Orchard Lake Road
- Strip Mall on Orchard Lake Road across from ACE Hardware
- Property at Folsom and Orchard Lake Roads

It was suggested that the city is more aggressive with enforcement of properties and buildings when possible and to look into the possibility of any of the properties might qualify for funding to assist with property or building maintenance.

DEPARTMENT OF PUBLIC SERVICES CONSTRUCTION UPDATE

Karen Mondora, Director of Public Services, reviewed the following:

- 2022 Accomplishments for major and local road construction – she noted that staff was proposing to extend the Heritage Hills/Wedgewood Commons project out a year to add another phase due to costs
- 2022 Annual Program Accomplishments
- 2022 Water Main & Sanitary Accomplishments

Council inquired about the increase in costs. Director Mondora stated that costs for this year were locked in earlier in the year; however, she did expect an increase in pricing next year.

Director Mondora presented Council with before and after photos from the road construction projects. She went on to review the 2023 proposed local and major road construction project and how the city had applied for federal funding 5 years ago for some of the projects. She explained that her department is often questioned why certain projects are being done simultaneously with other State or County road projects and part of that is due to when the federal funding is awarded and available. Director Mondora also reviewed 2023 major road construction projects for other entities including the Oakland County Road Commission, GLWA and MDOT and proposed 2023 utility projects.

Council questioned the design of the mound that is at the round-a-bout in front of Aldi adding that they felt it was too high and could cause more accidents and was not aesthetically pleasing.

Director Mondora responded that staff had a call into the design team already regarding that mound as it was their understanding that it was an intentional design feature to slow traffic. She added that they had

previously discussed public art or lighting at that round-a-bout and will follow up with the Oakland County Road Commission.

City Manager Mekjian asked for an update from Director Mondora on the Rockridge, which she provided to City Council.

ADJOURNMENT:

The study session meeting adjourned at 7:25pm

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'P. Smith', with a stylized flourish at the end.

Pamela B. Smith, City Clerk

MINUTES
CITY OF FARMINGTON HILLS
FARMINGTON HILLS CITY COUNCIL
CITY HALL - COMMUNITY ROOM
FEBRUARY 27, 2023 – 6:00PM

The study session meeting of the Farmington Hills City Council was called to order by Mayor Barnett at 6:05pm

Council Members Present: Barnett, Bridges, Bruce, Knol, Massey and Newlin

Council Members Absent: Boleware

Others Present: City Manager Mekjian, City Clerk Smith, Assistant City Manager Valentine, Directors Brown, Harvey and Winn and City Attorney Joppich

REVIEW OF LIQUOR LICENSE POLICY

City Clerk Smith explained that the policy was being brought to City Council for review as requested by Council, specifically as it relates to time frame within the policy that applications are reviewed, which currently states, “City Council shall conduct hearings on applications, if any are pending or available, three times each year, this being during the months of January, May and September at regularly scheduled Council meetings.”

Mayor Pro-Tem Bruce stated that he requested review of the current policy as he was not sure why Council only reviews applications for new quota liquor licenses 3 times a year and that they should be reviewed as they are submitted to the city. He suggested the following changes to the policy:

- **Page 1, Item #3** – Removal of this item and following language: “The proximity of the proposed use to similar existing operations and establishments already serving alcohol will be taken into consideration.”
- **Page 2, Item #4** – Add language to indicate that food service menus shall be provided **if food is served** to address potential future changes to eliminate the need for a bona fide restaurant.
- **Page 3, second to last paragraph** - Eliminate the language that applications are reviewed only 3 times a year and allow them to be reviewed as submitted.

Considerable discussion was held on the need to review redevelopment liquor license requirements as well as the need to encourage redevelopment and improvements along the Grand River Corridor. It was suggested that Council consider establishing another redevelopment district, if necessary, once the master plan is complete.

Mayor Barnett suggested having discussion on redevelopment liquor license requirements at the study session meeting of March 13th and asked the City Attorney to review the following:

- Required investment to obtain a liquor license
- What constitutes an investment of real and person property and can road projects be included as part of that investment

- Current statutes and Liquor Control Commission Administrative Rules on redevelopment liquor licenses
- If the City could be an applicant for a license

It was also suggested that Economic Development Director Brockway compile a list of real and personal property investment in the current redevelopment district within the last 3 years.

City Council concurred with the proposed changes by Mayor Pro-Tem Bruce to the current liquor license policy and review of this policy and the liquor license ordinance once again following completion of the master plan.

Staff noted that the liquor license policy amendments discussed this evening would be brought back to City Council at their next regular meeting on March 13, 2023 for consideration.

UPDATE ON THE CITY'S 50TH ANNIVERSARY

Vickie Winn, Director of Communications and Community Engagement, reviewed plans for the City's 50th Anniversary celebration on July 6, 2023 and budget for the event.

Suggestions of City Council included:

- Changing to the date to early August as they felt many residents would be out of town that first week of July
- Reaching out to a seed company that was one of the first in businesses in township days and potential for having wildflower seeds as a give-a-way for the event
- Reach out to Children, Youth and Families to involve youth events
- Engage community businesses to help sponsor the event

Director Winn stated that she will take this feedback to the committee to see about the possibility of changing the date and incorporating some of the events or sponsorships.

ADJOURNMENT

The study session meeting adjourned at 7:20pm

Respectfully submitted,

Pamela B. Smith, City Clerk

MINUTES
CITY OF FARMINGTON HILLS
FARMINGTON HILLS CITY COUNCIL
CITY HALL – COUNCIL CHAMBER
NOVEMBER 27, 2023 – 6:00PM

The study session meeting of the Farmington Hills City Council was called to order by Mayor Pro Tem Bruce at 6:05pm. He noted that there was not a quorum present of current Council members to hold a formal meeting so he called for a recess at this time and noted that they would reconvene the formal meeting if there were a quorum at some point.

Attorney Joppich pointed out that there is no action taken at a study session and cautioned Council not to deliberate on any issues; but stated that staff could still provide information to Council on the topics on the agenda.

Mayor Pro-Tem Bruce reconvened the meeting at 6:45pm as there was now a quorum present.

Council Members Present: Boleware, Bridges, Bruce, Knol

Council Members Absent: Barnett and Massey

Others Present: Mayor elect Rich, Council members elect Aldred and Dwyer,
City Manager Mekjian, City Clerk Smith, Assistant City
Manager Mondora, Directors Brown, and Kettler-Schmult and
City Attorney Joppich

It was noted that City Clerk Smith had provided background information on the liquor license moratorium to City Council.

Mayor Pro-Tem Bruce asked if the moratorium would automatically expire as of December 11, 2024. Clerk Smith confirmed that it would automatically expire should there be a consensus of Council to take no further action at the December 11, 2023 meeting to extend the moratorium.

Attorney Joppich stated that if there was consensus to bring this forth at the December 11, 2023 meeting for further discussion and possible extension, staff would like some recommendation as to the length of the extension in order to prepare the appropriate resolution for that meeting.

Discussion was held on the master plan process and when that was expected to be completed as well as potential for redevelopment liquor licenses or licenses issued through a Downtown Development Authority or Corridor Improvement Authority (DDA.CIA).

Charmaine Kettler-Schmult, Director of Planning and Community Development, stated that the proposed timeline for adopting the master plan is May, 2024.

Attorney Joppich and Planning Consultant Bahn further discussed redevelopment licenses and that process and/or utilizing a CIA District.

Council commented that past discussion also included the city's liquor license ordinance and changes to that to allow for specific types of facilities such as cigar bars or jazz bars to operate without having to be a bona fide restaurant, which is a requirement in the existing ordinance.

Council inquired if a quota license is issued and the business ceases to operate, would the city lose the license. Clerk Smith stated that the city has an agreement that they request owners to sign indicating that they will return the license to the city; however, it is difficult to track licenses if they are transferred to another community and whether or not they originated from the city as one of their quota licenses.

Attorney Joppich stated that he would provide an updated legal opinion on the city agreement.

The consensus of Council was that they would prefer to allow the moratorium to expire and allow existing applicants to come before City Council for those licenses.

ADJOURNMENT

The study session meeting adjourned at 7:14pm.

Respectfully submitted,



Pamela B. Smith, City Clerk

AGENDA
CITY COUNCIL MEETING
APRIL 8, 2024 – 7:30 P.M.
CITY OF FARMINGTON HILLS
31555 W ELEVEN MILE ROAD
FARMINGTON HILLS, MICHIGAN
Telephone: 248-871-2410 Website: www.fhgov.com
Cable TV: Spectrum – Channel 203; AT&T – Channel 99
YouTube Channel: <https://www.youtube.com/user/FHChannel8>

REQUESTS TO SPEAK: Anyone requesting to speak before Council on any agenda item other than an advertised public hearing issue must complete and turn in to the City Clerk a blue Public Participation Registration Form. The blue Public Participation Forms do not need to be filled-out to speak during the Public Comment portion of the meeting.

REGULAR SESSION MEETING BEGINS AT 7:30P.M. IN THE CITY COUNCIL CHAMBER

STUDY SESSION (6:00 P.M. Community Room– See Separate Agenda)

REGULAR SESSION MEETING

CALL REGULAR SESSION MEETING TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

1. Approval of regular session meeting agenda

ANNOUNCEMENTS/PRESENTATIONS FROM CITY BOARDS, COMMISSIONS AND PUBLIC OFFICIALS

2. Walled Lake Consolidated Schools Bond Proposal Presentation
3. Introduction of Jacob Rushlow, new Director of Public Services
4. Historic District Commission Presentation: Underground Railroad
5. Beautification Commission [2023 Annual Report](#)

CORRESPONDENCE

CONSENT AGENDA - (See Items No. 11 - 18)

All items listed under Consent Agenda are considered routine, administrative, or non-controversial by the City Council and will be enacted by one motion. There will be no separate discussion of these items, unless a Council Member or citizen so requests, in which event the items may be removed from the Consent Agenda for consideration.

CONSENT AGENDA ITEMS FOR DISCUSSION

COUNCIL MEMBERS' COMMENTS AND ANNOUNCEMENTS

CITY MANAGER UPDATE

UNFINISHED BUSINESS

6. Consideration of approval of the ENACTMENT of [Ordinance C-2-2024](#) amending the Farmington Hills Code of Ordinances, Chapter 17, "Nuisances," Article VII "Performance Standards," Section 17-101, "Noise," for purposes of adding a new subsection 17-101(e)(2) to prohibit noise, that is audible on adjacent residential property, emanating from the engine of any parked or standing commercial truck or tractor trailer while loading or unloading, or while waiting to load or unload, its cargo, if such vehicle is parked or standing for such purposes for a period of more than twenty minutes; and approval of summary for publication.

7. Consideration of approval of the ENACTMENT of [Ordinance C-3-2024](#) amending the Farmington Hills Code of Ordinances, Chapter 18, "Offenses," Article V "Offenses Against Public Peace," for purposes of repealing Section 18-165, "Loading or Unloading of Trucks;" and approval of summary for publication.
8. Consideration of approval of the ENACTMENT of [Ordinance C-4-2024](#) to authorize the conveyance of city owned property, parcel 22-23-02-153-009 to Everal Small; and approval of summary for publication.

NEW BUSINESS

9. Consideration of [appointments](#) to various boards and commissions.
10. Consideration of selection of the voting delegate and alternate voting delegate for Southeast Michigan Council of Governments ([SEMCOG](#)).

CONSENT AGENDA

11. Recommended approval of the [salary increase](#) requested by the City Manager in follow-up to closed session review.
12. Recommended approval of a [special event permit](#) for the Farmington Community Library Outdoor Family Party to be held on July 29, 2024.
13. Recommended approval of award of contract for the Fairway Hills Drive Road Reconstruction Project to Fonson Company, Inc., in the amount of \$905,887.88. [CMR 4-24-36](#)
14. Recommended approval of award of contract for the Trestain Road Reconstruction Project to Nagle Paving Company, in the amount of \$443,996.59. [CMR 4-24-37](#)
15. Recommended approval of a [request for employment](#) under Section 10.01A of the City Charter for a Seasonal Parks Laborer.
16. Recommended approval of City Council [special study session meeting minutes](#) of March 18, 2024.
17. Recommended approval of City Council [study session meeting minutes](#) of March 25, 2024.
18. Recommended approval of City Council [regular session meeting minutes](#) of March 25, 2024.

ADDITIONS TO AGENDA

PUBLIC COMMENTS

Limited to five (5) minutes for any item of City business not on the agenda.

CITY ATTORNEY REPORT

ADJOURNMENT

Respectfully submitted,

Carly Lindahl, City Clerk

Reviewed by:

Gary Mekjian, City Manager

NOTE: Anyone planning to attend the meeting who has need of special assistance under the Americans with Disabilities Act (ADA) is asked to contact the City Clerk's Office at 248-871-2410 at least two (2) business days prior to the meeting, wherein necessary arrangements/ accommodations will be made.



DEPARTMENT OF PLANNING AND
COMMUNITY DEVELOPMENT

DATE: April 8, 2024

TO: Mayor and City Council Members Beautification

FR: Commission

RE: *Beautification Commission 2023 Annual Report*

The Beautification Commission is presenting their 2023 Annual Report and 2024 Goals, for your information. Per the Farmington Hills Beautification Commission By-Laws, the Beautification Commission has prepared a report reviewing the 2023 Beautification Activities and Goals for 2024 for the members of City Council.

Please contact the staff liaison to the Beautification Commission Tracey Emmanuel, with any questions, 248-871-2545 or temmanuel@fhgov.com.

Attachments:

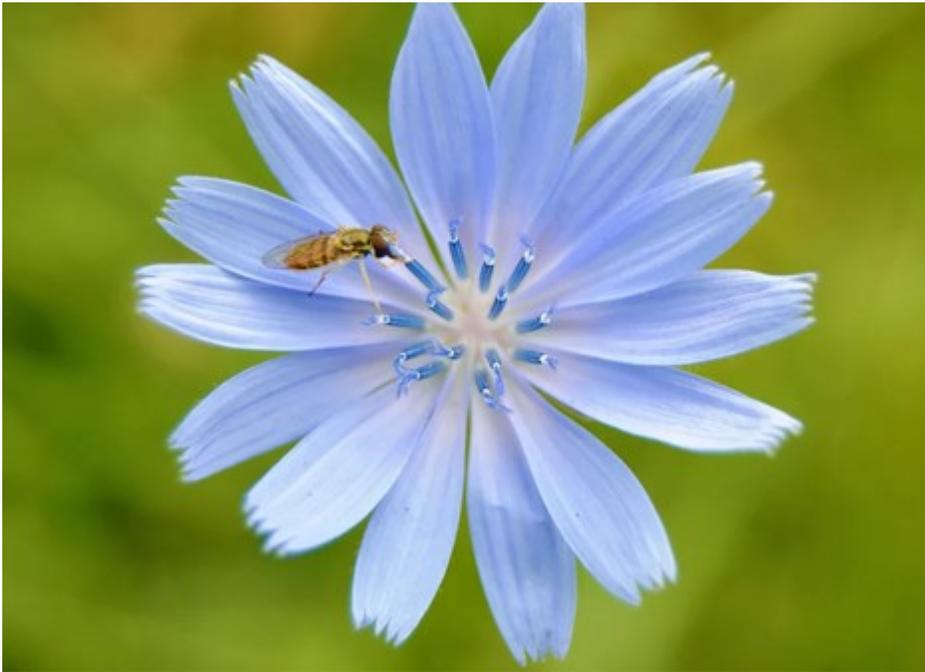
- [Beautification Commission 2023 Annual Report and 2024 Goals](#)
- [Letter RE Beautification Commission 2024 Funding Increase Request](#)

Administration	Building Division	Community Development	Planning Office	Zoning and Code
248.871.2550	248.871.2450	248.871.2543	248.871.2540	Enforcement 248.871.2520
248.871.2521 Fax	248.871.2451 Fax	248.871.2521 Fax	248.871.2521 Fax	248.871.2521 Fax



Beautification Commission

2023 Annual Report & 2024 Goals



Beautification Commission Award Program 2023

Approved by Beautification
Commission, February 20, 2024

2023 ANNUAL REPORT
FARMINGTON HILLS BEAUTIFICATION COMMISSION

Introduction

The purpose of the Beautification Commission, as outlined in its by-laws, is to advise the City Council about beautification and environmental concerns, to promote and publicize beautification and environmental projects and to acknowledge projects of beautification and environmental improvement.

The Farmington Hills Beautification Commission met ten times at the regularly scheduled monthly meeting (third Tuesday of the month). The meetings were held in person at Farmington Hills City Hall and a special meeting at the DWP facility in 2023. Attendance averaged 6 members. The Commission has maintained the City’s membership in the Beautification Council of Southeastern Michigan (BCSEM) and the statewide organization, Keep Michigan Beautiful, Inc. (KMB).

2023 Beautification Commission

Jennifer Chinn, Chairperson	Carol Kurth
Katherine Massey, Vice Chairperson	Betti Pool
Kathie Brown, Secretary	Jarel Readous
Jawahar Babu	Rita Roberts
Alex Clar	

Staff Liaison
Tracey Emmanuel

2023 Goals

The Commission selected the following projects to work on during the year 2023:

- Continue to improve and celebrate the Annual Beautification Awards Ceremony.
- Promote public awareness of Beautification Commission projects using community and City media outlets.
- Keep in contact with key people about the major projects happening within the City of Farmington Hills.
- Grow membership in the Beautification Commission.
- Involve the community in a Plant Swap to exchange garden plants once or twice a year.
- Maintain certification for Tree City USA through the State of Michigan and the Arbor Day Foundation.
- Explore opportunities to initiate and participate in projects to ensure long term environmental sustainability.
- Encourage enhancement of existing Natural Beauty Roads and move forward projects in the Natural Beauty Road right-of-way.
- Organize and implement the Carol Posby Litter Walk along local roads in the Spring of 2023 to complement City Earth Day events.
- Continue to be aware and participate in programs conducted by the BCSEM and KMB.

2023 Results

Annual Awards Ceremony

The 38th Annual Beautification Awards Reception was held on October 26, 2023 at the Costick Activities Center. The Beautification Commission recognized seventy-two businesses, offices, apartment, subdivision and condominium entrances, places of worship/organizations. Beautification Commissioners visited nominated sites to look for landscape variety, imaginative use of color, and overall property maintenance. An award for exemplary landscapes, the “Beautification Commissioners’ Award”, was presented to Market Place Specialty Center for their outstanding landscape. In addition, the “Continued Excellence Award for 10 years or More” was presented to 38 participants.

Promotion and Public Awareness

The Beautification Commission continued efforts to remain in the public eye. The Commission reached out to the Farmington Hills community through many different media: internet, newspaper, cable television and events. The Commission utilized the city web site by posting meetings, minutes and events of the Commission.

Development and Community Awareness

The Beautification Commission had limited opportunities to participate in scheduled events this year and the opportunity to create community awareness about the Beautification Commission was minimal.

Plant Swap

Two plant swaps were held in 2023. The Spring Plant Swap was held May 13, 2023 and the Fall Plant Swap was held on September 16, 2023 at the Nature Center parking lot. Between twenty and thirty people attended to exchange garden plants and plants related products, and to share their knowledge.

Tree City USA Certification

The Beautification Commission was unable to attain this goal during 2023 and may discuss ways to act in 2024.

Natural Beauty Roads

The Beautification Commission continued to encourage the City’s maintenance, enforcement and inclusion of additional Natural Beauty Roads.

Carol Posby Litter Walk

The Beautification Commission held the 2023 Carol Posby Litter Walk event on April 29, 2023. Over 200 volunteers from homeowner associations, community organizations and individuals registered to

participate. The volunteers were provided t-shirts, gloves and garbage bags and hit the main roads to collect debris from twenty locations throughout the city. With the support of DPW staff, the event made a big impact on the community. DPW noted that 20+ yards of trash bags and debris were picked up and along with 20 yards of brown compost bags. This annual event is scheduled to re-occur April 27, 2024.

Beautification Council of Southeastern Michigan (BCSEM) and Keep Michigan Beautiful (KMB)

The Beautification Commission continued to be a member of these regional and statewide organizations.

2024 Goals

Annual Awards Ceremony

The celebration of the 39th Annual Awards Ceremony will be held in October 2024. The annual awards ceremony will recognize the efforts of businesses, offices, apartment, subdivision and condominium entrances, places of worship/organizations to beautify the City of Farmington Hills.

Promotion and Public Awareness

The Beautification Commission will seek to continue public awareness and promotion of the Commission's programs and activities using community partners and City media outlets. A Beautification Commissioner will update the Council of Homeowners Association (COHA) on upcoming Beautification Commission events. The Commission will continue to forward information on events to outlets such as the *Farmington Observer*, *Farmington Press*, *Oakland County Times* and electronic media such as *The Michigan Gardener* for publishing. The Commission will continue to utilize all available social media, within the guidelines of the City of Farmington Hills' social media policy. The Commission will also continue to utilize the City website and local cable channel to promote the Commission's work and purpose.

Development and Community Awareness

The Beautification Commission will invite key City employees and local representatives of agencies of interest to attend meetings when updates to the Commission about major projects and any relevant issues are desired.

Grow Membership in the Beautification Commission

The Beautification Commission will seek to expand public awareness of the opportunities to participate in the Beautification Commission and seek to fill vacant membership positions.

Plant Swap

The Beautification Commission will continue to engage the public in exchanging garden plantings by holding annual Plant Swaps at the Heritage Park Nature Center parking lot on Saturday May 11, 2024 and September 14, 2024.

Tree City USA Certification

The Beautification Commission will maintain certification for Tree City USA through the State of Michigan and the Arbor Day Foundation.

Environmental Sustainability

The Beautification Commission will continue to explore opportunities to initiate and participate in projects to ensure long term environmental sustainability.

Natural Beauty Roads

The Commission will continue to support the existing Natural Beauty Roads.

Carol Posby Litter Walk

The Beautification Commission will organize community volunteers to participate in a “Litter Walk Clean-Up”. The event is scheduled for April 27, 2024. The event will complement Earth Day which occurs on April 22, 2024.

Beautification Council of Southeastern Michigan (BCSEM) and Keep Michigan Beautiful (KMB)

The Beautification Commission will continue to be a member of these regional and statewide organizations. The Beautification Commission will continue to be involved in the BCSEM organization.

Farmington Hills Beautification Commission

March 21, 2024

Dear Madam Mayor and Council Members,

I am writing on behalf of the Commissioners on the Farmington Hills Beautification Commission.

As you may know, the Commission annually hosts two large and two small events that need funding each year.

Carol Posby Litter Walk:

For this annual event, the Commission coordinates volunteers from homeowner associations, community organizations and individuals to pick up debris along our main highways. We provide the volunteers with gloves, large plastic trash bags and brightly colored t-shirts so they may safely clean up our city roadways. Last year, the DPW filled two 20-yard dumpsters with debris and yard waste collected by over 200 volunteers, which is equivalent to 260+ trash/brown compost bags. This year, the event is scheduled on Saturday, April 27, 2024.

Beautification Awards:

To promote beautification and environmental improvements throughout the city, the Commission recognizes the efforts of businesses, offices, apartment complexes, subdivisions, condominiums, places of worship, etc. who strive to present attractive and well-maintained landscapes at their entrances. Commissioners visit nominated sites to judge them on various criteria, such as, landscape variety, imaginative use of color and overall property maintenance. To acknowledge these efforts, the Commission hosts an Awards Ceremony which consists of a guest speaker, a slide presentation of the award recipient properties, a plaque for the "Commissioner's Choice" winner and beautiful award signs for the winners to stake on their premises. Catered light refreshments are provided at the reception.

Plant Swaps:

The Commission coordinates annual plant swaps in the Spring and Fall. Enthusiasts exchange garden plants and plant related products along with sharing their knowledge with fellow plant lovers in the community. The swaps are held in Heritage Park and the Commission provides coffee and donuts to attendees. These will be held on Saturday, May 11, 2024 and Saturday, September 14, 2024.

KMB and BCSEM:

In addition to these events, the Farmington Hills Beautification Commission is a member of two organizations committed to promoting beautification in our state. Keep Michigan Beautiful (KMB) and the Beautification Council of Southeastern Michigan (BCSEM). Our city has been dues-paying members of BCSEM for 61 years and received a recognition award which proudly hangs in our city hall. One of our Commissioners is a BCSEM Director.

BCSEM consists of many city's beautification groups located in four counties. They have Quarterly Meetings which are attended by many members and are hosted by different communities who provide speakers and a luncheon. Attendees learn about challenges in other cities, different projects being planned or worked on and they share ideas to improve beautification efforts. We would like to host a BCSEM Quarterly Meeting. We would receive a \$200 stipend from BCSEM and seek sponsors to provide monetary and prize donations. However, with our reduced budget, we think it would be nearly impossible to host this worthwhile event.

Our Request:

We, your Farmington Hills Beautification Commission, ask that you contemplate a significant increase in our budget. We request this increase so we may continue to advise the City Council about beautification and environmental concerns and promote and acknowledge projects of beautification and environmental improvements in our city. During the past ten years, our expenses have averaged \$5,500 for all our events. The Commission is provided with a yearly budget of \$2,500 and is requesting another \$4,500 so we may continue to offer our annual events, consider additional projects and host our fellow BCSEM members at a Quarterly Meeting.

Thank you for your consideration.

Sincerely,
Kathie Brown, Secretary
Farmington Hills Beautification Commission

ORDINANCE NO. C-2-2024
CITY OF FARMINGTON HILLS
OAKLAND COUNTY, MICHIGAN

AN ORDINANCE TO AMEND THE FARMINGTON HILLS CODE OF ORDINANCES, CHAPTER 17, "NUISANCES," ARTICLE VII "PERFORMANCE STANDARDS," SECTION 17-101, "NOISE," FOR PURPOSES OF ADDING A NEW SUBSECTION 17-101(e)(2) TO PROHIBIT NOISE, THAT IS AUDIBLE ON ADJACENT RESIDENTIAL PROPERTY, EMANATING FROM THE ENGINE OF ANY PARKED OR STANDING COMMERCIAL TRUCK OR TRACTOR TRAILER WHILE LOADING OR UNLOADING, OR WHILE WAITING TO LOAD OR UNLOAD, ITS CARGO, IF SUCH VEHICLE IS PARKED OR STANDING FOR SUCH PURPOSES FOR A PERIOD OF MORE THAN TWENTY (20) MINUTES.

THE CITY OF FARMINGTON HILLS ORDAINS:

Section 1 of Ordinance. Ordinance Amendment.

The Farmington Hills City Code, Chapter 17, "Nuisances," Article VII, "Performance Standards," Section 17-101, "Noise," is hereby amended to add a new subsection 17-101(e)(2) to read as set forth below:

Sec. 17-101. – Noise.

(a) *General requirements.* No operation or activity shall be carried on that causes or creates measurable noise levels that are unreasonably loud or that unreasonably interfere with the peace and comfort of others, or that exceed the maximum noise level limits prescribed in Table A below as measured at any point on property adjacent or in close proximity to the lot or parcel on which the operation or activity is located.

(b) *Method and units of measurement.* The measuring equipment and measurement procedures shall conform to the latest American National Standards Institute (ANSI) specifications. The sound measuring equipment shall be properly calibrated before and after the measurements. Because sound waves having the same decibel (Db) level "sound" louder or softer to the human ear depending upon the frequency of the sound wave in cycles-per-second (that is, depending on whether the pitch of the sound is high or low) an A-weighted filter constructed in accordance with ANSI specifications shall be used on any sound level meter used to take measurements required in this section. All measurements below are expressed in Db(A) to reflect the use of the A-weighted filter.

(c) *Table of maximum noise levels.* Except as otherwise provided in this section, noise levels shall not exceed the limits set forth in the following Table A:

TABLE A
MAXIMUM PERMITTED NOISE LEVELS

Use	Time	Sound Level (A-Weighted) Decibels Db(A)
Residential (see uses included in RA, RP, RC, SP, MH districts)	7:00 a.m. to 7:00 p.m.	60
	7:00 p.m. to 10:00 p.m.	55
	10:00 p.m. to 7:00 a.m.	50
Business/Office (see uses included in OS, B, ES, P districts)	7:00 a.m. to 7:00 p.m.	65
	7:00 p.m. to 7:00 a.m.	50
Industrial (see uses included in IRO, LI-1 districts), where all adjacent properties are used for industrial/business purposes	Anytime	70
Industrial, where any adjacent properties are used for residential purposes	Anytime	60

(d) *Background noise.* Where existing background noise exceeds the maximum permitted levels specified in Table A, the noise caused or created by a specific operation or activity may exceed the levels specified in the table, provided that the sound level on property adjacent or in close proximity to the lot or parcel on which the operation or activity is located does not exceed

the background noise level. For purposes of this subsection, background noise shall mean noise being produced by permitted uses conducted in a legally-accepted manner from all sources other than those occurring on the lot or parcel on which the operation or activity is located. Background noise levels shall be determined by measurement at substantially the same time and location as the noise levels caused or created by the complained-of operation or activity.

(e) *Intermittent or other unreasonable sounds.*

(1) Intermittent sounds or sounds characterized by pure tones might be a source of complaints, even though the measured sound level does not exceed the permitted level in Table A. Such sounds shall be prohibited when found to be unreasonably loud or to unreasonably interfere with the peace and comfort of others. In making such determination, the following shall be considered:

- (i) The proximity of the sound to sleeping facilities;
- (ii) The nature of the use from which the sound emanates and the area where it is received or perceived;
- (iii) The time (day or night) the sound occurs; and
- (iv) The duration of the sound.

(2) Noise, that is audible on adjacent residential property, emanating from the running engine of any parked or standing commercial truck or tractor-trailer while loading or unloading, or while waiting to load or unload, cargo is prohibited, if such vehicle is parked or standing for such purposes for a period of more than twenty (20) minutes, even though the measured sound level does not exceed the permitted level in Table A.

(f) *Special exception.* An application for a special exception from the provisions of this section may be submitted to the zoning board of appeals, sitting as an administrative review board for purposes of this provision. The owner or operator of equipment on the property shall submit a statement regarding the effect of noise from the equipment on the overall noise level in the area. The statement shall also include a study of background noise levels, predicted levels of noise measured at the boundary line due to the proposed operation, and justification for the special exception. If it appears to the zoning board of appeals, in the course of its review of the applicant's application and statement, that the expertise of a sound engineer or other expert shall be

necessary in order to review the application, the zoning board of appeals shall be authorized to obtain a reasonable escrow for consulting fees from the applicant and retain such expert for such purposes. Upon review of the request for a special exception, the zoning board of appeals may grant a special exception where such relief would be within the spirit and intent of this ordinance, would not adversely affect the public health, safety, and welfare, and would not be materially injurious to surrounding properties and improvements. The zoning board of appeals may impose conditions of operation in granting a special exception.

(g) *Exemptions.* Noise resulting from the following activities shall be exempt from the maximum permitted sound levels provided such activity occurs in a legally-accepted manner:

- (1) Construction activity (see section 18-164);
- (2) Performance of emergency work, including snow removal;
- (3) Warning devices necessary for public safety, such as police, fire, and ambulance sirens, tornado and civil defense warning devices, and train horns;
- (4) Lawn care and yard maintenance that occurs between 8:00 a.m. and 9:00 p.m.;
- (5) Outdoor school and playground activities when conducted in accordance with the manner in which such spaces are generally used, including, but not limited to, school athletic and school entertainment events;
- (6) Bells or chimes of churches or other places of worship;
- (7) The unamplified human voice; and
- (8) Public works maintenance, repair, or improvement projects being conducted by or on behalf of public agencies.

Section 2 of Ordinance. Repealer.

All ordinances, parts of ordinances, or sections of the City Code in conflict with this ordinance are repealed only to the extent necessary to give this ordinance full force and effect, and the Farmington Hills Ordinance Code shall remain in full force and effect, amended only as specified above.

Section 3 of Ordinance. Savings.

The amendments of the Farmington Hills Code of Ordinances set forth in this ordinance do not affect or impair any act done, offense committed, or right accruing, accrued, or acquired or liability, penalty, forfeiture, or punishment, pending or incurred prior to the amendments of the Farmington Hills Code of Ordinances set forth in this ordinance.

Section 4 of Ordinance. Severability.

If any section, clause, or provision of this ordinance shall be declared to be unconstitutional, void, illegal or ineffective by any court of competent jurisdiction, the validity of the ordinance as a whole, or in part, shall not be affected other than the part invalidated, and such section, clause or provision declared to be unconstitutional, void, or illegal shall thereby cease to be a part of this ordinance, but the remainder of this ordinance shall stand and be in full force and effect.

Section 5 of Ordinance. Effective Date.

The provisions of this ordinance are ordered to take effect twenty-one (21) days after enactment.

Section 6 of Ordinance. Date and Publication.

This ordinance is declared to have been enacted by the City Council of the City of Farmington Hills at a meeting called and held on the ___ day of _____, 2024, and ordered to be given publication in the manner prescribed by law.

Ayes:
Nays:
Abstentions:
Absent:

STATE OF MICHIGAN)
) ss.
COUNTY OF OAKLAND)

I, the undersigned, the qualified and acting City Clerk of the City of Farmington Hills, Oakland County, Michigan, do certify that the foregoing is a true and complete copy of the Ordinance adopted by the City Council of the City of Farmington Hills at a meeting held of the ___ day of _____, 2024, the original of which is on file in my office.

Carly Lindahl, City Clerk
City of Farmington Hills

SUMMARY
ORDINANCE NO. C-2-2024
CITY OF FARMINGTON HILLS
OAKLAND COUNTY, MICHIGAN

NOTICE of an Ordinance amending the Farmington Hills Code of Ordinances, Chapter 17, “Nuisances,” Article VII “Performance Standards,” Section 17-101, "Noise,” for purposes of adding a new subsection 17-101(e)(2) to prohibit noise, that is audible on adjacent residential property, emanating from the engine of any parked or standing commercial truck or tractor trailer while loading or unloading, or while waiting to load or unload, its cargo, if such vehicle is parked or standing for such purposes for a period of more than twenty minutes.

A full copy of the Ordinance is on file in the Clerk’s Office for public review between the hours of 8:30am and 4:30pm Monday through Friday.

Section 1, Ordinance Amendment

Section 2, Repealer

Section 3, Savings

Section 4, Severability

Section 5, Effective Date

The provisions of this Ordinance are ordered to take effect twenty-one (21) days after enactment.

Section 6, Date and Publication

CARLY LINDAHL, City Clerk

Publish: Oakland Press 4/14/2024

ORDINANCE NO. C-3-2024
CITY OF FARMINGTON HILLS
OAKLAND COUNTY, MICHIGAN

AN ORDINANCE TO AMEND THE FARMINGTON HILLS CODE OF ORDINANCES, CHAPTER 18, "OFFENSES," ARTICLE V "OFFENSES AGAINST PUBLIC PEACE," FOR PURPOSES OF REPEALING SECTION 18-165, "LOADING OR UNLOADING OF TRUCKS."

THE CITY OF FARMINGTON HILLS ORDAINS:

Section 1 of Ordinance. Ordinance Amendment.

The Farmington Hills City Code, Chapter 18, "Offenses," Article V, "Offenses Against Public Peace," is hereby amended to repeal and delete Section 18-165, "Loading or Unloading of Trucks."

Section 2 of Ordinance. Repealer.

All ordinances, parts of ordinances, or sections of the City Code in conflict with this ordinance are repealed only to the extent necessary to give this ordinance full force and effect, and the Farmington Hills Ordinance Code shall remain in full force and effect, amended only as specified above.

Section 3 of Ordinance. Savings.

The amendments of the Farmington Hills Code of Ordinances set forth in this ordinance do not affect or impair any act done, offense committed, or right accruing, accrued, or acquired or liability, penalty, forfeiture, or punishment, pending or incurred prior to the amendments of the Farmington Hills Code of Ordinances set forth in this ordinance.

Section 4 of Ordinance. Severability.

If any section, clause, or provision of this ordinance shall be declared to be unconstitutional, void, illegal or ineffective by any court of competent jurisdiction, the validity of the ordinance as a whole, or in part, shall not be affected other than the part invalidated, and such section, clause or provision declared to be unconstitutional, void, or illegal shall thereby cease to be a part of this ordinance, but the remainder of this ordinance shall stand and be in full force and effect.

Section 5 of Ordinance. Effective Date.

The provisions of this ordinance are ordered to take effect twenty-one (21) days after enactment.

Section 6 of Ordinance. Date and Publication.

This ordinance is declared to have been enacted by the City Council of the City of Farmington Hills at a meeting called and held on the ___ day of _____, 2024, and ordered to be given publication in the manner prescribed by law.

Ayes:

Nays:

Abstentions:

Absent:

STATE OF MICHIGAN)
) ss.
COUNTY OF OAKLAND)

I, the undersigned, the qualified and acting City Clerk of the City of Farmington Hills, Oakland County, Michigan, do certify that the foregoing is a true and complete copy of the Ordinance adopted by the City Council of the City of Farmington Hills at a meeting held of the ___ day of _____, 2024, the original of which is on file in my office.

Carly Lindahl, City Clerk
City of Farmington Hills

SUMMARY
ORDINANCE NO. C-3-2024
CITY OF FARMINGTON HILLS
OAKLAND COUNTY, MICHIGAN

NOTICE of an Ordinance amending the Farmington Hills Code of Ordinances, Chapter 18, “Offenses,” Article V “Offenses Against Public Peace,” for purposes of repealing Section 18-165, “Loading or Unloading of Trucks.”

A full copy of the Ordinance is on file in the Clerk’s Office for public review between the hours of 8:30am and 4:30pm Monday through Friday.

Section 1, Ordinance Amendment

Section 2, Repealer

Section 3, Savings

Section 4, Severability

Section 5, Effective Date

The provisions of this Ordinance are ordered to take effect twenty-one (21) days after enactment.

Section 6, Date and Publication

CARLY LINDAHL, City Clerk

Publish: Oakland Press 4/14/2024

CITY OF FARMINGTON HILLS
OAKLAND COUNTY, MICHIGAN

ORDINANCE NO. C-4-2024

AN ORDINANCE TO AUTHORIZE THE
CONVEYANCE OF CERTAIN PROPERTY TO
EVERALD SMALL, AN INDIVIDUAL.

THE CITY OF FARMINGTON HILLS ORDAINS:

Section 1.

The City Council of the City of Farmington Hills authorizes the City Manager to, upon Purchaser's payment of \$3,000.00, execute and deliver an appropriate deed conveying the City of Farmington Hills' interest in the property described on the attached Exhibit A to Everald Small, an individual ("Purchaser"), conditioned upon and subject to Purchaser's compliance with the terms of the Purchase Agreement between the City and Purchaser.

Section 2. Repealer.

All ordinances, parts of ordinances, or sections of the City Code in conflict with this Ordinance are repealed only to the extent necessary to give this Ordinance full force and effect.

Section 3. Severability.

Should any section, subdivision, clause, or phrase of this Ordinance be declared by the courts to be invalid, the validity of the Ordinance as a whole, or in part, shall not be affected other than the part invalidated.

Section 4. Savings.

All proceedings pending and all rights and liabilities existing, acquired, or incurred at the time this Ordinance takes effect, are saved and may be consummated according to the law in force when they were commenced.

Section 5. Effective Date.

The provisions of this Ordinance are ordered to take effect twenty-one (21) days after enactment.

EXHIBIT A

Legal Description: T1N, R9E, SEC 2 FARMINGTON HEIGHTS LOTS 37 & 38 BLK Q, ALSO BEG AT SE COR LOT 15 BLK Q OF 'FARMINGTON HEIGHTS', TH N 00-03-00 E 115 FT, TH S 89-57-00 E 40 FT, TH S 00-03-00 W 115 FT, TH N 89-57-00 W 40 FT TO BEG 5-25-84 FR 002, 003, & 007

Parcel # 23-02-153-009

Address: None (Vacant Land, Farmington Hills, Michigan)

SUMMARY
ORDINANCE NO. C-4-2024
CITY OF FARMINGTON HILLS
OAKLAND COUNTY, MICHIGAN

NOTICE of an Ordinance to authorize the conveyance of city owned property, parcel 23-02-153-009 (Vacant Land) to Everald Small in accordance with the terms of the Agreement Regarding Purchase of Property signed by the City Manager and Purchaser.

A full copy of the Ordinance is on file in the Clerk's Office for public review between the hours of 8:30am and 4:30pm Monday through Friday.

Section 1, Ordinance

Section 2, Repealer

Section 3, Severability

Section 4, Savings

Section 5, Effective Date

Section 6, Enactment

The provisions of this Ordinance are ordered to take effect twenty-one (21) days after enactment.

CARLY LINDAHL, City Clerk

Publish: Oakland Press 4/14/2024



INTEROFFICE CORRESPONDENCE

DATE: April 8, 2024
TO: City Council
FROM: Theresa Rich, Mayor
SUBJECT: Recommendation for appointment.

I would like to recommend the following appointments at the April 8, 2024 City Council meeting.

Commission on Community Health

Yvette Stines	Length of Term: 3 years	Term ending: February 1, 2027
---------------	-----------------------------------	---

Yvette will fill the regular vacancy left by Cheryl Patel who resigned. Attached, please find Yvette's resume.

Economic Development Corporation

Vivianne Rousseau	Length of Term: Unexpired Term	Term ending: February 1, 2027
-------------------	--	---

Vivianne will fill the regular vacancy left by Susan Arlin who resigned in 2024. Attached, please find Vivianne's resume.

Cassie Clark	Length of Term: Unexpired Term	Term ending: February 1, 2029
--------------	--	---

Cassie will fill the regular vacancy left by Lew Cantor who resigned in 2024. Attached, please find Cassie's resume.

Committee to Increase Voter Participation

Jim Molnar	Length of Term: Unexpired Term	Term ending: February 1, 2027
------------	--	---

Jim will fill the alternate vacancy. Attached, please find Jim's resume.

Farmington Area Arts Commission

Craig Nowak

Length of Term:
3 years

Term ending:
February 1, 2027

Craig will fill the regular vacancy left by Joy Gradin who resigned in 2022. Attached, please find Craig's resume.

Danielle King

From: postmaster@muniweb.com
Sent: Sunday, March 10, 2024 12:10 PM
To: DistributionList-CityManagerOffice
Subject: Boards and Commissions Questionnaire

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Submittor's Name	Yvette Stines
Submittor's Address	[REDACTED]
Submittor's Phone	[REDACTED]
Submittor's Email	[REDACTED]
Interest(s)	Commission on Community Health

Resume

My name is Yvette Stines and I am interested in volunteering with the Commission on Community Health. I have an extensive background in health, education, and communications. I have written about health and wellness for many publications such as SHAPE, Essence, T Brand Studio of the New York Times, Mind Body Green, and more. My seven books and journals are based on health, wellness, and writing. I developed a passion for health and wellness from a young age. I used my talents in writing as a way to bring awareness to the importance of living a healthy life. One example includes my first book, Vernon the Vegetable Man. In 2012 when I was teaching, I noticed the lack of healthy food and the childhood obesity issue. I wrote Vernon the Vegetable Man to bring awareness to the issue. Another example is my children's journal, C is for Calm. I created this during the height of the pandemic to help kids understand and express their feelings and thoughts through writing. I also led workshops and classes for kids and adults as it relates to health and wellness. I would like to help the community and bring awareness to the importance of health and wellness. Thank you for your time and consideration. It would be an honor to serve. [REDACTED]

References

Francina James, ESQ - [REDACTED] Elizabeth Whittaker Walker - [REDACTED]

3/10/2024 12:09:25 PM

Danielle King

From: postmaster@muniweb.com
Sent: Friday, March 22, 2024 10:32 AM
To: DistributionList-CityManagerOffice
Subject: Boards and Commissions Questionnaire

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Submittor's Name	Vivianne Rousseau
Submittor's Address	[REDACTED]
Submittor's Phone	[REDACTED]
Submittor's Email	[REDACTED]
Interest(s)	Economic Development Corporation

Resume

2013-Present, Bank of Ann Arbor, Commercial Loan Officer (AVP)- Manage a \$30 million loan portfolio, responsible for loan and deposit growth, past loan closings include a \$9.5 million construction loan and end mortgage for a non-profit organization, \$6.0 million construction loan and end loan for a self-storage unit, and \$1.5 million loan to a restoration company. 2008 - 2013, PLC Audit Services, Field Examiner 2003-2007, Fifth Third Bank, SBA Loan Officer 2000-2003, Detroit Commerce Bank, Portfolio Loan Specialist, 1990-2000, Michigan National Bank, Credit Analyst/Associate Relationship Manager Bachelor of Arts Degree in Economics- University of Michigan-Dearborn Master of Finance Degree- Walsh College Member of Farmington Hills Chamber of Commerce Volunteer with CARES of Farmington Hills

References

Matt Nelson, Group Manager, SVP - Bank of Ann Arbor [REDACTED] Maureen O'Donohue, Loan Officer, VP, Bank of Ann Arbor [REDACTED] Colleen Christensen, Credit Analyst, Bank of Ann Arbor, [REDACTED] James Harte, current client of bank, [REDACTED] Argyllie Binguit, Nurse Practitioner, [REDACTED]

3/22/2024 10:31:32 AM

Danielle King

From: postmaster@muniweb.com
Sent: Sunday, March 24, 2024 2:15 PM
To: DistributionList-CityManagerOffice
Subject: Boards and Commissions Questionnaire

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Submittor's Name	Cassie Clark
Submittor's Address	[REDACTED]
Submittor's Phone	[REDACTED]
Submittor's Email	[REDACTED]
Interest(s)	Economic Development Corporation

Resume
Director of Administration at JAN-PRO - 3 years GFA Chamber of Commerce Ambassador - 1 year Grand Rapids Growlers Executive Board - 6 years Bachelors of Business Administration- Davenport University 5x National Championship Collegiate Rugby Player

References
Lisa Rothberger - CTO, JAN-PRO Jared Rothberger - CEO, JAN-PRO Susan Arlin - Former CEO, GFA Chamber of Commerce

3/24/2024 2:13:42 PM

Danielle King

From: postmaster@muniweb.com
Sent: Thursday, February 1, 2024 2:48 PM
To: DistributionList-CityManagerOffice
Subject: Boards and Commissions Questionnaire

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Submittor's Name	Jim Molnar
Submittor's Address	[REDACTED]
Submittor's Phone	[REDACTED]
Submittor's Email	[REDACTED]
Interest(s)	Broadband Task Force Committee to Increase Voter Participation Emergency Preparedness Commission
Resume	I've been in IT All my life, since graduating Michigan State in 2005. I can provide a detailed resume upon request but I have experience in many different things besides information technology. I've always wanted to give back to my community. I picked these three areas of interest, because of my background in IT, love of the outdoors, and my convictions in ensuring free, fair and honest elections.
References	Phil Moser, Farmington Hills Firefighter [REDACTED] Danny Haller, Livonia Firefighter, [REDACTED]
2/1/2024 2:47:13 PM	

Danielle King

From: postmaster@muniweb.com
Sent: Friday, March 1, 2024 11:01 AM
To: DistributionList-CityManagerOffice
Subject: Boards and Commissions Questionnaire

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Submittor's Name	Craig Nowak
Submittor's Address	[REDACTED]
Submittor's Phone	[REDACTED]
Submittor's Email	[REDACTED]
Interest(s)	Arts Commission

Resume

Born 1983 in Farmington Hills, MI Lives and Works in Farmington Hills, MI Education 2006 BFA, College for Creative Studies (Cum Laude), Detroit, MI Residency and Apprenticeship 2012 Residency, Red Bull House of Art, (Oct. - Dec.), Detroit, MI 2011-12 Apprenticeship, Somers Randolph, Sculptor (Sept. 2011-12), Santa Fe, NM 2008 Residency, Mano y Mente (Sept.- Nov.), Tularosa, NM 2008 Residency, Chicago Department of Cultural Affairs (April), Chicago, IL Professional Experience 2019-present Creative Expressions Program Coordinator, Kadima Mental Health Services, Southfield, MI 2018-19 Drawing Instructor, Farmington Hills Cultural Arts Division, Farmington Hills, MI 2017-19 Teaching Artist, Community Arts Partnership, College for Creative Studies, Detroit, MI 2011-12 Gallery Manager, Art Effect Gallery (1-year contract), Detroit, MI 2005-06 Gallery Manager, U245 Student Gallery, College for Creative Studies (1-year contract), Detroit, MI 2003-06 Gallery Assistant, Center Galleries, College for Creative Studies, Detroit, MI

References

Nathan Volz, [REDACTED] Vice President of Community Inclusion Geshar Human Services Barbara Kratchman, [REDACTED] Consultant, Philanthropist, and Art Patron Mikel Bresee, [REDACTED] Director, Community Arts Partnership College for Creative Studies Michelle Malamis, [REDACTED] Director of Business and Philanthropic Services Jewish Family Services of Washtenaw County

3/1/2024 11:01:20 AM

SEMCOG Delegate/Alternate Designation Form

The following official representatives have been designated to the SEMCOG General Assembly which meets three times per year:

DELEGATE: (the delegate must be an elected official)

Name: _____ Title: _____

Preferred E-mail: _____

(Please note: E-mail is our primary form of communication)

Preferred Mailing Address: _____

Phone: (include as many as you like)

Business/Office: _____

Home: _____

Mobile/Text: _____

ALTERNATE: (the alternate may be an elected official, staff, or individual selected by the member)

Name: _____ Title: _____

Preferred E-mail: _____

(Please note: E-mail is our primary form of communication)

Preferred Mailing Address: _____

Phone: (include as many as you like)

Business/Office: _____

Home: _____

Mobile/Text: _____

Completed by: _____ Date: _____

(Name and Title)



OFFICE OF CITY CLERK

INTEROFFICE CORRESPONDENCE

TO: Mayor and City Council
FROM: Carly Lindahl, City Clerk
DATE: April 8, 2024
SUBJECT: Approval of City Manager Salary Increase

RECOMMENDATION:

IT IS RESOLVED, that City Council hereby recommends approval of the salary increase requested by the City Manager in follow-up to closed session review.

REPORT TO THE CITY COUNCIL FROM THE CITY CLERK – APRIL 8, 2024

SUBJECT: Consideration of approval of a Special Event Permit for the Farmington Community Library Outdoor Family Event to be held July 29, 2024

ADMINISTRATIVE SUMMARY:

- The City received an application from Kristel Sexton, representing the Farmington Community Library, for a Special Event Permit to hold the Farmington Community Library Outdoor Family Party on July 29, 2024, at the Farmington Community Library located at 32737 W. 12 Mile Road, Farmington Hills from 6:30pm to 8:30pm.
- This will be an outdoor event for families which will include an 8x8 pop up awning with table, inflatable structures, outdoor games and toys, and a petting farm from MSU Tollgate Farms in the west parking lot of the library as outlined on the map included with this report.
- The required insurance and/or indemnification agreement was received by the City.
- The application was reviewed by all appropriate Departments. There were no objections to the event, subject to the following conditions and details as verified by the applicant:
 - There will be plenty of parking for all attendees on the property
 - The applicant is expecting approximately 500 participants
 - There will be a designated area for the Petting Farm on location
 - The applicant has not asked for assistance from the Police Department and there are no issues with emergency vehicle access
 - A Farmington Hills Fire Department Ladder Truck will be on scene
 - No parking within 20' of any tent
 - Egress shall be maintained throughout the building
 - Fire lanes shall not be blocked or restricted
 - Event shall comply with minimum Fire Prevention Code requirements
 - All applicable permits shall be applied for through the Building Department
 - The insurance certificate will be updated prior to the event

RECOMMENDATION:

IT IS RESOLVED, that City Council hereby approves a Special Event Permit for the Farmington Community Library Outdoor Family Party to be held on July 29, 2024 at the Farmington Community Library located at 32737 W. 12 Mile Road, Farmington Hills from 6:30pm to 8:30pm, subject to the terms and conditions outlined in the City Clerk report dated April 8, 2024.

Respectfully submitted,

Carly Lindahl, City Clerk

APPLICATION FOR SPECIAL EVENT/TEMPORARY OUTDOOR SALES

CITY OF FARMINGTON HILLS
31555 ELEVEN MILE ROAD, FARMINGTON HILLS MI 48336
(248) 871-2410 FAX (248) 871-2411

ALL FEES ARE NON-REFUNDABLE

Fees: \$50.00 Application Review Fee (fee is waived for non profit companies) Carnivals are \$ 150.00

A Clean Up Deposit of \$300 is required for special events and temporary outdoor sales (involving the use of any temporary outdoor structures or equipment – tents, tables, etc.). This deposit is refundable when the site is cleared.

A Liability Insurance Certificate naming the City as an additional insured in the amount of \$1,000,000 is required for special events or temporary outdoor sales as determined by the City. The attached Indemnification Agreement is required for Special Events as determined by the City.

Temporary Outdoor Sales: (Sales event held on the same property as the business and accessory to the use of the business) are limited to 14 consecutive days and a total of 28 days in any 12 month period.

NOTE: A COMPLETE AND DETAILED SITE PLAN/SITE MAP OF THE PROPERTY SHOWING THE EVENT AREA IS REQUIRED. PLAN MUST SHOW LOCATIONS OF SIGNS, TENTS OR ANY STRUCTURES, AMUSEMENT RIDES, FOOD SERVICES, PARKING AREA, THE LOCATION OF EXISTING BUILDINGS, ETC. REQUEST WILL NOT BE REVIEWED UNTIL THIS PLAN IS RECEIVED. IF A TENT IS TO BE ERECTED, SPECIFICATIONS ARE REQUIRED - SEE page 2)

APPLICANT'S NAME: (If partnership or corporation, please include all names & residential address of officers on separate sheet)

Farmington Community Library

APPLICANT'S RESIDENTIAL ADDRESS:

32737 West 12 Mile Road Farmington Hills, MI 48334

CITY ST ZIP

APPLICANT'S PHONE: Office: 248-848-4319 Cell:

RELATION OF APPLICANT TO BUSINESS/EVENT: Owner Manager Representative Other

IS ORGANIZATION A FOR PROFIT OR NON PROFIT BUSINESS: PROFIT NON-PROFIT

ADDRESS OF THE PROPERTY AT WHICH THE EVENT WILL BE CONDUCTED:

32737 West 12 Mile Road Farmington Hills, MI 48334

DOES APPLICANT OWN OR OCCUPY THE PROPERTY AT WHICH THE EVENT IS TO BE HELD?

YES NO IF NO, WRITTEN CONSENT FROM THE PROPERTY OWNER FOR THE EVENT IS REQUIRED WITHIN SEVEN(7) DAYS OF THE DATE OF SUBMISSION OF APPLICATION TO THE CITY AND TO ALL OTHER TENANTS ON THE PROPERTY OF THE PROPOSED EVENT. PLEASE ATTACH.

GIVE A DETAILED DESCRIPTION OF THE EVENT PROPOSED:

Outdoor party for families: inflatable structures from Oakland County Parks, outdoor games, petting farm from Tollgate Farms (MSU)

DATE OF THE EVENT: 07-29-24 TIME OF YOUR EVENT: 6:30-8:30 PM

NOTE: Special events/temporary outdoor sales are permitted by ordinance ONLY between 9am and 10pm

IS THE EVENT OPEN TO THE GENERAL PUBLIC? YES NO

WILL ANY GOODS OR MERCHANDISE BE OFFERED FOR SALE TO THOSE ATTENDING: YES NO

MAXIMUM NUMBER OF PEOPLE PROPOSED TO ATTEND OR PARTICIPATE EACH DAY: 500

HAS THE APPLICANT, PARTNERS, OFFICERS OR DIRECTORS EVER BEEN CONVICTED OF A FELONY?

YES NO IF YES, ON SEPARATE SHEET PROVIDE DESCRIPTION OF CONVICTION - INCLUDING WHAT FOR, DATE OF INCIDENT, DATE OF CONVICTION, ETC.

PERMANENT STRUCTURES ARE NOT ALLOWED TO BE ERECTED. DO YOU PLAN ANY TEMPORARY STRUCTURES (TENT, TRAILER, STAGE, ETC)? YES NO IF YES, PLEASE DESCRIBE WHAT THOSE ARE AND INCLUDE ON MAP: _____

IF A TENT IS PROPOSED, INDICATE THE SIZE AND NAME AND ADDRESS OF THE COMPANY PROVIDING THE TENT: _____

NOTE: A certificate of Flame Resistance for the Tent must be provided 10 days prior to the date of event/sales.

IF THE REQUEST IS TO HOLD A BLOCK PARTY, ARE YOU REQUESTING TO CLOSE ANY ROADS FOR THE EVENT? YES NO (If yes, please submit signatures of abutting property owners who would be directly affected by the road closure indicating that they have no objections-form attached).

WILL ELECTRICAL EQUIPMENT BE USED FOR THIS EVENT? YES NO IF YES, DESCRIBE IN DETAIL WHAT TYPE OF ELECTRICAL EQUIPMENT WILL BE USED. CONTACT BUILDING DEPARTMENT at 248.871-2450 TO DETERMINE IF A PERMIT IS REQUIRED.

IS ANY SIGNAGE PROPOSED? YES NO IF YES, NOTE SIZE AND LOCATIONS OF ANY SIGNS PROPOSED ON THE PLAN PROVIDED WITH THIS APPLICATION.

IS THE EVENT FOR PROFIT? NON- PROFIT

IS THIS EVENT TO TAKE PLACE IN A CITY OWNED PARK YES NO

IF YES, HAVE YOU RECEIVED AND AGREE TO ABIDE BY THE CITY'S PARKS AND RECREATION RULES AND REGULATIONS? YES NO ANY DEVIATIONS REQUESTED? _____

Kristel Sexton

Applicant's Signature

DATE: 3-9-24

Kristel Sexton

Printed Name of Applicant

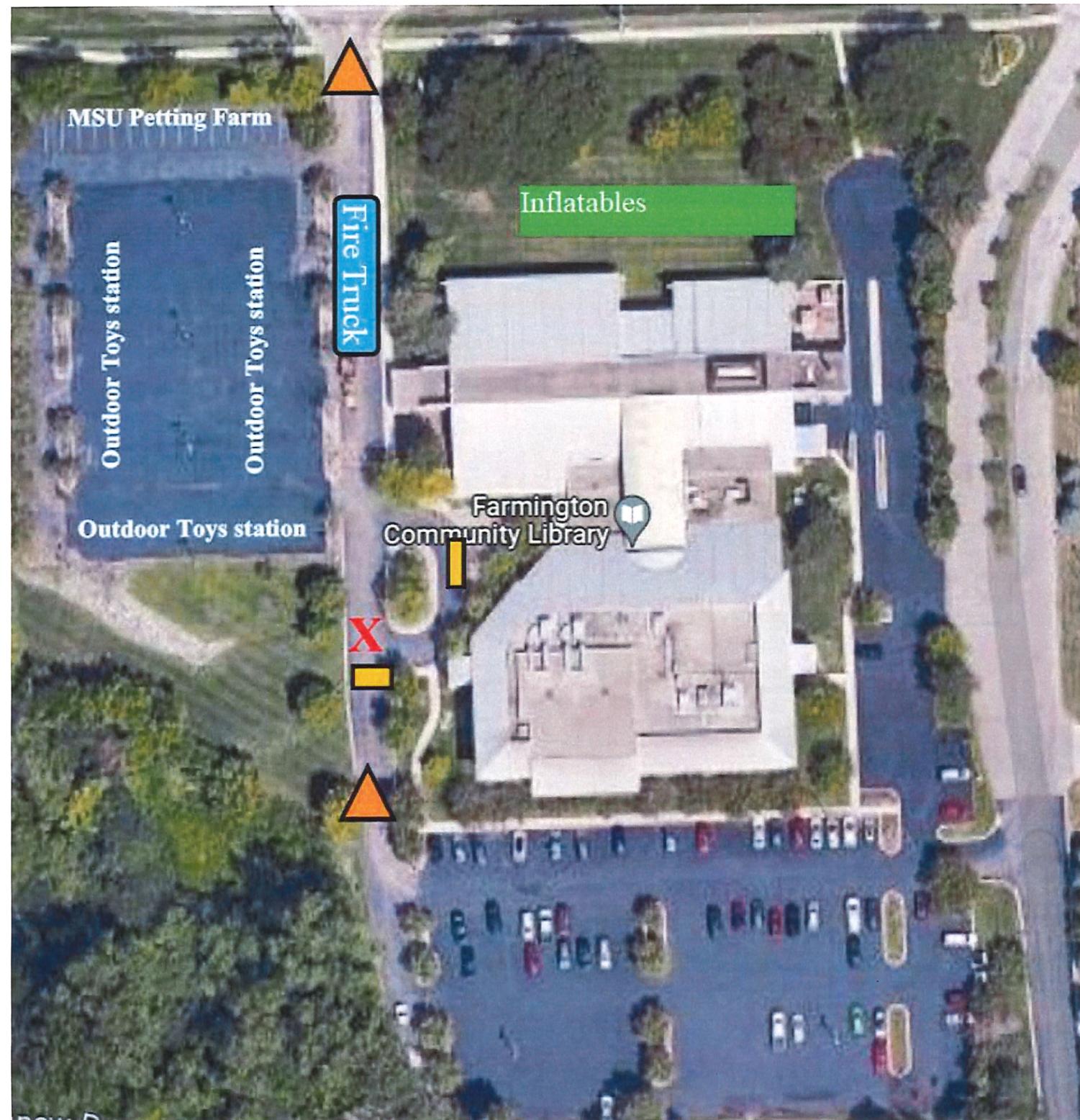
Note: Section 22-119 of the City Code stipulates that other permits and/or inspections **MAY** be required along with permission to conduct the special event. This could be for health facilities (food), electric services, fire issues, or a certificate of use from the city's Building Department

FOR OFFICE USE ONLY: *SS 3/25/24*
 Application and fee
 Complete Site Plan/Map

APPROVALS:
 Police
 Fire
 Planning/Bld/Zoning
 Engineering

IF APPLICABLE:

- Insurance Certificate (If required by city)
- N/A* Indemnification Agreement (Special Events) *N/A w/Ins. Cert*
- N/A* Clean Up Deposit (if required by city)
- N/A* Tent Certificate of Flame Resistance
- N/A* Tent Co. Information (see above)
- N/A* Names/Addresses of Corporation
- N/A* Neighborhood Signatures (block parties closing a road)
- N/A* Carnivals Only (State of MI Certificate)



Map Key:

 indicates driveway closures (using traffic cones); all traffic will enter/exit at light by post office

X = 8x8 pop-up awning

 = table

REPORT FROM THE CITY MANAGER TO CITY COUNCIL – April 8, 2024

SUBJECT: Consideration of Award of Contract for the Fairway Hills Drive Road Reconstruction Project, Section 1

Administrative Summary

- In November 2018, voters approved the City Charter Amendment to Transition to a Local Road Millage. This millage replaced the City's local road special assessment process for funding local road reconstruction.
- The City currently rates the paved public roads utilizing the Pavement Surface Evaluation and Rating (PASER) system, which is a widely accepted system used throughout the country. Michigan's Transportation Asset Management Council has adopted the PASER system for measuring statewide pavement conditions in Michigan.
- The City utilizes a PASER rating of 2.75 or less to qualify local roads and subdivisions for consideration of reconstruction. The road within the project area has a PASER rating of 2.0, making the project a high priority candidate.
- The road will be reconstructed to local road standards with removal of the existing asphalt surface, underlying base, and existing curb and gutter. Replacement will consist of a new thicker asphalt surface on an improved aggregate base, supplemented with new concrete curb and gutter, edgedrain, and minor geometric improvements in the cul-de-sac area will be provided.
- The project was publicly advertised and competitively bid on the Michigan Intergovernmental Trade Network (MITN) e-procurement system and opened on March 28, 2024. Notification was sent to six hundred forty-two (642) vendors including eighty-six (86) that hold the classification of minority owned, women owned, veteran owned, disabled, disadvantaged or service disabled.
- The lowest bidder who has demonstrated the ability to complete the work is Fonson Company, Inc. Their bid was in the amount of \$905,887.88.
- Construction is anticipated to begin in June 2024 with completion by September 2024.

RECOMMENDATION

IT IS RESOLVED, the Fairway Hills Drive Reconstruction Project be awarded to the lowest competent bidder, Fonson Company, Inc., in the amount of \$905,887.88, and

IT IS FURTHER RESOLVED; the City Manager and the City Clerk be authorized to execute the contract on behalf of the City.

Support Documentation

On March 28, 2024, six (6) bids were received for the above-referenced project (see Bid Summary). The low bid is competitive with current prices in today's market.

Fonson Company, Inc. has successfully completed similar projects for the City of Farmington Hills and their work has been satisfactory. They completed Phases I and III of the Heritage Hills and Wedgwood Commons Subdivision in 2021 and 2023. In 2021, they completed the 11 Mile Road - Middlebelt to Inkster Road Reconstruction Project. It is our opinion they can adequately perform the work as outlined in the contract.

A mailing notice will be sent to all residents and property owners within the project area that will include staff contact information, instructions for signing up for the project-specific Listserv, as well as “Frequently Asked Questions” for the project. The mailing will also provide a contact name and phone number for anyone requesting an over the phone consultation to address any further questions they may have. This information will also be posted to the City’s website.

In an effort to assure that residents are as informed as possible, an Open House meeting will be held prior to the start of construction. Residents and property owners will be invited to view the final construction plans and have their questions addressed by staff.

To provide further outreach, a second mailing will be provided to all residents and property owners prior to construction beginning to identify the Construction Inspector assigned to the project, his or her contact information and to identify the prime contractor that was awarded the contract.

BID SUMMARY

<u>CONTRACTOR</u>	<u>TOTAL</u>
Fonson Company, Inc. Brighton, MI	\$905,887.88
Springline Excavating, LLC Farmington Hills, MI	\$909,348.84
Anglin Civil, LLC Livonia, MI	\$924,746.49
Florence Cement Company Shelby Twp, MI	\$987,102.68
Best Asphalt Inc. Romulus, MI	\$989,391.10*
Major Contracting Detroit, MI	\$1,074,493.42

Table Description: Summary of bid results for the Fairway Hills Drive Road Rehabilitation Project
*Corrected Total

Prepared by: Natasha Sonck, Civil Engineer I

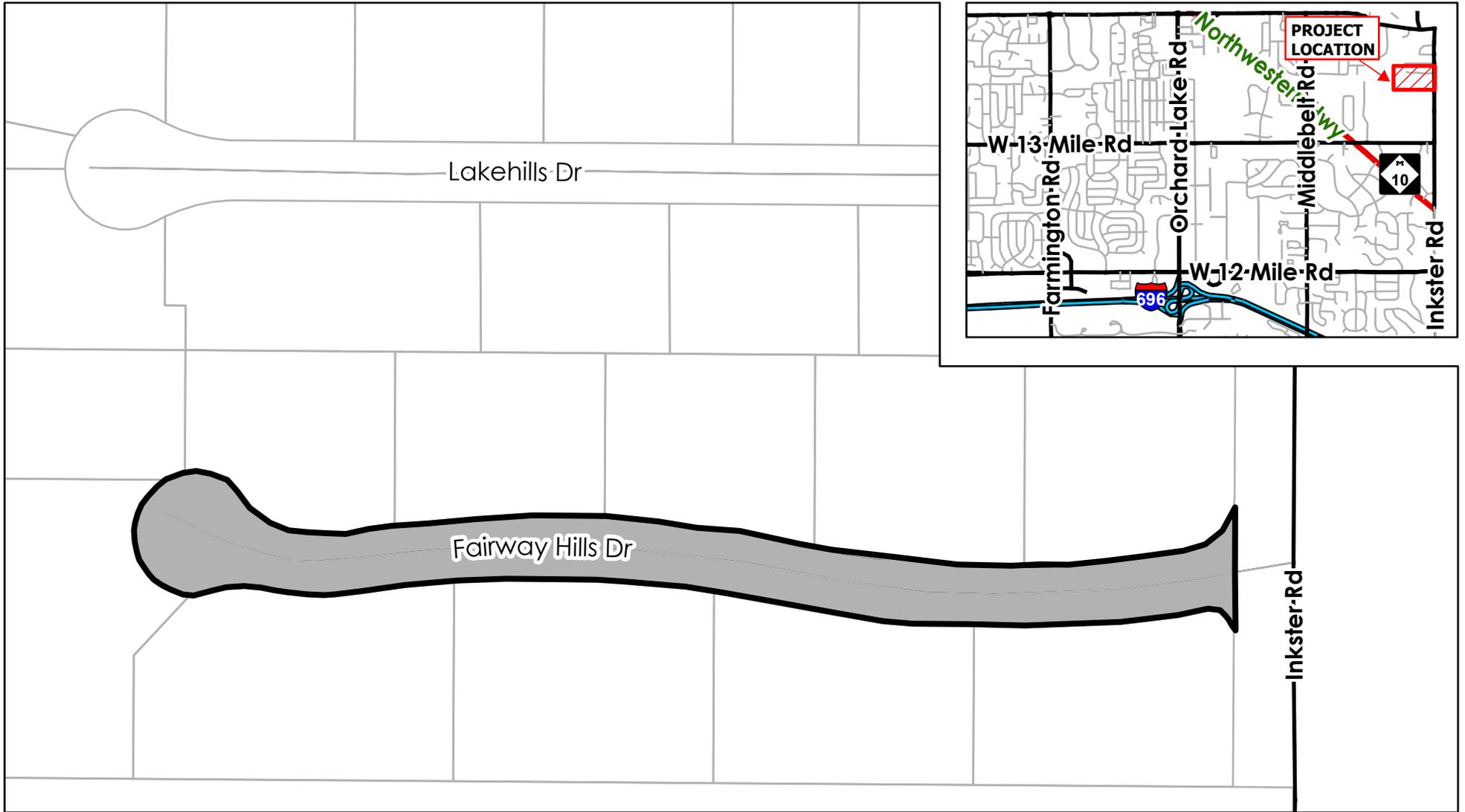
Reviewed by: James Cubera, P.E., City Engineer

Departmental Authorization by: Jacob Rushlow, P.E., Director of Public Services

Michelle Aranowski, Director of Central Services

Approval by: Gary Mekjian, P.E., City Manager

City of Farmington Hills Fairway Hills Drive Road Reconstruction



Legend

-  Road Reconstruction

REPORT FROM THE CITY MANAGER TO CITY COUNCIL – April 8, 2024

SUBJECT: Consideration of Award of Contract for the Trestain Road Reconstruction Project, Section 22

Administrative Summary

- In November 2018, voters approved the City Charter Amendment to Transition to a Local Road Millage. This millage replaced the City's local road special assessment process for funding local road reconstruction.
- The City currently rates the paved public roads utilizing the Pavement Surface Evaluation and Rating (PASER) system which is a widely accepted system used throughout the country. Michigan's Transportation Asset Management Council has adopted the PASER system for measuring statewide pavement conditions in Michigan.
- The City utilizes a PASER rating of 2.75 or less to qualify local roads and subdivisions for consideration of reconstruction. The road within the project area has a PASER rating of 2.0, making the project a high priority candidate.
- The road will be reconstructed to local road standards with removal of the existing asphalt surface, and the underlying base. Replacement will consist of a new asphalt surface on an improved aggregate base supplemented with some minor drainage work.
- The project was publicly advertised and competitively bid on the Michigan Intergovernmental Trade Network (MITN) e-procurement system and opened on March 28, 2024. Notification was sent to over six hundred forty-three (643) vendors including eight-six (86) that hold the classification of minority owned, women owned, veteran owned, disabled, disadvantaged or service disabled.
- The lowest bidder who has demonstrated the ability to complete the work is Nagle Paving Company. Their bid was in the amount of \$443,996.59.
- Construction is anticipated to begin in May 2024 with completion by October 2024.

RECOMMENDATION

IT IS RESOLVED, the Trestain Road Rehabilitation Project be awarded to the lowest competent bidder, Nagle Paving Company, in the amount of \$443,996.59, and

IT IS FURTHER RESOLVED, the City Manager and the City Clerk be authorized to execute the contract on behalf of the City.

Support Documentation

On March 28, 2024, five (5) bids were received for the above-referenced project (see Bid Summary). The low bid is competitive with current prices in today's market.

Nagle Paving Company has previously completed many projects for the City of Farmington Hills. In 2020, they completed the Stonewood Court Road Rehabilitation Project. In 2022 and 2023, Nagle Paving completed the local road rehabilitation projects for the City of Farmington Hills including Miller Rougemont Subdivision, and Halsted Commons Subdivision, Salisbury Street, Ambeth Street, Randall Street, River Glen Street, and Ruth Street. They have performed similar road reconstruction and paving projects for other Metro Detroit municipalities and have received favorable referrals. It is our opinion that Nagle Paving Company can adequately perform the work outlined in the contract.

A mailing notice will be sent to all residents and property owners within the project area that will include staff contact information, instructions for signing up for the project-specific Listserv, as well as “Frequently Asked Questions” for the project. The mailing will also provide a contact name and phone number for anyone requesting an over the phone consultation to address any further questions they may have. This information will also be posted to the City’s website.

In an effort to assure that residents are as informed as possible, an Open House meeting will be held prior to the start of construction. Residents and property owners will be invited to view the final construction plans and have their questions addressed by staff.

To provide further outreach, a second mailing will be provided to all residents and property owners prior to construction beginning to identify the Construction Inspector assigned to the project, his or her contact information and to identify the prime contractor that was awarded the contract.

BID SUMMARY

<u>CONTRACTOR</u>	<u>TOTAL</u>
Nagle Paving Company Novi, MI	\$443,996.59
Springline Excavating LLC Farmington Hill, MI	\$449,808.39
Fonson Company, Inc. Brighton, MI	\$452,975.76
Best Asphalt Inc. Romulus, MI	\$505,308.00
Florence Cement Company Shelby Twp., MI	\$514,817.78

Table Description: Summary of bid results for the Trestain Road Rehabilitation Project

Prepared by: ShonQuase Dawkins, Civil Engineer I

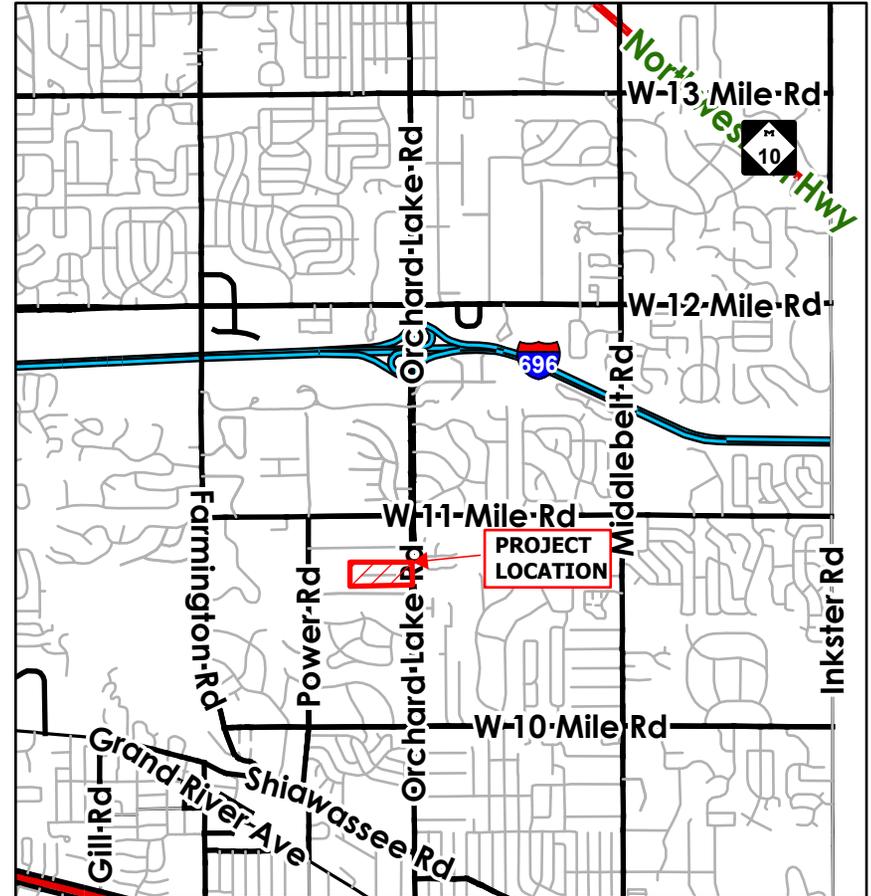
Reviewed by: James Cubera, P.E., City Engineer

Departmental Authorization by: Jacob Rushlow, P.E., Director of Public Services

Michelle Aranowski, Director of Central Services

Approval by: Gary Mekjian, P.E., City Manager

City of Farmington Hills Trestain Road Reconstruction Project



Legend

-  Road Project Area



INTEROFFICE CORRESPONDENCE

To: Gary Mekjian, City Manager
From: Ellen Schnackel, Director of Special Services
Subject: Consideration of Employment for Luke Saucedo
Date: April 8, 2024

In compliance with the City Charter Article X, Section 10.01 A, we are requesting from the City Council approval to consider for employment the following individual: Luke Saucedo, who is related to an employee of the City, Agnes Saucedo, who is a Human Resources Aide for Human Resources.

The Department of Special Services has followed all City policies and procedures in establishing an eligibility list of qualified candidates. This includes advertising in the local newspapers, posting on websites and on social media, distribution of job announcements at Farmington Public Schools and Oakland County Community College. A thorough investigation of the applicant's credentials and a personal interview were conducted. Providing applicants are equally qualified, residents receive preference for employment opportunities.

Occasionally we have some difficulty finding qualified applicants for part-time positions because they may require certain qualifications or specialized training/certification and the work hours typically include nights and/or weekends. Therefore, in view of meeting the established criteria and being the most qualified applicant, the Department of Special Services respectfully requests the City Council's approval of Luke Saucedo.

Name: Luke Saucedo

Position Applied For: Seasonal Parks Laborer

Number of Employees Needed in this Position: 8

Date Position Posted: 2/22/2023

Open Until: Filled

Number of Applicants for this position: 6

Number of Applicants Interviewed: 6

Salary: \$13.50/hr

Relationship: Luke Saucedo is the son of Agnes Saucedo, who is a Human Resources Aide for Human Resources.

Justification: Luke Saucedo is the most qualified applicant and is available to work the start of the season.

Prepared by: April Heier, Parks Supervisor

Authorized by: Ellen Schnackel, Director of Special Services

Approved by: Gary Mekjian, City Manager

**MINUTES
FARMINGTON HILLS CITY COUNCIL
SPECIAL STUDY SESSION MEETING
CITY HALL – COMMUNITY ROOM
MARCH 18, 2024 – 2:00PM**

The special study session meeting of the Farmington Hills City Council was called to order by Mayor Rich at 2:03pm

Council Members Present: Aldred, Boleware, Bridges, Bruce, Dwyer, Knol, and Rich

Council Members Absent: None

Others Present: City Manager Mekjian, City Clerk Lindahl, Assistant City Manager Mondora and City Attorney Joppich

MODIFICATION TO RULES OF THE CITY COUNCIL AND GUIDELINES OF CONDUCT

Mayor Rich led a discussion of proposed modifications to Rules of the City Council and Guidelines of Conduct. The purpose of the discussion was to determine which proposed changes have consensus approval, in order for the amendments to then appear on the March 25, 2024 Council agenda. The last Rules changes occurred in June 2023.

The changes are policy changes, as opposed to changes in the ordinance, and only need a single hearing at a regular Council meeting where in order to be approved, the changes need a two-thirds vote of all City Council members.

Discussion focused on the need to efficiently conduct the City’s business, which included moving on actionable items, hearing presentations and reports, and hearing from City residents on matters of concern. The proposed changes increased the efficiency of the meetings and clarified the alignment of Guidelines of Conduct during public participation with Roberts Rules of Order.

Discussion was held on public participation, noting that residents who indicate on the blue participation cards that they have an interest in a specific agenda item should be given the opportunity to speak on that item when it is heard during the meeting. If residents have a specific concern separate from agenda items, they can address those concerns during the Public Comment section of the agenda.

Council prioritized being responsive to residents, and discussion was held as how to best facilitate that responsiveness during Council meetings; blue cards could be updated to more clearly ask about the concern that brought the resident to the meeting and could then be given to the City Manager, who could follow up with the resident during the meeting (by publicly addressing the concern) or after the meeting (contacting the resident directly).

Council discussed scheduling closed sessions, as allowed under the Open Meetings Act, prior to regular meetings, and there appeared to be support for this change as current practice had closed sessions starting at 10pm or later, when no one was at their best. Council had the flexibility to schedule closed sessions at 6pm or earlier, with study session meetings starting after that. Regular meeting time would remain the same, at 7:30pm.

Council discussed proposed changes under E. Citizen Participation. Council felt it important to emphasize and include certain Roberts Rules of Order items that were followed and sometimes specifically

referenced during meetings, and to make it clear that all are welcome to speak at Council meetings; no one should feel intimidated by others as intimidation of any kind limits free speech.

Council also discussed whether to allow, ban, or regulate hand-held signs during meetings. As there was no consensus, no change to the Rules and Guidelines of Conduct regarding signs was suggested at this time.

It was brought out in discussion that past Farmington Hills practice had been to limit public comment to 3 minutes (rather than 5 minutes) except when someone was speaking on behalf of a group, when the limit was 5 minutes, and the 3 minute limit was common among other municipalities in the state.

After discussion, the changes to the Rules of City Council and Guidelines of Conduct appeared to have consensus from Council and would appear on the next agenda, with all changes to be effective the first meeting in April, except changes to Subsections E.2, E.5, and E.7 which will not take effect until the first meeting in June 2024.

PUBLIC COMMENT

There were no public comments.

ADJOURNMENT

The study session meeting adjourned at 3:52pm.

Respectfully submitted,

Carly Lindahl, City Clerk

MINUTES
CITY OF FARMINGTON HILLS
FARMINGTON HILLS CITY COUNCIL
CITY HALL – COMMUNITY ROOM
MARCH 25, 2024 – 5:30PM

The study session meeting of the Farmington Hills City Council was called to order by Mayor Rich at 5:34pm.

Council Members Present: Aldred, Boleware, Bridges (arrived 5:35pm), Bruce, Dwyer, Knol, and Rich

Council Members Absent: None

Others Present: City Manager Mekjian, City Clerk Lindahl, Assistant City Manager Mondora, Police Chief King, and City Attorney Joppich

CLOSED SESSION

CONSIDERATION OF APPROVAL TO ENTER INTO A CLOSED SESSION TO DISCUSS AN EMPLOYEE REQUESTED REVIEW FOR GARY MEKJIAN, CITY MANAGER. (NOTE: COUNCIL WILL RETURN TO OPEN SESSION IMMEDIATELY FOLLOWING THE CLOSED SESSION).

MOTION by Knol, support by Aldred, that the City Council of Farmington Hills hereby approves entering into a closed session to discuss an employee requested review for Gary Mekjian, City Manager.

Roll Call Vote:

Yeas: ALDRED, BOLEWARE, BRIDGES, BRUCE, DWYER, KNOL AND RICH

Nays: NONE

Absent: NONE

Abstentions: NONE

MOTION CARRIED 7-0.

Council entered into open session immediately following the closed session at 6:00pm.

STUDY SESSION

WINBOURNE PHASE 3 PRESENTATION

The purpose of tonight's study session was to review the Winbourne Phase 3 *Arrest Data Analysis Report* FHPD analysis. Tom Maureau, Winbourne Consulting, was present to provide an overview.

Council also heard from Police Chief King, who overviewed the report *Accountability & Culture of the Farmington Hills Police Department, March 25, 2024*.

Winbourne representative Maureau, Police Chief King and Council spoke to the shared goal of excellent, non-biased policing in the City.

Discussion included a review of Winbourne's Phase 3 findings. The focus of the Phase 3 study was an analysis of the system of criminal arrest by FHPD, specifically but not exclusively during traffic stops. As previously noted during previous Phase 1 and Phase 2 discussions, there is a deficiency in arrest data due

to the limitations of the CLEMIS reporting system. One outcome of the overall study is that the Police Department is working with CLEMIS to find ways to provide necessary and accurate data. Reliable data ensures that choices are well-founded and effective. Accurate data can help inform training regarding bias, thus helping to ensure fair policing for all.

Certain members of the community can be disadvantaged when accurate data is not available, and actions and conclusions are based on assumptions, particularly when the assumptions include bias, whether implicit or explicit. Right now the data is so deficient that it does not allow anyone to say they are or they are not biased. CLEMIS acknowledges they have significant issues and improvements to make.

Winbourne considers it critical for FHPD to hire a new full-time employee that does data analysis.

Council discussed Winbourne's 12 consolidated recommendations, in terms of whether and how those recommendations are specific to FHPD, and whether they might be more generic in nature. Council asked Winbourne which police departments/agencies are doing the recommended items very well.

Mr. Maureau emphasized that the study was specific to Farmington Hills, and provided a clear road map for a good department to become better. He noted that the Department had already enacted changes based on what was found in the study.

Chief King presented the document *Accountability & Culture of the Farmington Hills Police Department*. The report detailed the Department's internal and external accountability practices. He emphasized that the Police Department practices are constitutional and are without prejudice or bias to the best of their ability. At the same time, the Department has been and is willing to be open to any and all reviews, audits, and investigations from either internal processes or external processes. Chief King pointed out that Farmington Hills is routinely recognized as one of the safest communities in Michigan, and that based on numerous interior and exterior evaluations, there was no evidence of unaddressed misconduct or biased/unconstitutional policing.

City Manager Mekjian said that working through human resources and the City's DEI group, the City was modeling some of its employee evaluations, where applicable, on processes being used by the Police Department.

Mayor Rich noted that CLEMIS representatives would be at a study session in April, and there would also be a future meeting for additional discussion regarding the issues involved.

ADJOURNMENT

The study session meeting adjourned at 7:23pm.

Respectfully submitted,

Carly Lindahl, City Clerk

MINUTES
CITY OF FARMINGTON HILLS
CITY COUNCIL MEETING
CITY HALL – COUNCIL CHAMBER
MARCH 25, 2024 – 7:30 PM

The regular session meeting of the Farmington Hills City Council was called to order by Mayor Rich at 7:35pm.

Council Members Present: Aldred, Boleware, Bridges, Bruce (left meeting approximately 9:00pm), Dwyer, Knol and Rich

Council Members Absent: None

Others Present: City Manager Mekjian, City Clerk Lindahl, Assistant City Manager Mondora, Directors Aranowski, Brockway, Kettler-Schmult and Skrobola, Fire Chief Unruh, Police Chief King, and City Attorney Joppich

PLEDGE OF ALLEGIANCE

Steven Ludwig led the pledge of allegiance.

Acknowledging members of the community who were present to request that Council issue a resolution regarding a ceasefire, Mayor Rich read the following statement:

To members of the community who are here to request that this Council issue a resolution regarding a ceasefire: Earlier this month when Council Members Jackie Boleware, Dr. Randy Bruce and I were in Washington, D.C. for the National League of Cities conference, we met with Senator Gary Peters, Congresswoman Haley Stevens and Senator Debbie Stabenow's staff. At that time, we elevated concerns that our community members have shared with us regarding a ceasefire in the Middle East and the suffering of innocent civilians.

I also shared these concerns with Dan Koh, Deputy Assistant to the President and Deputy Director of the White House Office of Intergovernmental Affairs.

As a City Council, we are doing what we have always promised: we are listening to the steadfast concerns from our constituents and serving as a conduit to county, state and federal representatives to ensure your voice is heard beyond City Hall. By having these conversations with leaders in Washington, we are directly elevating the community's concerns to the highest level. We believe this is the best course for meaningful action.

For those observing the holy month of Ramadan, I appreciate your commitment to community. We want to ensure that Muslim community members wishing to participate in tonight's public comment are able to both share their concerns and break their fast. So out of respect for those observing Ramadan, I am requesting a motion from City Council to amend tonight's agenda to move public comment to the end of the meeting. The intent for this request is to allow time for those observing Ramadan to participate in public comment, following iftar and evening prayer.

APPROVAL OF REGULAR SESSION MEETING AGENDA

MOTION by Bruce, support by Dwyer, to approve the agenda as amended, moving Public Comments to after New Business and before Additions to the Agenda.

MOTION CARRIED 7-0.

CORRESPONDENCE

Councilmember Knol had received an email from Jesse Regiec, a teacher at Farmington High School, who will be teaching a class on sustainability and wondered if there is a way to work with the City's Innovation, Energy and Environmental Sustainability Committee, she will forward the email to the Mayor and to Councilmember Aldred, who is spearheading the IEES Committee.

Michael Sweeney of the Emergency Preparedness Commission submitted the following Tip of the Month:



Farmington / Farmington Hills Emergency Preparedness Commission
March 2024 Tip of the Month
Topic: Severe Weather

Tip: Good Evening Mayor, City Council Members, and Guests. My name is _____ and I am a representative of the Emergency Preparedness Commission. We will bring a preparedness tip to the second City Council meeting each month and will present topics related to emergency preparedness. This Month's topic is severe weather.

The week of March 17 through the 23rd, 2024 has been designated by the National Weather Service as Severe Weather Awareness Week. Their website, www.weather.gov, provides preparedness information on severe weather such as Tornadoes, Severe Thunderstorms, Flooding, and Lightening. One way to be prepared for severe weather is knowing about the county's outdoor warning siren system, why the sirens sound, and what to do when they are activated.

When the National Weather Service issues a tornado warning or predicts a severe thunderstorm with damaging winds at or greater than 70 miles per hour, the Oakland County Department of Emergency Management and Homeland Security activates the 275 outdoor warning sirens. The sirens are meant to notify persons who are outside to seek immediate shelter in a vehicle or building and listen to the tv or radio for information.

At 1 pm on the first Saturday of the month from March through November, Oakland County tests the outdoor warning siren system. On Wednesday, March 20, there will be a special test in honor of severe weather week. When the sirens are tested, it is a good time to practice a tornado drill, practice sheltering in place and taking cover, and to look through emergency kits.

For more information on severe weather preparedness, please visit the National Weather Service webpage at www.weather.gov. To learn more about preparedness and emergency kits, visit www.ready.gov for tips and lists of items to keep on hand.

Thank you for your time.

CONSENT AGENDA

MOTION by Boleware, support by Knol, to approve the consent agenda as read.

Roll Call Vote:

Yeas: ALDRED, BOLEWARE, BRIDGES, BRUCE, DWYER, KNOL AND RICH

Nays: NONE

Absent: NONE
Abstentions: NONE

MOTION CARRIED 7-0.

COUNCIL MEMBERS COMMENTS AND ANNOUNCEMENTS

Councilmember Bridges recognized his son, Chauncey Aaron Bridges, who recently received his medical degree from Howard University.

Mayor Rich commented on the following:

- Councilmembers attended the National League of Cities conference and brought back opportunities for grants as well as best practices used throughout the country.
- She attended an India League of America event and was able to interact with the India Council General, who is based in Chicago. Today is the Indian celebration Holi, the Festival of Colors.
- Councilmembers attended Iftar dinner at the mosque on Orchard Lake Road.
- Mayor Pro Tem Bridges will Chair the next meeting as the Mayor will be absent. This will be the first Farmington Hills City Council meeting chaired by an African American.
- Take a walk at the Hawk with the Mayor is scheduled for noon April 17.

CITY MANAGER UPDATE

City Manager Mekjian provided an update on the following:

- Yard waste services resume the week of April 1-5, and continue through the week of December 9.
- Starting in May, free compost for City residents will be available at the William Grace Dog Park.
- Central Services and IT manager Jack Lee received an award from the Department of Defense, Employer Support of the Guard and Reserve, in recognition of their support of a colleague's National Guard service.
- Four paid on-call firefighters completed their probationary period and received their badges last Thursday. Firefighter Marcy van Hartesveldt was recognized as the Department's Recruit Firefighter of the Year, and Lieutenant John Schertel was recognized as the Department's Paid On-Call Firefighter of the Year
- The City hosted the On the Clock Tour in partnership with Visit Detroit as a preview to the NFL draft
- Complaints from Farmington Green Subdivision residents regarding work being done by SiFi will be forwarded to the Public Services Department.

NEW BUSINESS

CONSIDERATION OF APPROVAL OF THE FIRST AMENDMENT TO PLANNED UNIT DEVELOPMENT 1, 2020 AGREEMENT WITH FARMINGTON HILLS SENIOR LIVING, L.L.C. TO PERMIT THE REMOVAL OF A SMALL CHAPEL.

City Planner Perdonik explained that on December 14th, 2023, following a public hearing, the Planning Commission recommended that City Council approve an amended planned unit development plan for PUD 1, 2020, otherwise known as the Rose Senior Living PUD. On January 22nd, 2024, following a public hearing, City Council approved the amended PUD plan, which called for the demolition of the small chapel structure at the southwest corner of Catherine's Place, which will then be replaced with a courtyard.

The associated amended PUD Agreement is necessary to permit the demolition of the chapel because the originally approved PUD Agreement called for the structure to remain on site.

Mayor Pro-Tem Bridges said that Council had discussed this request in January, which request was deemed a minor change to this PUD, and he offered the following motion:

MOTION by Bridges, support by Aldred, that the City Council of Farmington Hills hereby approves the first amendment to Planned Unit Development 1, 2020 agreement with Farmington Hills Senior Living, L.L.C. to permit the removal of a small chapel.

MOTION CARRIED 7-0.

CONSIDERATION OF APPROVAL OF THE INTRODUCTION OF AN ORDINANCE AMENDING THE FARMINGTON HILLS CODE OF ORDINANCES, CHAPTER 17, "NUISANCES," ARTICLE VII "PERFORMANCE STANDARDS," SECTION 17-101, "NOISE," FOR PURPOSES OF ADDING A NEW SUBSECTION 17-101(E)(2) TO PROHIBIT NOISE, THAT IS AUDIBLE ON ADJACENT RESIDENTIAL PROPERTY, EMANATING FROM THE ENGINE OF ANY PARKED OR STANDING COMMERCIAL TRUCK OR TRACTOR TRAILER WHILE LOADING OR UNLOADING, OR WHILE WAITING TO LOAD OR UNLOAD, ITS CARGO, IF SUCH VEHICLE IS PARKED OR STANDING FOR SUCH PURPOSES FOR A PERIOD OF MORE THAN TWENTY MINUTES.

CONSIDERATION OF APPROVAL OF THE INTRODUCTION OF AN ORDINANCE AMENDING THE FARMINGTON HILLS CODE OF ORDINANCES, CHAPTER 18, "OFFENSES," ARTICLE V "OFFENSES AGAINST PUBLIC PEACE," FOR PURPOSES OF REPEALING SECTION 18-165, "LOADING OR UNLOADING OF TRUCKS."

Director of Planning and Community Development Kettler-Schmult explained that:

- The two draft amendments before Council propose revisions to Chapters 17 and 18 of the Code; specifically, Section 17-101 and Section 18-165, which govern noise in the City generally, and noise associated with the loading and/or unloading of trucks, respectively.
- Section 17-101 of the Code was last amended in 2004 to address maximum permitted noise levels in various zoning districts at specified times of day. The draft amendment to Section 17-101 would add text previously included in Section 18-165 (to be repealed) of the Code addressing noise from the running engine of a truck and/or trailer stopped for loading and/or unloading or waiting to do so.
- Section 18-165, enacted in 1981, is proposed to be repealed to defer noise regulation to the more modern noise standards of Section 17-101. Much of the text of Section 18-165 is duplicated within Section 17-101; however, a significant change is that the prohibition on loading and/or unloading of trucks between the hours of 8:00 p.m. and 7:00 a.m., and within five-hundred (500) feet of a dwelling on Sundays will not carry over with the repeal of Section 18-165.
- Both draft amendments were drafted by the City Attorney's Office with input from the City Manager, and Planning and Community Development Department staff.

MOTION by Knol, support by Boleware, that the City Council of Farmington Hills hereby approves the INTRODUCTION of an ordinance to amend the Farmington Hills Code of Ordinances, Chapter 17, "Nuisances," Article VII "Performance Standards," Section 17-101, "Noise," for purposes of adding a new subsection 17-101(e)(2) to prohibit noise, that is audible on adjacent residential property, emanating from the engine of any parked or standing commercial truck or tractor trailer while loading or unloading, or while waiting to load or unload, its cargo, if such vehicle is parked or standing for such purposes for a period of more than twenty minutes.

MOTION CARRIED 7-0.

MOTION by Bridges, support by Aldred, that the City Council of Farmington Hills hereby approves the INTRODUCTION of an ordinance to amend the Farmington Hills Code of Ordinances, Chapter 18, "Offenses," Article V "Offenses Against Public Peace," for purposes of repealing Section 18-165, "Loading or Unloading of Trucks."

MOTION CARRIED 7-0.

CONSIDERATION OF APPROVAL OF THE INTRODUCTION OF AN ORDINANCE TO AUTHORIZE THE CONVEYANCE OF CITY OWNED PROPERTY, PARCEL 22-23-02-153-009, TO EVERALD SMALL. CMR 3-24-23

Economic Development Director Brockway presented this request for Council consideration to approve an ordinance authorizing the conveyance of city-owned property that was received from Oakland County due to tax foreclosure in 2009. The parcel in question is one-family residential, is 0.21 acres, and is landlocked behind Highview Avenue. The applicant and resident that is directly next to it, neighboring the property, has interest in purchasing the property for \$3,000, which amount has been reviewed by the City Assessor. The applicant would be required to combine this lot to his pre-existing property.

There has also been an earnest deposit in place of \$200 to purchase the property. City staff and the City Attorney have the documents required to close on the sale of this property. The City Charter requires that the City Council adopt an ordinance to convey City-owned real estate and property.

MOTION by Bruce, support by Boleware, that the City Council of Farmington Hills hereby approves the INTRODUCTION of an ordinance authorizing the conveyance of the property located at 22-23-02-153-009 to Everald Small for the sum of \$3,000, and authorizes the City Manager to sign the quit claim deed and any other documents necessary for closing and conveying said property to Mr. Small, conditioned upon and subject to his compliance with the terms of the Purchase Agreement between Mr. Small and the City.

MOTION CARRIED 7-0.

CONSENT AGENDA
RECOMMENDED APPROVAL OF A SPECIAL EVENT PERMIT FOR THE FARMINGTON COMMUNITY LIBRARY TO HOLD FOOD TRUCK TUESDAYS STARTING MAY THROUGH AUGUST 2024.

MOTION by Boleware, support by Knol, that the City Council of Farmington Hills hereby approves a Special Event Permit for the Farmington Community Library Food Truck Tuesdays to be held on the on the third Tuesday of every month beginning in May through August 2024 at the Farmington Community Library located at 32737 W. 12 Mile Road, Farmington Hills from 12pm to 2pm, subject to the following terms and conditions:

- There will be plenty of parking provided for attendees at the event
- The applicant is expecting approximately 100 participants each day
- There will be roughly four food trucks (one per month) with two 10x10 tents on the property with tables and chairs during lunch hours
- The applicant has not asked for assistance from the Police Department at this time and there are no issues with emergency vehicle access
- There shall be no parking within 20' of any tent

- Egress shall be maintained throughout the building
- Fire lanes shall not be blocked or restricted
- Cooking/open flame devices shall not be used under tents and shall be at least 20' away
- Proponent must contact the Fire Department to discuss the food truck inspection process
- Food trucks shall operate according to NFPA and Fire Prevention Code standards, and specifically:
 - Ensure that fuel tanks are filled to the capacity needed for uninterrupted operation for the duration of the event
 - All connections/piping shall be checked for leaks prior to operating
 - Any cooking system which produces grease laden vapors shall be protected by listed fire extinguishing equipment
 - Fire extinguishers shall be installed and maintained according to NFPA 10
- All applicable permits shall be applied for through the Building Department
- Event shall comply with minimum Fire Prevention Code requirements
- Each food truck must have a current State of Michigan License

Roll Call Vote:

Yeas: ALDRED, BOLEWARE, BRIDGES, BRUCE, DWYER, KNOL AND RICH
Nays: NONE
Absent: NONE
Abstentions: NONE

MOTION CARRIED 7-0.

RECOMMENDED APPROVAL OF AMENDMENTS TO THE RULES OF THE CITY COUNCIL AND GUIDELINES OF CONDUCT.

STATE OF MICHIGAN
COUNTY OF OAKLAND
CITY OF FARMINGTON HILLS

RESOLUTION NO. R-55-24

At a regular meeting of the City Council of the City of Farmington Hills, County of Oakland, State of Michigan, held on March 25, 2024, at 7:30 p.m., with those present and absent being,

PRESENT: ALDRED, BOLEWARE, BRIDGES, BRUCE, DWYER, KNOL, AND RICH

ABSENT: NONE

the following resolution was offered by Councilperson Boleware and supported by Councilperson Knol:

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Farmington Hills that said Council does hereby adopt the attached Rules of the City Council and Guidelines of Conduct, as amended through March 25, 2024, with the time period amendments to Subsections E.2, E.5, and E.7 declared effective at the first regular meeting in June, 2024, and the remainder of the amendments effective at the first meeting in April, 2024.

AYES: ALDRED, BOLEWARE, BRIDGES, BRUCE, DWYER, KNOL, AND RICH
NAYS: NONE

ABSENT: NONE
ABSTENTIONS: NONE

RESOLUTION DECLARED ADOPTED.

STATE OF MICHIGAN)
)ss.
COUNTY OF OAKLAND)

RECOMMENDED APPROVAL OF CONSENT JUDGMENT FOR A STARBUCKS DRIVE-THROUGH AT WEST RIVER SHOPPING CENTER – SITE PLAN 60-7-2022 AND ZONING BOARD OF APPEALS CASE 01-230-5722.

MOTION by Boleware, support by Knol, that the City Council of Farmington Hills hereby authorizes City Attorney Joppich and the City Manager to proceed with accepting the Consent Judgment settlement for *West River Shopping Center, LLC, et al. v City of Farmington Hills, et al.*, Oakland County Circuit Court, Case No. 2023-198705-AA, and presenting it to the Court for the Judge’s review and approval.

Roll Call Vote:

Yeas: ALDRED, BOLEWARE, BRIDGES, BRUCE, DWYER, KNOL AND RICH
Nays: NONE
Absent: NONE
Abstentions: NONE

MOTION CARRIED 7-0.

RECOMMENDED APPROVAL OF SETTING BUDGET STUDY SESSION MEETINGS ON MAY 15TH AND MAY 16TH, 2024, AT 5:00PM.

MOTION by Boleware, support by Knol, that the City Council of Farmington Hills hereby establishes the budget study session meetings dates of May 15 and 16, 2024 at 5pm in the Viewpoint Room.

Roll Call Vote:

Yeas: ALDRED, BOLEWARE, BRIDGES, BRUCE, DWYER, KNOL AND RICH
Nays: NONE
Absent: NONE
Abstentions: NONE

MOTION CARRIED 7-0.

RECOMMENDED APPROVAL OF AN AGREEMENT FOR INVESTMENT MANAGEMENT SERVICES FOR OPERATIONAL FUNDS WITH ROBINSON CAPITAL FOR A FIXED ANNUAL FEE OF \$50,000. CMR 3-24-24

MOTION by Boleware, support by Knol, that the City Council of Farmington Hills hereby authorizes the City to enter into an agreement with Robinson Capital to manage the City’s entire excess funds portfolio, for a fixed annual fee of \$50,000.

Roll Call Vote:

Yeas: ALDRED, BOLEWARE, BRIDGES, BRUCE, DWYER, KNOL AND RICH
Nays: NONE

Absent: NONE
Abstentions: NONE

MOTION CARRIED 7-0.

RECOMMENDED APPROVAL OF THE WATER SYSTEM ADVISORY COUNCIL MINI GRANT AGREEMENT. CMR 3-24-25

MOTION by Boleware, support by Knol, that the City Council of Farmington Hills hereby authorizes the City Manager and Assistant City Manager to execute the Water System Advisory Council Mini Grant Agreement on behalf of the City.

Roll Call Vote:

Yeas: ALDRED, BOLEWARE, BRIDGES, BRUCE, DWYER, KNOL AND RICH
Nays: NONE
Absent: NONE
Abstentions: NONE

MOTION CARRIED 7-0.

RECOMMENDED APPROVAL OF THE 2024 HIGH INTENSITY DRUG TRAFFICKING AREA (HIDTA) OAKLAND COUNTY SUBRECIPIENT AGREEMENT. CMR 3-24-26

MOTION by Boleware, support by Knol, that the City Council of Farmington Hills hereby approves that the City Manager be authorized to execute the High Intensity Drug Trafficking Area (HIDTA) Oakland County Subrecipient Agreement and any associated documents or agreements.

Roll Call Vote:

Yeas: ALDRED, BOLEWARE, BRIDGES, BRUCE, DWYER, KNOL AND RICH
Nays: NONE
Absent: NONE
Abstentions: NONE

MOTION CARRIED 7-0.

RECOMMENDED APPROVAL OF AWARD OF CONTRACT FOR THE 2024-2025 ASPHALT REPLACEMENT PROGRAM TO BSI PAVING FOR AN AMOUNT NOT TO EXCEED THE APPROVED FISCAL YEAR'S ANNUAL BUDGETED AMOUNT, WITH EXTENSIONS. CMR 3-24-27

MOTION by Boleware, support by Knol, that the City Council of Farmington Hills hereby approves the 2024/2025 Asphalt Replacement Program be awarded to BSI Paving, for an amount not to exceed the approved fiscal year's annual budgeted amount, with one or more administration approved extension not-to-exceed a total of four (4) additional years.

IT IS FURTHER RESOLVED; the City Manager and the City Clerk to be authorized to execute the contract on behalf of the City.

Roll Call Vote:

Yeas: ALDRED, BOLEWARE, BRIDGES, BRUCE, DWYER, KNOL AND RICH
Nays: NONE

Absent: NONE
Abstentions: NONE

MOTION CARRIED 7-0.

RECOMMENDED APPROVAL OF AWARD OF CONTRACT FOR THE QUAKER VALLEY SUBDIVISION ROAD RECONSTRUCTION PROJECT TO MAJOR CONTRACTING GROUP INC. IN THE AMOUNT OF \$4,216,754.20. CMR 3-24-28

MOTION by Boleware, support by Knol, that the City Council of Farmington Hills hereby approves the Quaker Valley Subdivision Road Reconstruction Project be awarded to the lowest competent bidder, Major Contracting Group Inc. of Detroit, Michigan, in the amount of \$4,216,754.20, and

IT IS FURTHER RESOLVED, the City Manager and the City Clerk be authorized to execute the contract on behalf of the City.

Roll Call Vote:

Yeas: ALDRED, BOLEWARE, BRIDGES, BRUCE, DWYER, KNOL AND RICH
Nays: NONE
Absent: NONE
Abstentions: NONE

MOTION CARRIED 7-0.

RECOMMENDED APPROVAL OF AWARD OF BID FOR A TYMCO 500X STREET SWEEPER WITHOUT BROOM ASSIST TO BEST EQUIPMENT COMPANY, INC., IN THE AMOUNT OF \$351,245.00. CMR 3-24-29

MOTION by Boleware, support by Knol, that the City Council of Farmington Hills hereby authorizes the City Manager to issue a purchase order to Best Equipment Company, Inc., in Westland, Michigan, in the amount of \$351,245.00 for a Tymco 500X Street Sweeper without Broom Assist.

Roll Call Vote:

Yeas: ALDRED, BOLEWARE, BRIDGES, BRUCE, DWYER, KNOL AND RICH
Nays: NONE
Absent: NONE
Abstentions: NONE

MOTION CARRIED 7-0.

RECOMMENDED APPROVAL OF AWARD OF CONTRACT FOR THE 2024 LOCAL ROADS ASPHALT REHABILITATION PROJECT – OAK HILL ESTATES AND OAKLANDS SUBDIVISION TO NAGLE PAVING COMPANY, IN THE AMOUNT OF \$1,137,563.76. CMR 3-24-30

MOTION by Boleware, support by Knol, that the City Council of Farmington Hills hereby approves the 2024 Local Roads Asphalt Rehabilitation Project for Oak Hill Estates Subdivision and the paved roads in the Oaklands Subdivision be awarded to the lowest competent bidder, Nagle Paving Company, in the amount of \$1,137,563.76, and

IT IS FURTHER RESOLVED; the City Manager and the City Clerk to be authorized to execute the contract on behalf of the City.

Roll Call Vote:

Yeas: ALDRED, BOLEWARE, BRIDGES, BRUCE, DWYER, KNOL AND RICH
Nays: NONE
Absent: NONE
Abstentions: NONE

MOTION CARRIED 7-0.

RECOMMENDED APPROVAL OF AWARD OF PROPOSAL FOR REPAIR/REFURBISHMENT OF A VILTER AMMONIA COMPRESSOR TO SERV-ICE REFRIGERATION IN AN AMOUNT NOT TO EXCEED \$20,000. CMR 3-24-31

MOTION by Boleware, support by Knol, that the City Council of Farmington Hills hereby authorizes the City Manager to issue a purchase for repair/refurbishment of a Vilter Ammonia Compressor to Serv-Ice Refrigeration in an amount not to exceed \$20,000.

Roll Call Vote:

Yeas: ALDRED, BOLEWARE, BRIDGES, BRUCE, DWYER, KNOL AND RICH
Nays: NONE
Absent: NONE
Abstentions: NONE

MOTION CARRIED 7-0.

RECOMMENDED APPROVAL OF AWARD OF LEASE FOR MOBILE ROBOTIC FIELD PAINTER TO TURF TANK IN AN AMOUNT NOT TO EXCEED \$11,000. CMR 3-24-32

MOTION by Boleware, support by Knol, that the City Council of Farmington Hills hereby authorizes the City Manager to sign a one-year lease for a mobile robotic painter from Turf Tank in an amount not to exceed \$11,000.

Roll Call Vote:

Yeas: ALDRED, BOLEWARE, BRIDGES, BRUCE, DWYER, KNOL AND RICH
Nays: NONE
Absent: NONE
Abstentions: NONE

MOTION CARRIED 7-0.

RECOMMENDED APPROVAL OF AGREEMENT WITH THE MICHIGAN DEPARTMENT OF TRANSPORTATION (MDOT) FOR THE 2024 FEDERAL LOCAL SAFETY PROGRAM. CMR 3-24-33

MOTION by Boleware, support by Knol, that the City Council of Farmington Hills hereby authorizes entering into Agreement #24-5058 with the Michigan Department of Transportation for the 2024 Federal Local Safety Program;

IT IS FURTHER RESOLVED, the City Manager, Gary Mekjian and the City Clerk, Carly Lindahl be authorized to execute the Agreement on behalf of the City.

Roll Call Vote:

Yeas: ALDRED, BOLEWARE, BRIDGES, BRUCE, DWYER, KNOL AND RICH
Nays: NONE
Absent: NONE
Abstentions: NONE

MOTION CARRIED 7-0.

RECOMMENDED APPROVAL OF AN AMENDMENT TO THE FLOCK SAFETY AGREEMENT AND A MICHIGAN DEPARTMENT OF TRANSPORTATION RESOLUTION FOR THE CITY OF FARMINGTON HILLS. CMR 3-24-34

MOTION by Boleware, support by Knol, that the City Council of Farmington Hills hereby approves that the City be authorized to execute the Amendment to FLOCK Safety Agreement and a Michigan Department of Transportation Resolution for Right-of-Way permitting purposes for the City of Farmington Hills.

Roll Call Vote:

Yeas: ALDRED, BOLEWARE, BRIDGES, BRUCE, DWYER, KNOL AND RICH
Nays: NONE
Absent: NONE
Abstentions: NONE

MOTION CARRIED 7-0.

RECOMMENDED APPROVAL OF AUTHORIZATION FOR A GRANT APPLICATION TO THE MICHIGAN DEPARTMENT OF TRANSPORTATION (MDOT) LOCAL BRIDGE PROGRAM FOR THE TUCK ROAD BRIDGE REPLACEMENT. CMR 3-24-35

MOTION by Boleware, support by Knol, that the City Council of Farmington Hills hereby approves an employment request per Section 10.01A of the City Charter for Noah Whitlow as a Building Assistant for the Special Services Department. Noah is the son of Kristina Whitlow who is employed within Guest Services at The Hawk.

Roll Call Vote:

Yeas: ALDRED, BOLEWARE, BRIDGES, BRUCE, DWYER, KNOL AND RICH
Nays: NONE
Absent: NONE
Abstentions: NONE

MOTION CARRIED 7-0.

MOTION by Boleware, support by Knol, that the City Council of Farmington Hills hereby approves an employment request per Section 10.01A of the City Charter for Timothy Gilley as a Building Assistant for the Special Services Department. Timothy is the brother of Alayjah Gilley who is employed as a Building Assistant at The Hawk.

Roll Call Vote:

Yeas: ALDRED, BOLEWARE, BRIDGES, BRUCE, DWYER, KNOL AND RICH
Nays: NONE
Absent: NONE
Abstentions: NONE

MOTION CARRIED 7-0.

RECOMMENDED APPROVAL OF A REQUEST FOR EMPLOYMENT UNDER SECTION 10.01A OF THE CITY CHARTER FOR A PRO SHOP/GOLF CART ATTENDANT.

MOTION by Boleware, support by Knol, that the City Council of Farmington Hills hereby approves an employment request per Section 10.01A of the City Charter for Joseph Button as a Pro Shop/Cart Attendant for the Special Services Department. Joseph is the son of John Button who is employed in the Golf Division of Special Services.

Roll Call Vote:

Yeas: ALDRED, BOLEWARE, BRIDGES, BRUCE, DWYER, KNOL AND RICH
Nays: NONE
Absent: NONE
Abstentions: NONE

MOTION CARRIED 7-0.

RECOMMENDED APPROVAL OF CITY COUNCIL STUDY SESSION MEETING MINUTES OF MARCH 4, 2024.

MOTION by Boleware, support by Knol, that the City Council of Farmington Hills hereby approves the regular session meeting minutes of March 4, 2024.

Roll Call Vote:

Yeas: ALDRED, BOLEWARE, BRIDGES, BRUCE, DWYER, KNOL AND RICH
Nays: NONE

Absent: NONE
Abstentions: NONE

MOTION CARRIED 7-0.

**RECOMMENDED APPROVAL OF CITY COUNCIL REGULAR SESSION MEETING
MINUTES OF MARCH 4, 2024.**

MOTION by Boleware, support by Knol, that the City Council of Farmington Hills hereby approves the regular session meeting minutes of March 4, 2024.

Roll Call Vote:

Yeas: ALDRED, BOLEWARE, BRIDGES, BRUCE, DWYER, KNOL AND RICH
Nays: NONE
Absent: NONE
Abstentions: NONE

MOTION CARRIED 7-0.

PUBLIC QUESTIONS AND COMMENTS

Mayor Rich reviewed the process and rules relative to public comment.

During public comment, Mayor Rich called a brief recess at approximately 9:00pm and reconvened the meeting at approximately 9:06pm.

The following public comments/questions were made:

- Brian Elles expressed concerns with the city's Dangerous Dog Ordinance and asked that the ordinance be placed on a future agenda for possible revision.
- Charice Fulton noted that she and her neighbors had been given a violation for their sheds and spoke of her concerns regarding enforcement relative to sheds in her subdivision. Assistant City Manager Mondora will follow up with Ms. Fulton.

Members of the public addressed City Council relative to the ongoing conflict in Gaza and requested that Council issue a resolution calling for a ceasefire in Gaza. Speakers who stated their name are listed below: (**every attempt has been made to spell names correctly*)

Rene Lichtman, Holocaust survivor
Suhair Ghannam, Huntington Woods
Pastor Dale Milford, Associate Minister, Nardin Park Church
Jake Ehrlich, Congregation T'chiyah, Ferndale
Kelly Carpenter, Farmington Hills
Tommy Airey, Detroit
David Finkel, Jewish Voice for Peace, Detroit
Rilla Dhata, Farmington Hills
Lindsey Airey, Detroit
Zoe, Metro Detroit
Amanda Kostron
Heather Burnham, Waterford
Dolly Klein, Farmington
Kim Redigan, Pax Christi Michigan

Dana, Farmington Hills
Dana Kornberg
Barbara Weinberg Barefield, Detroit
Halima Halilovic, Farmington Hills
Muhammed Halilovic, Farmington Hills
Maryam Abdallah
Melina Peratsakis, Farmington Hills
Jenna Peratsakis, Farmington Hills
Stacy
Sophie
Heidi West, Ferndale Palestinian Solidarity Coalition
Pete
Eugene Greenstein
Fareah Fysudeen, Farmington Hills
Jenny, Livonia
Andrew (Detroit)

7 members of the public spoke who did not give their name.

ADDITIONS TO AGENDA

There were no additions to the agenda.

ADJOURNMENT

MOTION by Aldred, support by Dwyer, to adjourn the regular session City Council meeting at 10:47pm.

Respectfully submitted,

Carly Lindahl, City Clerk