

MINUTES
HOUSING REHABILITATION LOAN BOARD MEETING
DECEMBER 4, 2024 – 8:30AM
CITY HALL – ZONING CONFERENCE ROOM
31555 W. ELEVEN MILE ROAD, FARMINGTON HILLS MI

LOAN BOARD MEMBERS PRESENT: John Goshorn, Tracy Clark, Dara Gaucher, Brande Smith & Samuel Ramsey III

LOAN BOARD MEMBER ABSENT: None.

OTHERS PRESENT: Tracey Emmanuel, CD Coordinator; Jesse Cortez, Housing Rehab Specialist

1. **CALL MEETING TO ORDER** – Chair John Goshorn called meeting to order at 8:34 AM.
2. **APPROVAL OF THE AGENDA** – Motion by Brande second by Tracy, to approve the agenda as submitted. Motion Carried: 4-0.
3. **APPROVAL OF THE MINUTES** – Motion by Tracy, second by Dara, to approve the Minutes of November 7, 2024 as submitted. Motion Carried: 4-0.
4. **REVIEW OF APPLICANTS**
 - A. **None.**
5. **REVIEW OF BIDS**
 - A. **HRP 0918 (Section 35)**
Work included: Roof, gutters, insulation, windows, lead abatement. Motion by Tracy, second by Dara to approve low bid by Optimum Contracting Solutions for \$22,250.00. Motion Carried: 5-0.
6. **OTHER BUSINESS** - None.
7. **PUBLIC COMMENT** - None.
8. **DISCUSSION ITEMS** - None.
9. **MEETING ADJOURNED BY:** Chair Goshorn at 8:50 AM.

Respectfully Submitted,
Tracey Emmanuel, Community Development Coordinator