

**CITY OF FARMINGTON HILLS
HOUSING REHABILITATION LOAN BOARD MEETING MINUTES**

October 8, 2021 @ 9:00 A.M.

South Conference Room

Website: www.fhqov.com; Telephone: (248) 871-2543

LOAN BOARD MEMBERS PRESENT: John Goshorn, Brande Smith, Tracy Clark and Samuel Ramsey III.

LOAN BOARD MEMBER ABSENT: Dara Gaucher

OTHERS PRESENT: Charmaine Kettler-Schmult, Community Development Coordinator and Lee Cox, Housing Rehabilitation Specialist.

- 1. CALL MEETING TO ORDER** – The meeting was called to order at 9:04 AM. by Chair John Goshorn.
- 2. APPROVAL OF THE AGENDA** – Motion by Tracy, second by Samuel to approve the agenda as presented. Approved 4-0.
- 3. APPROVAL OF THE MINUTES OF AUGUST 13, 2021** – Motion by Tracy, second by Samuel to approve the Minutes of August 13, 2021, as submitted. Approved 4-0.
- 4. PUBLIC COMMENT - None**
- 5. REVIEW OF APPLICANTS**
 - A. HRP 895 (Section 33)**
Work Requested: Siding replacement, porch repair, exterior door replacement on detached garage, rear deck removal, kitchen cabinet repair and kitchen floor repair from water leak - Motion by Tracy, second by Brande to qualify owner for a deferred loan. Staff to bid the work requested. Approved 4-0.
- 6. REVIEW OF BIDS**
 - A. HRP 392 B (Section 24)**
Work Included: Garage doors - Motion by Samuel, second by Brande to approve low bid at \$5,200. Approved 4-0.
 - B. HRP 894 (Section 35)**
Work Included: Septic replacement engineering services – Motion by Tracy, second by John to approve low bid \$2,900. Approved 4-0.
 - C. HRP 894 (Section 35)**
Work Included: Furnace replacement – Motion by Samuel, second by Brande to approve low bid \$3,850. Approved 4-0.
- 7. DISCUSSION ITEMS – None**
- 8. Meeting adjourned at 9:15 AM.**