

MINUTES
HOUSING REHABILITATION LOAN BOARD MEETING
APRIL 2, 2026 – 8:30 AM
CITY HALL – ZONING CONFERENCE ROOM
31555 W. ELEVEN MILE ROAD, FARMINGTON HILLS, MI

LOAN BOARD MEMBERS PRESENT: John Goshorn, Tracy Clark, Dara Gaucher, Brande Smith

LOAN BOARD MEMBER ABSENT: Samuel Ramsey III

OTHERS PRESENT: Tracey Emmanuel, CD Coordinator, Jesse Cortez, Housing Rehab Specialist

- 1. CALL MEETING TO ORDER** – Chair John Goshorn called the meeting to order at 8:33 AM.
- 2. APPROVAL OF THE AGENDA** – Motion by Tracy, second by Brande to amend and approve the agenda as follows: Add Item to 5, B- HRP928. Motion Carried: 4-0.
- 3. APPROVAL OF THE MINUTES** – Motion by Dara, second by Tracy, to approve the Minutes of March 16, 2026 as submitted. Motion Carried: 4-0.
- 4. REVIEW OF APPLICANTS** – None.
- 5. REVIEW OF BIDS**
 - A. HRP 0814 D (Section 13)**

Work Included: windows and LBP abatement according to the project specifications. Motion by John, seconded by Brande, to approve the lowest responsible bid by Optimum Contracting Solutions, LLC., for \$7,175.00. Motion Carried: 4-0.
 - B. HRP 0928 (Section 36)**

Work Included: windows, minor drywall repair, and LBP abatement according to the project specifications. Motion by Dara, seconded by Tracy, to authorize termination of the contract with NAR Contracting due to NAR Contracting’s failure to maintain a valid lead abatement certification, as required. Further move to approve the lowest responsible bid by White Pine Building Development for \$50,375. Motion Carried: 4-0.
- 6. OTHER BUSINESS**
 - A. FY2025-26 Third Quarter Expenditures & Program Income Report**

The report was reviewed and accepted.
- 7. PUBLIC COMMENT** - None.
- 8. DISCUSSION ITEMS** - None.

APPROVED
06/05/2026

9. MEETING ADJOURNED BY: Chair Goshorn at 8:46 AM.

Respectfully Submitted,
Tracey Emmanuel, Community Development Coordinator