

MEETING MINUTES  
FARMINGTON HILLS HISTORICAL COMMISSION  
City of Farmington Hills  
February 13, 2019  
7:30 p.m.

Fountain Room, City Hall  
City of Farmington Hills  
31555 Eleven Mile Road  
Farmington Hills, MI 48336  
[www.fhgov.com](http://www.fhgov.com)  
248-871-2540

1. **CALLED TO ORDER BY:** Chairman Hulett at 7:32 p.m.
2. **MEMBERS PRESENT:** Lee Cox, Earl Baxtresser, James Hulett, John Scott, John Willyard.

MEMBERS ABSENT: Pam Correll

LIAISON TO HERITAGE & HISTORY MUSEUM; Brian Golden was absent.

LIAISON FROM CITY: Absent

OTHERS PRESENT: None

3. **APPROVAL OF AGENDA:**

**MOTION by Willyard, support by Scott, to approve the agenda as published.  
Motion carried 5-0.**

4. **APPROVAL OF MINUTES- January 9, 2019:**

**MOTION by Scott, support by Willyard, to accept the minutes of January 9, 2019 as written. Motion carried 5-0.**

5. **UNFINISHED BUSINESS:**

A. Museum Accession/De-Accession Reviews-No items to review.

B. Museum Improvement-  
Interior-

1. a. There was a discussion about the January 25, 2019 meeting with the FH-HC and the Special Services Department concerning the improvements project for the Heritage and History Center. Pursuant to the understandings of that meeting:  
**Motion by Baxtresser, support by Scott to authorize a sum, not to exceed \$ 10,000.00, from the FH-HC savings account, to have The Special Services Department engage in the implementation of an RFP and the selection of Architectural Design & Engineering Service for the previously discussed scope of work at the Heritage and History Center. The selected design service provider would be paid for from FH-HC savings account. Motion carried 5-0.**

b. Because the previous motion's expense would exceed the annual budget allotted to the FH-HC from City Council, the commissioners discussed the current savings

account as the funding resource as the anticipated payment vehicle for the design services intended for the Heritage and History Center improvements.

**Motion by Baxtresser, Support by Willyard to have the City Treasurer provide the FH-HC with the past ledger history of this account and the account's current status. Motion carried 5-0.**

Exterior- Nothing new.

C. Brick Walk Brick Sales- Nothing new.

D. Historical Markers-

1. Stuart Little: Cox mentioned that a dedication ceremony for this site might be appropriate at this time. Willyard mentioned that at a future spring time commission meeting, when the weather was cooperating, would be a good time. Possible notification of the Farmington Press was also discussed.
2. Pasadena Park- On hold.
3. Palmer Sherman House- Willyard distributed, to the commissioners, text he had prepared for a possible Historical Marker for this site.
4. The Pernambuco Hollow- Sign has yet to be reinstalled. Cox mentioned that Mark Stec had forwarded alternative installation methods to the DPW for this marker.
5. Minnow Pond- No change. Cox asked this item be removed from the Agenda.
6. Boys Republic-Baxtresser provided Scott with a word count chart from Sewah Studios. Scott said he will also further discuss this Marker location with the current owners of the property.
7. McCabe Funeral Home-Needs further review.
8. Power's Station: Research is ongoing.

E. Publications –Mary Isham Garfield research ongoing.

F. Heritage Tourism- No discussion.

G. Filing Cabinet Review: As time permits.

## 6. NEW BUSINESS:

1. There was a discussion of the FH-HC Book Fund Savings Account and guidelines for how that money was to be spent. Willyard, the commission's longest standing member, discussed the history of the fund and said that the long range intentions for that money had always been to provide a funding resource for future projects that the Farmington Hills Historical Commission might want to engage in. **Motion by Baxtresser, support by Willyard to establish a written Guideline for the spending of FH-HC Book Fund Savings Account monies as "What are deemed appropriate expenditures by successful motions of the FH-HC in furthering the goals of promoting Farmington Hills History."**

2. Willyard shared a few items from his personal collection with fellow commissioners.

**7. POINTS OF INTEREST:**

Explanation for the status of the David Simmons house on Haggerty Road was provided to the Commission by Cox.

**8. CORRESPONDENCE: None presented.**

**9. PUBLIC COMMENTS:**

None

**10. COMMISSIONER COMMENTS:**

1. Commissioner Hulett mentioned that he had been asked by the liaison to place the name of the name of a 7<sup>th</sup> commissioner, that has yet to attend a FH-HC meeting in over a year, to be placed back on the Agenda email distribution list. Baxtresser mentioned that a successful motion at the September 12, 2018 FH-HC meeting addressed this same issue. At that time, the liaison said that if three more meetings were missed, with 3 consecutive appropriate email notifications, the 7<sup>th</sup> commissioner would be removed from the commission per FH-HC bylaws, section 4.

All these conditions were met by the FH-HC.

A question was put forth as to why the change?

**Motion by Baxtresser, support by Willyard to remove the non-attending 7<sup>th</sup> commissioner from the FH-HC, per section 4 of the FH-HC bylaws. Also, for the FH-HC to be notified, by the liaison, as to what further procedures are required to accomplish this. Motion carried 5-0.**

**11. LIAISON ACTION ITEMS:**

Until a liaison attends our meetings, Mr. Cox will continue to pass along information and correspondence for the FHHC

**12. ADJOURNMENT:** Meeting was adjourned at 9:15 p.m.

**NEXT MEETING:** March 13, 2019, 7:30 pm, Fountain Room, City Hall

Respectfully Submitted,  
Earl Baxtresser,  
Recording and Corresponding Secretary