



## JOB OPENING

<b>JOB TITLE</b>	<b>Nutrition Assistant - Congregate</b>
<b>POSTING DATE</b>	8/21/2025
<b>CLOSING DATE</b>	<b>Open until filled.</b>
<b>DEPARTMENT/DIVISION</b>	Special Services/Senior Division
<b>EMPLOYEE GROUP</b>	General
<b>EMPLOYMENT STATUS</b>	Regular Part-Time
<b>START DATE &amp; WORK SCHEDULE</b>	<b>ASAP</b> 15-20 hours per week, Wednesday, Thursday and Friday 8:30 am – 1 pm
<b>PAY RATE</b>	\$13.50 - \$15.50 per hour
<b>PREVIOUS WORK EXPERIENCE</b>	Experience working with older adults or food service helpful.
<b>EDUCATION</b>	High school graduate or equivalent preferred.
<b>SPECIAL SKILLS &amp; TRAINING</b>	Must be organized and communicate effectively with older adults, caregivers, volunteers and staff. Basic computer skills required.
<b>BASIC RESPONSIBILITIES</b>	Work with volunteers and staff to pack home delivered meals and serve congregate lunch. Schedule and direct volunteers. Complete daily reports for health department standards, volunteer staff hours and cash report. Communicate effectively with families, caregivers and older adults. Other duties as assigned.
<b>HOW TO APPLY</b>	All candidates must complete an <a href="#">online application</a> . Please create an account and apply online for consideration.

**EQUAL OPPORTUNITY EMPLOYER**