

APPROVED
09/19/23

**MINUTES
CITY OF FARMINGTON HILLS
BEAUTIFICATION COMMISSION MEETING
AUGUST 15, 2023 – 6:00 PM
CITY HALL – COMMUNITY ROOM
31555 W. ELEVEN MILE ROAD, FARMINGTON HILLS, MI**

CALL TO ORDER BY: Jennifer Chinn at 6:06 pm in the City Hall Community Room.

MEMBERS PRESENT: Rita Roberts, Betti Pool, Jennifer Chinn, Kathie Brown. Carol Kurth, Katherine Massey, Jawahar Babu, Alex Clar, Jarel Readous (arrived late).

MEMBERS ABSENT: None.

OTHERS PRESENT: Tracey Emmanuel, Staff Liaison, Guest-Robert Levine, Valerie Knol, Farmington Hills City Council Liaison.

APPROVAL OF MINUTES OF: Motion by Kathie Brown, second by Rita Roberts, to approve the minutes of July 18, 2023 as submitted. Motion carried: 8-0.

CORRESPONDENCE AND ANNOUNCEMENTS: KMB Newsletter was received and notice of BCSEM Quarterly meeting on September 21, 2023.

APPROVAL OF AGENDA: Motion by Betti Pool, second by Jawahar Babu to approve the agenda as presented. Motion carried: 8-0

REVIEW OF CALENDAR:

- A. The Commissioners reviewed the calendar. On the upcoming 2024 calendar – input Spring plant swap on May 11, 2024 from 8:30am – 10:30am and Fall plant swap on September 14 from 8:30 – 10:30.
- B. Commissioners will meet on October 24 to rehearse awards.
- C. No meeting in December 2023.

OLD BUSINESS ITEM:

- A. BC Awards – Tracey Emmanuel
 1. We need to turn in our pictures and judging forms asap.
 2. May have to update next year’s application forms to include explanation about environmental sites so we can score that on our judging forms.
 3. Entrances that the public can see driving by should be the ones that are judged.
 4. Menu – Same food as last time except for the dessert which we will get from Costco. Find out if there is a fee for plating the cake.
 5. The food will be \$2,112.00 plus the Costco cake.
 6. Use the hurricane lamps that are provided by the caterer. May do some decoration around them.
 7. Table and linens are included – Tracey will contact Costick and Betti will choose the colors.
 8. Use a design that has been used before for the sign. We have enough stakes.
 9. Certificate – Just hand out the cards and no certificate.
 10. Letter – Tracey will ask Charmaine what the letter says. We will continue to do letters for those with under 17 points.

11. Name Tags for guests.
12. Name Tags needed for Commissioners, Jarel, Alex and Jawahar
13. Kathie will contact the lady, who did a presentation at Farmer Johns on butterfly gardens, could be our presenter.

B. BCSEM Quarterly Meeting Updates

1. We last hosted the Beautification Council of Southeastern Michigan Quarterly meeting on 12/3/2015 at Long Acres House. We need to add a BCSEM quarterly meeting to our requested Farmington Hills budget and find out what dates are available for next year's BCSEM Quarterly Meetings.

NEW BUSINESS ITEMS:

A. Keep Michigan Beautiful Mini-grant Application –

1. Our Spring Litter Walk budget provides for gloves and garbage bags. We have also given out tee-shirts in the past. Kathie will determine if the KMB application applies only to upkeep of our winning project (Carol Posby Litter Walk) or if it can be applied to a new project.

PUBLIC COMMENTS: Robert Levine suggested recognizing residents that do environmental or native plantings and gardens. Farmington/Farmington Hills Garden Club recognizes homeowners. Betti suggested developing a handout, 'how-to' sheet on doing native gardens. Maybe have some literature ready and provide a speaker at the Earth Day gathering.

COMMISSIONER COMMENTS:

- A. Jennifer Chinn – requested information from council meeting that pertain to us. Valerie Knol said she would send us emails on that when applicable.
- B. Kathie Brown asked about how a road is nominated as a Natural Beauty Road –Drake from 13 mile to 12 mile and Drake from 12 mile to 11 mile.
- C. Kathie Brown would like no more pine trees to be planted on the 12 Mile median. So many have died and then been replaced by another conifer. – who makes the choice of what to plant. Is it city or county.

Meeting adjourned: Motion to adjourn by Jennifer Chinn at 7:37pm