

**CITY OF FARMINGTON HILLS
HOUSING REHABILITATION LOAN BOARD MEETING MINUTES**

August 23, 2018 @ 8:30 A.M.

**Zoning Conference Room
31555 W. Eleven Mile Road
Farmington Hills, MI 48336**

www.fhgov.com

(248) 871-2543

LOAN BOARD MEMBERS PRESENT : Dara Gaucher, Tracy Clark, and Samuel Ramsey II

LOAN BOARD MEMBER ABSENT: John Goshorn, and Brande Smith

OTHERS PRESENT: Charmaine Kettler-Schmult, Lee Cox

1. **CALL MEETING TO ORDER** – The meeting was called to order at 8:34 AM. by Vice Chair Dara Gaucher.
2. **APPROVAL OF THE AGENDA** – Motion by Tracy, second by Samuel to approve the agenda as submitted. Approved 3-0.
3. **APPROVAL OF THE MINUTES OF June 26, 2018** – Motion by Samuel, second by Tracy to approve the Minutes of June 26, 2018 as submitted. Approved 3-0.
4. **PUBLIC COMMENT** - None
5. **REVIEW OF APPLICATIONS**
 - A. **HRP 873 (Section 26)**
Work Requested: Roof, gutters, siding, skirting and furnace.
Motion by Tracy, second by Dara to qualify owner for deferred loan for the work requested. Staff to bid work. Approved 3-0.
 - B. **HRP 874 (Section 10)**
Work Requested: Windows, furnace, plumbing, bathroom, roof and chimney repair.
Motion by Tracy, second by Samuel to qualify owner for deferred loan for work requested. Staff to bid work. Approved 3-0.
 - C. **HRP 875 (Section 13)**
Work Requested: Municipal water connection
Motion by Tracy, second by Samuel to qualify the owner for a deferred loan for municipal water connection. Staff to bid work. Approved 3-0.
6. **REVIEW OF BIDS**
 - A. **HRP 866 B (Section 23)**
Work Included: Attic Insulation.
Motion by Tracy, second by Samuel to approve low bid at \$1,900. Approved 3-0.
 - B. **HRP 846 B (Section 33)**
Work Included: Windows and furnace
Motion by Dara, second by Tracy to approve low bid at \$5,900. Approved 3-0.
 - C. **HRP 242 J (Section 4)**
Work Included: Sump pump system replacement
Motion by Tracy, second by Samuel to approve low bid at \$2,200. Approved 3-0.
 - D. **HRP 726 C (Section 12)**
Work Included: Furnace and bathroom floor
Motion by Tracy, second by Dara to approve low bid at \$4,575. Approved 3-0.

7. OTHER BUSINESS

A. Housing Rehabilitation Program – Fourth Quarter Report

Charmaine Kettler-Schmult reviewed the document. It was accepted by the Loan Board. Approved 3-0.

8. ADJOURNED at 8:50 PM.