

**MINUTES**  
**HOUSING REHABILITATION LOAN BOARD MEETING**  
**APRIL 3, 2025 – 8:30AM**  
**CITY HALL – ZONING CONFERENCE ROOM**  
**31555 W. ELEVEN MILE ROAD, FARMINGTON HILLS MI**

**LOAN BOARD MEMBERS PRESENT:** John Goshorn, Tracy Clark, Dara Gaucher

**LOAN BOARD MEMBER ABSENT:** Samuel Ramsey III, Brande Smith

**OTHERS PRESENT:** Tracey Emmanuel, CD Coordinator, Jesse Cortez, Housing Rehab Specialist

- 1. CALL MEETING TO ORDER** – Chair John Goshorn called meeting to order at 9:09 AM.
- 2. APPROVAL OF THE AGENDA** – Motion by Tracy, second by Dara, to approve the agenda as submitted.  
Motion Carried: 3-0.
- 3. APPROVAL OF THE MINUTES** – Motion by Tracy, second by Dara, to approve the Minutes of March 26, 2025 as submitted. Motion Carried: 3-0.
- 4. REVIEW OF APPLICANTS**
  - A. HRP 0917 B (Section 36).**  
Work requested: Furnace and oil tank replacement. Motion by Tracy, second by John to qualify homeowner for a deferred loan. Staff to bid work needed, to include best option for furnace replacement. Motion Carried: 3-0.
- 5. REVIEW OF BIDS**
  - A. HRP0919 (Section 36)**  
Work included: Sewage disposal system replacement. Motion by John, second by Tracy to approve lowest responsible bid by J.W. Field Companies for \$84,652. Motion Carried: 3-0.
- 6. OTHER BUSINESS**
  - A. HRP0816 B (Section 13) Changes to Scope of Work**  
The agenda item was tabled due to the absence of necessary documentation.
- 7. PUBLIC COMMENT** - None.
- 8. DISCUSSION ITEMS** - None.
- 9. MEETING ADJOURNED BY:** Chair Goshorn at 9:35 AM.

Respectfully Submitted,  
Tracey Emmanuel, Community Development Coordinator