

MEETING MINUTES
Emergency Preparedness Commission
March 2, 2026 – 5:00 PM
Farmington Hills City Hall – Community Room
31555 W. 11 MILE RD.
Farmington Hills, MI 48336
248-473-1800 www.fhgov.com

MEETING CALLED TO ORDER: Chair Sweeney called the meeting to order at 5:09 PM.

MEMBERS PRESENT: Avie, Card, Ciaramitaro, Dilts, Dixon, Foshee, Hopfe, Igwe, Sloan, Schertel, Sweeney, Thomas, and Tyler.

MEMBERS ABSENT: None.

OTHERS PRESENT: Piggott (FHPD) and Wren (FPS).

OTHERS ABSENT: Aldred (FH City Council) and Pankow (FHFD).

CITIZENS PRESENT: Ms. Daisy Thomas and Mr. J. James.

APPROVAL OF AGENDA: Motion by Schertel to approve the agenda as submitted, seconded by Ciaramitaro. Motion passed unanimously by voice vote.

APPROVAL OF MEETING MINUTES: Motion by Schertel to approve the January 5, 2026 meeting minutes as submitted, seconded by Ciaramitaro. Motion passed unanimously by voice vote.

BUDGET REPORT: EPC Budget for 2026 is \$2,500.

- No spending updates.

UNFINISHED BUSINESS:

- None.

NEW BUSINESS:

- Because all the commissioners were present, a group photograph of the commissioners and liaisons was taken for use on the city websites and promotional materials.
- Volunteers are needed to present the Tip of the Month at the city council meetings.
- Commissioners who have emergency preparedness projects should bring them forward.

LIAISON REPORTS:

- Chief Piggott: Farmington Hills is currently hiring/recruiting officers.

- Cdr. Wren: Farmington is currently hiring/recruiting officers.

COMMITTEE REPORTS:

- Website Committee. Met with Lt. Pankow regarding website updates last week, and he is scheduling a meeting with the website managers about updating the website.
 - Motion by J. Dilts to add emergency links to the website, seconded by Thomas. Motion passed unanimously by voice vote.

PUBLIC COMMENTS:

- None

COMMISSIONER COMMENTS:

- Commissioner Thomas encouraged commissioners to attend public events (PTAs, HOAs, etc.) to increase EPC visibility and messaging.
- Commissioner Avie has met with the organizers of the Founders Festival parade to discuss EPC providing support.
- Commissioner Hopfe recognized the FHPD for their presence outside of places of worship during services.
- Commissioner Schertel stated that some carbon monoxide detectors that are available online have not been approved by a third-party testing organization. Verify that a detector has been approved prior to purchasing.

NEXT MEETING DATE: The next public meeting will be Monday, May 4, 2026, at 5:00 PM in the Farmington Hills City Hall Community Room. Additional meeting dates this year are June 1, July 6, Sept. 8, and Nov. 2.

ADJOURNMENT: Chair Sweeney adjourned the meeting at 6:05 PM.

Minutes taken by Secretary Card.

NOTE: Anyone planning to attend the meeting who has need of special assistance under the Americans with Disabilities Act (ADA) is asked to contact the City Clerk's Office at (248)871-2410 at least two (2) business days prior to the meeting, wherein necessary arrangements/accommodations will be made. Thank you.