

**Meeting Minutes**  
**Emergency Preparedness Commission**  
**July 7, 2025 – 5:00PM**  
**Farmington City Hall – Community Room**  
**31555 W. 11 Mile Rd.**  
**Farmington Hills, MI 48336**  
**248-473-1800 [www.fhgov.com](http://www.fhgov.com)**

**MEETING CALLED TO ORDER:** Chair Sweeney called the meeting to order at 5:00 PM.

**MEMBERS PRESENT:** Avie, Card, Dilts, Igwe, Schertel, Sloan, Sweeney, Thomas, and Tyler.

**MEMBERS ABSENT:** Ciaramitaro, Dixon, Hopfe, and Forshee.

**OTHERS PRESENT:** Aldred (FH City Council).

**OTHERS ABSENT:** Pankow (FHFD), Piggott (FHPD), and Wren (FPS).

**CITIZENS PRESENT:** Jonathan James.

**APPROVAL OF AGENDA:** Motion by Avie to approve the agenda as submitted, seconded by Thomas. Motion passed unanimously by voice vote.

**APPROVAL OF MEETING MINUTES:** Motion by Avie to approve the June 2, 2025 meeting minutes as submitted, seconded by Thomas. Motion passed unanimously by voice vote.

**BUDGET REPORT:** EPC Budget for 2025 is \$2,500.

- No updates.
- No spending year-to-date.

**UNFINISHED BUSINESS:**

- None.

**NEW BUSINESS:**

- Farmington Founders Festival; 7/17/25 – 7/19/25.
  - Literature Booth Assignments: Volunteer time slots are available through SignUpGenius and have been e-mailed to EPC members. Members who do not have access can contact Rob Card.
  - Parade assignments – Avie, Forshee, Hopfe, Igwe, and Sweeney will be assisting with parade. Members interested in assisting can contact Roger Avie.
- Costick Center Seniors Health Fair; 10/7/25, 10:00 AM to 2:00 PM.

- Sweeney is contacting the organizers to arrange for an EPC booth/table at the Fair. Sweeney will staff the booth and other members can contact Mike Sweeney to volunteer.
- Ready Livingston 2025 Family Emergency Readiness Expo; 8/24/25, 9:00 AM to 4:00 PM
  - EPC Members are encouraged to attend.
- EPC Commissioner Training opportunities
  - The Farmington Hills Fire Department will offer CPR, AED and Stop the Bleed training on July 24, 2025.

**LIAISON REPORTS:**

- Aldred: FH budget approved for four new firefighter positions.

**COMMITTEE REPORTS:**

- None

**PUBLIC COMMENTS:**

- None

**COMMISSIONER COMMENTS:**

- The Farmington Hills Police Department will be launching a Youth Police Academy. The academy is for youth ages 12-16 and will be for two weeks in August.

**NEXT MEETING DATE:** The next public meeting will be Monday, August 4, 2025 at 5:00 PM in the Farmington Hills City Hall Community Room.

**ADJOURNMENT:** Chair Sweeney adjourned the meeting at 5:45 PM.

Minutes taken by Secretary Card.

NOTE: Anyone planning to attend the meeting who has need of special assistance under the Americans with Disabilities Act (ADA) is asked to contact the City Clerk's Office at (248)871-2410 at least two (2) business days prior to the meeting, wherein necessary arrangements/accommodations will be made.  
Thank you.