

City of Farmington Hills, Planning Office
31555 W. Eleven Mile Road
Farmington Hills, MI 48336-1165
www.fhgov.com, (248) 871-2540 Fax: (248) 871-2451

Application for Rezoning

ITEM NO: _____ DATE: _____ RECEIVED/CHECKED BY PLANNING: _____

I (We) the undersigned, do hereby make application to the Planning Department of the City of Farmington Hills to rezone the property herein described as and in support of this application the facts below are shown. *Petitions must be filed with the Planning Office by 3:30 PM. on the 18th day of the month to be heard at the Regular Hearing of the following month. If the 18th falls on a weekend or holiday, plans must be submitted by 12:00 noon on the following business day*

REQUIREMENTS FOR APPLICATION SUBMITTAL

- Four (4) prints of an up to date survey of the property
- One (1) print sent electronically by email to the Planning Office at ckettler@fhgov.com
- One (1) development sign location plan to be approved by the Planning Office
- One (1) legal description of the property concerned
- Proof of Ownership: Title Insurance; Purchase Agreement; Names of Principal Owners involved in any Corporation, Partnership, etc.

Required Site Plan Fee: \$750.00 to \$1400.00_(Contact the Planning Office for any additional fee's)

SITE CHARACTERISTICS

1. **It is requested that the property be rezoned:**

FROM: _____ **classification**

TO: _____ **classification**

The proposed use of the property: _____

2. **Location of property:**

Address/Location: _____

(a) Is part of a recorded plat, Lot(s) # _____

Subdivision: _____

Sidwell # 23- _____

(b) Is in acreage, not of a recorded plat, Sidwell # 23- _____

Total Acreage: _____

THE PROPERTY IS OWNED BY:

Name: _____

Address: _____

City/State: _____ **Zip:** _____

Phone: _____ **Email:** _____

*** Signature of Owner:** _____ **Print name:** _____

APPLICANT:

Name: _____ **Address:** _____

City/State: _____ **Zip:** _____ **Phone:** _____ **email:** _____

Applicants interest in property (if other than the owner).

*** Signature of Applicant:** _____ **Print name:** _____



DEPARTMENT OF PLANNING AND
COMMUNITY DEVELOPMENT

Rezoning Application Process:

A petition to rezone property in the City of Farmington Hills must be submitted on a Rezoning Application in accordance with the following instructions. The petition is first considered at a Planning Commission Preliminary Hearing, held on the second Thursday of each month. It is subsequently set for Planning Commission Public Hearing to be held the third Thursday of the following month.

The petition is forwarded to the City Council along with the Planning Commission recommendation and is placed on the agenda of a City Council Public Hearing. The action of the City Council is final.

1. [Complete a Rezoning Application.](#)
 - Attach four (4) copies of the proposed up to date survey to the application.
 - Attach one (1) copy of the legal description.
 - Attach one (1) copy of the approved sign location plot plan.
2. Submit the application to the Planning Office, with attachments. An application submitted by 3:30 PM the 18th day of the month will be considered at the Planning Commission's Preliminary Hearing of the following month. If the 18th day of the month falls on a weekend, application must be submitted by 12:00 noon the following workday.
3. Pay the filing fee of \$750.00 – \$1,400.00 (please call the Planning Office to verify fees) to the City of Farmington Hills Planning Office; obtain a stamped receipt of same.
4. Retain a copy of the application showing the item number and filing date.

Additional Information

- Petitioner must appear at all scheduled Hearings.
- A copy of the agenda will be furnished to the petitioner.
- Questions concerning the application may be directed to the Planning Office at (248) 871 – 2540.

Administration
248.871.2550
248.871.2521 Fax

Building Division
248.871.2450
248.871.2451 Fax

Community Development
248.871.2543
248.871.2521 Fax

Planning Office
248.871.2540
248.871.2521 Fax

Zoning and Code Enforcement
248.871.2520
248.871.2521 Fax